

Keypad Shortcuts

These telephone keypad functions can be used to ensure effective conferencing.

Conference Assistance

Alert Operator *0*0
 available 8am - 6pm Monday - Friday (Melbourne/Sydney time)

Conference Management

Start Host-Initiated Recording	*2*1
Lock/Unlock Conference	*7
Host-Only Roll Call (Participant Name Record must be active)	*0*6*7
Terminate Conference	*9
In-Conference Participant Count	999#
Host-Only Participant Count	*0*6*6
Mute All Guests	250#
Unmute All Guests	200#
Individual Guest Mute/Unmute	*6

Additional Features (available on request)

- Additional Conference Groups
- Guest Entry on Mute
- Participant Name Record
- Participant Name Announce
- Project Codes
- Personal Identification Numbers
- Auto Disconnect
- Conference Quickstart
- Auto Record