PAYDAY
WORKFORCE SOLUTIONS

WWW.PAYDAYONESOURCE.COM
625 The City Drive South, Suite 250
Orange, CA 92868
(714) 467-3434

Direct Deposit Authorization

Please attach a voided check here.
No deposit slips allowed.

Please do not provide checks that are more than one year old as information may have changed.

* Please be aware that you have the option to deposit a part of your net pay into another savings or checking account. With each direct deposit request, please provide a Direct Deposit Authorization form.

Important: Your direct deposit authorization form must be accompanied by voided check in order for your request to be processed.

Company Name:

_____

Employee Name:

_____

Bank Name:

_____

Account Type: ☐ Checking ☐ Savings *Amount:* ☐ Balance ☐ Amount: $ _____

This direct deposit form will replace all previous direct deposits: ☐ Yes ☐ No

☐ I hereby authorize PAYDAY and/or its authorized agents, to initiate credit/debit entries for payment of payroll, and if necessary, adjust credit/debits for entries made in error or entries requiring reversals due to returned items to the account. All such entries shall be made to the account indicated above and the financial depository institution is hereby authorized to credit and/or debit the same to or from said account.

_____
        Signature   *Date*

This authorization is to remain in full force and effect until the employee has provided written authorization to payday for its termination at such time and in such manner as to afford its agents and deposit a reasonable opportunity to act on it. The employee represents and warrants that it is authorized and herein indemnified and holds PAYDAY and its agents harmless from any damage, loss or claim resulting from company's authorized actions hereunder.

ADDITIONAL SERVICES

• 401(K) Plans • Employee Benefits • Background Checks • Time & Attendance • Workers Compensation •
• Pay-As-You-Go Workers Comp • Federal & State Tax Credit Services •
• Unemployment Claims Management Services •