



BROKER

February 2020 Release Notes

1 New Federal I-9

1. The federal government issued an updated I-9 on January 31st that it is requiring employers to start using by April 2020
2. BerniePortal has already updated the I-9 in BerniePortal to reflect the government's update

2 Onboarding checklists

1. Employers generally keep a checklist of all of the things that need to be done to be ready for a new hire (e.g. ordering their computer, configuring their email)
2. Employers who do this are more prepared for that new hire, and make a much better impression on that new hire by helping them get up and running in their new job more effectively
3. This update allows employers to create template checklists that they can use within BerniePortal to help ensure they have everything ready for their new colleagues

Missed last month's updates?

[Click here to see BerniePortal January 2020 Release Notes](#)