

# Utica First Insurance EZ-Pay EFT Authorization Form

<b>Insured Name</b> _____
<b>Address</b> _____
<b>Phone Number</b> _____

**NEW BUSINESS** – Form must be submitted with application and 15% deposit.

**EXISTING POLICY**- After submitting completed form, please, continue to pay your policy as billed until notified that the change has been processed. Authorization form must be received one month prior to the first payment to be withdrawn.

All EFT payments will be processed monthly on the effective day of the policy (ie: policy effective 10/8/13, payments will be processed on the 8<sup>th</sup> of each month). If the withdraw day falls on a non-business day, the payment will be withdrawn on the next business day.

The insured will be notified when payments are to begin and if the withdraw amount changes by more than \$5.

Please complete the requested information AND include a voided check for quick and accurate processing. Thank you.

**Policy # (if assigned)** \_\_\_\_\_

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**Account Name** \_\_\_\_\_

**Bank Name** \_\_\_\_\_

**Bank Routing #** \_\_\_\_\_

**Account #** \_\_\_\_\_

**By completing this form, providing a voided check, and signing below, I am authorizing Utica First Insurance Company to initiate monthly deductions from my bank account identified on the enclosed check to pay for the insurance policy(ies) and any renewals thereof, and to deposit any credits/refunds into that account. This authority will remain in effect until I notify you in writing to cancel it.**

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

Please mail, email, or fax this form along with a voided check to one of the following.

**Mail to:**  
Utica First Insurance Company  
P.O. Box 851  
Utica, NY 13503-0851

**Email to:**  
[accounting@uticafirst.com](mailto:accounting@uticafirst.com)

**Fax to:**  
315-736-1836