2016 - ANNUAL RECORDS SOLICITATION FORM

SHAREHOLDERS, DIRECTORS AND OFFICERS

(Alaska Corporations)

IMPORTANT: FOLLOW INSTRUCTIONS EXACTLY WHEN COMPLETING THIS FORM. PLEASE PRINT.

[redacted]

Please Respond By
Nov. 6, 2015

Alaska Council for Corporations, a private company, will compile & provide, for a fee, corporate ownership records for use of existing corporations fulfill the following requirements of Alaska law:

ALASKA STATUTE 10.06.490. Corporate records. – "A corporation organized under this chapter shall keep correct and complete books and records of account, minutes of proceedings of its shareholders, board, and committees of the board . . ."

ALASKA STATUTE 10.06.495. Annual meeting. – "Managers of manufacturing shall be held at a place inside or outside this state as provided in the bylaws." a vice president, the secretary, or a notary unless by bylaw or resolution of the board any person authorized by the chairman of the board, the president,

Corporate annual records may also be prepared by corporate officers or other agents. ALASKA COUNCIL FOR CORPORATIONS IS NOT A GOVERNMENT AGENCY AND DOES NOT HAVE OR ENFORCE ANY GOVERNMENT AGENCY POWERS. THIS SERVICE, WHICH DOES NOT FULFILL THE ALASKA BIENNIAL REPORT FILING REQUIREMENT.

Please complete the Annual Records Solicitation Form. Your information will be kept confidential and will not be disclosed to third parties. Mail the completed form with your payment for $125.00 payable to Alaska Council for Corporations in the enclosed envelope. If you have any questions, please email us at service@alaskacorporations.com or call us at (866) 408-0885.

Step 1. SHAREHOLDERS Enter the names of each shareholder.

Name	Name
Name	Name
Name	Name
Name	Name

Step 2. CORPORATE DIRECTORS Enter the names of all members of the Board of Directors.

Name	Name
Name	Name
Name	Name
Name	Name

Step 3. CORPORATE OFFICERS Enter the names & titles of all corporate officers.

Name	Title	Name	Title
Name	Title	Name	Title
Name	Title	Name	Title
Name	Title	Name	Title

Step 4. CONTACT PERSON Enter the name & email address of the contact person.

Contact Name	Contact Email	Contact Phone

Step 5. Check appropriate payment method & fill out subitems.

☐ CHECK OR MONEY ORDER ENCLOSED

Please make your check payable to:
Alaska Council for Corporations
2417 Tongass Ave. #111-294
Ketchikan, AK 99901-5908
1-888-408-0885

☐ CREDIT CARD **(VISA & MASTERCARD ONLY)**

Enter Credit Card Number:

Enter Expiration Date of Credit Card:

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Step 6. SIGNATURE I certify that I have read this document, understand its contents and authorize the charges.

Signature	Date

Step 7. Return this entire completed form with payment in the enclosed return envelope.

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For office use only

ND: [redacted] KC: [redacted]

Please Respond By Nov. 6, 2015