PrintNode Setup & Installation Guide

for Windows

Step One

Requirements for using PrintNode

If you've chosen to use PrintNode as an active Leafly Pickup partner we'd advise following a few basic installation tips to ensure success. In order to use PrintNode, your location will need to have a computer with <u>all</u> of the following requirements:

- Computer powered on
- Actively running the PrintNode client
- Connected to the receipt printer (USB)
- Connected to the internet for the duration of active Pickup hours.

Please note, you can use the same computer for your Pickup dashboard in order to process incoming orders, but this isn't required for PrintNode to function.

Step Two

Instructions for printer driver installation (to connect store computer for PrintNode use)

PrintNode can be used with most printers if they have been connected to a computer that has both the printer drivers and the PrintNode client software installed. You can find steps below to install this software using a few different printer options.

Star TSP143IIIU (TSP100 series)

- Install the driver from the Star Micronics website, found here
 - Select the futurePRNT Lite package

Star Micronics Support Database

Welcome to the Star Micronics Global Support Sitel Browse Star's online database to easily and quickly find dri software, documentation and FAQs. To begin, choose your printer below.

Star Micronics Software License Agreement

	Product Type	TSP100 futurePRNT	•					
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- Once the download is complete you will to open your Downloads folder to access the TSP100 Driver
 - Double-click to open and unzip the file for installation
 - Double-click the created unzipped folder for Windows

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- Double-click the **Installer** folder
 - Select the applicable setup application

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Once selected, a pop-up will appear with additional instructions to complete the • installation



TSP100 Setup Version 7.4.0 - InstallShield Wizard



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FREE OF CHARGE DIGITAL RECEIPTS SOLUTION	InstallShield Wizard Completed
	The InstallShield Wizard has successfully installed TSP 100 Setup Version 7.4.0. Click Finish to exit the wizard.
	Star Micronics Cloud is bringing IoT solutions to retailers to enable them to engage with customers more effectively. Connect your printer to Star Micronics Cloud and enjoy amazing services such as AllReceipts, the Digital Receipt Solution, Instant Survey, Device Management, Engage NOW and many more to come.
	Learn more/Sign Up at Star Micronics Cloud Web site: www.starmicronicscloud.com

- Select Finish to complete the installation
 - Once installation is complete you will be prompted to restart your computer

Finish

Cance

< Back

- A pop-up will appear for the Star micronics website, this can be closed and requires no action
- Once drivers have completed installation, go to Control Panel
 - Select Hardware and Sound
 - Double-click Devices and Printers
- Right-click the receipt printer, select **Printing preferences**
- Select Advanced button within the Layout tab
 - Double-check that the paper size is set to **72mm x receipt**
- Select OK

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<u>Important Note</u>: After installing PrintNode Client and logging in, open the app. Under the **Printers** tab, change the **Default printing backend** to **Engine6**.

Star TSP100IIIW (Wi-Fi)

This printer requires that all store's have WiFi network access. We recommend setting up using the Access Point (AP) method. This is the only setup method that is not limited to specific hardware. It will require a computer with WiFi that can connect to the printer's WiFi network for configuration. You can locate steps for connecting with the AP process here. All set up steps can be found within <u>full printer manual</u>. *If you use a wireless printer and experience printing delays, we'd advise using a wired printer*.

Important Note: After installing PrintNode Client and logging in, open the app. Under the **Printers** tab, change the **Default printing backend** to **Engine6**.

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Epson TM-T20II

- Install the latest driver from the Epson website, found here
- Once drivers have completed installation, go to Control Panel > Printers
 - Confirm Epson TM-T20II Receipt is listed
 - If not found, double-check it is connected to the computer via USB and powered on
- Open **PrintNode**, set new printer active

Important Note: After installing PrintNode Client and logging in, open the app. Under the **Printers** tab, change the **Default printing backend** to **Engine6**.

More printers may be added to this list in the future, however we are unable to provide a timeline for any at this point in time.

Step Three*

*This step will <u>not</u> be possible to complete until you have gone through the onboarding process with Client Operations first.

Instructions for PrintNode client installation

Once you've setup and installed the printer driver you can find the PrintNode client download by first logging into Leafly Biz and then doing the following:

- Select Menu Manager (BETA)
- Select Settings
- Select Printers
 - Select **Download** button for PrintNode client app
 - Once the download is complete you will need to open your **Downloads** folder to access the **PrintNode client**.
 - Once selected a pop-up will appear with additional instructions to complete the installation
- PrintNode will open once installed requesting login credentials
- On the Printer Setup page in Leafly Biz copy and paste login credentials from the **Email** and **Password** field
 - Select **Sign In** to run PrintNode client
 - You won't see that its running, but you can access it within the **Taskbar**
- On the Printer Setup page in Leafly Biz, Connect to PrintNode
- Select your **Printer** from the drop-down menu
 - Select **Test** to print a test receipt

You can also access additional visual support documentation <u>directly from PrintNode for</u> <u>installation</u>.

Basic troubleshooting steps for PrintNode

In the event of printer error or malfunction we advise the following visual guide from PrintNode to potentially resolve your issue: <u>PrintNode troubleshooting guide</u>

If you have further questions or concerns about this tool or its functionality please reach out to your Account Manager or <u>techsupport@leafly.com</u> for further assistance.