

Request to Attend EPM LEADERSHIP Annual Conference

Use this template to help justify your attendance at this year's event. Just fill in the shaded areas.

Dear <insert manager name>,

I would like to increase my value to the organization by attending EPM LEADERSHIP Annual Conference. This is the perfect opportunity to focus on the topics most relevant to my role, consult with technology experts, learn real-world best practices from other successful SAP EPM adopters, and broaden my network.

EPM LEADERSHIP SUMMIT Annual Conference

The Aria Las Vegas, February 11–14, 2019

During the event, I'll be able to:

- Learn about important technology trends as well as the latest game-changing SAP solutions that empower companies in the digital economy.
- Help maximize our technology investment –access product roadmaps, simplification strategies, and upgrade opportunities to meet our needs
- See demos of the latest and most impactful SAP EPM, reporting, Consolidation, FP&A and Data Storage technologies and talk with SAP technology experts who can help with your implementations and upgrades as well as offer Discounts on SAP EPM, FP&A Roadmap and Blue Printing Assessment's.
- Show Discounts on Darwin Module's that vastly improve the out of the box BPC performance.
- Deep Dive on skills with 4 days and 52 Hands-On training's, Demos and Workshops that will improve my BPC skills and expand my ability to bring improved FP&A to our organization.
- Free eLearning course of your choice! (1 month of access)
- Annual Hours of EPM Content Available 165
- CPE Credits Available 30+

Here's a summary of estimated expenses:

[Conference Registration](#): \$XXX

Airfare: \$XXX

Ground Transportation: \$XXX

Accommodations: \$XXX

Meals & other expenses (breakfast and lunch is included in the conference fee): \$XXX

Projected Total Cost: \$XXX

Thank you for your consideration. Please let me know if I am approved to attend.

<insert your name>