

A SUMMARY OF HEALTH & SAFETY TOPICS ADDRESSED IN THE SUITE OF TOOLS

General Health & Safety

- Worker Committees / Safety Committees
- First Aid / Medical Services
- Accident and Injury Reporting and Recordkeeping
- General Workplace Risk Assessments
- General Access and Egress
- Safety Signs and Markings
- Housekeeping
- Sanitation
- Break Room Conditions
- Confined Space Entry Procedures
- Ergonomics
- Video Display Terminal

Fire Safety & Emergency Evacuation

- Fire Permits and Registrations
- Multi-topical Emergency and Evacuation Planning
- Emergency Evacuation Drills
- Fire Suppression Equipment and Procedures
- Emergency Alarm Systems
- Means of Egress
- Storage of Flammable & Combustible Liquids

Workplace Hygiene

- General (light, heat, dust, temperature, etc.)
- Exposure to Hazardous Substances
- Drinking Water (availability and condition)
- Medical Surveillance
- Radiation (non-nuclear power plant related)
- Respiratory Protection and Other PPE
- Indoor Noise Standards
- Lavatory

Machine & Electrical Safety

- Electrical Safety Work Practices
- Small Tools and Equipment Safety

Fleet and Driver Safety

- Driver Safety Training requirements
- Driver Permit requirements
- Vehicle Safety requirements

Material Handling

- Manual Lifting and Handling Procedures
- Walk and Working Surfaces
- Small Ladder Safety
- Dock/Material Receipt Procedures

Miscellaneous

- Special measures for pregnant or lactating women, young people and disabled workers
- Cafeteria and food preparation requirements
- Remote and home workers
- Construction build-out of space

Chemical Management (*but only as it pertains to chemicals or dangerous substances used in an office or retail setting such as toner, cleaning fluid, white-out, inks, lubricants, janitorial products, etc.*)

- Material Safety Data Sheets
- Management (Handling, Transport, Storage and Disposal) of Dangerous / Hazardous Materials
- Management (Handling, Transport, Storage and Disposal) of Compressed Gases
- Management of Prohibited or Restricted Substances and Chemicals, such as PCBs, CFCs, asbestos
- Spills and Releases
- Pesticides/Insecticides

Note: This is a sample of the topics included in the Register & Checklists.