



EMPLOYER

November 2019 Release Notes

1 Option to add additional PDFs at the beginning of the enrollment experience for employees

1. Employers have always been able to present the SPD to employees at the beginning of the enrollment experience to employees.
2. For a long time BerniePortal has also automatically provided a PDF of their most recent benefit elections if they had enrolled in BerniePortal before.
3. With this update, admins can add additional PDFs at the beginning of the enrollment for employee download, such as SPDs or other general benefits documents.
4. Some employers had been creating fake "benefit types" to use to share more general PDFs about benefits. With this update, that is no longer necessary.

2 Applicant Tracking Dashboard

1. BerniePortal has long had Dashboard components for Benefits, Onboarding, PTO, and other features.
2. With this update, there is now a Dashboard component for Applicant Tracking, similar to the Benefits and Onboarding dashboards.
3. This new component will help users tell at-a-glance where candidates are in the hiring process.

3 Applicant Tracking To-Do List

1. BerniePortal has long had components in the "To Do" list related to Benefits, Onboarding, PTO, and other features
2. With this update, there is now a "To Do" list component related to Applicant Tracking.
3. This component will help users easily identify which open jobs they have unread messages for, and allow them to respond.

Missed last month's updates?

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