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Applicable for all NHA certifications except for ExCPT

**Step 1:** After logging in,[**www.nhanow.com**](http://www.nhanow.com), Continuing ED menu will appear on the lower left (after a certification is obtained)



**Renew Certification** will allow you to view status



**My CE History** will show all previously completed credits



 **Complete More Credits** will allow you to obtain more credits



Some CE items now require a 70% score to obtain CE credit. The performance profile report
will be displayed once the quiz
is completed and you may print this report for your records

Once credits required have been completed you may **Renew and Pay.**



**To renew,** follow the steps below:

1. Choose the certification(s) you would like Renew



1. Verifycart items and click **Check out**
2. Verify mailing information and click on **Continue Checkout** (\*make all address updates in your NHA account)
3. **Scroll** to bottom of the page and fill in **Credit Card Information, Expiration Date and 3-digit code (CVV)** from the back-signature line of your credit card.
4. **C**lick on **Purchase Items**
5. **Print** page for **Receipt**

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