

2016 - ANNUAL RECORDS SOLICITATION FORM SHAREHOLDERS, DIRECTORS AND OFFICERS

(Oklahoma Corporations)

IMPORTANT! FOLLOW INSTRUCTIONS EXACTLY WHEN COMPLETING THIS FORM. PLEASE PRINT.

Key Code 	Notice Date 	Corporation Number 	Incorporation Date
Business Address 			Please Respond By 11/11/2016

Oklahoma Council for Corporations, a private company, will prepare & provide, for a fee, corporate consent records in lieu of meeting minutes in accordance with the following provisions of Oklahoma law:

OKLAHOMA STATUTE TITLE 18 §1069: Corporate records ... "Any records maintained by a corporation in the regular course of its business, including its stock ledger, books of accounts, and minute books, may be kept on, or by means of, or be in the form of, any information storage device or method ..."

OKLAHOMA STATUTE TITLE 18 §1056: Annual meeting ... "(A)(1) Meetings of shareholders may be held at such place, either within or without this state, as may be designated by or in the manner provided in the certificate of incorporation or bylaws or, if not so designated, as determined by the board of directors. . . (B)(1) Unless directors are elected by written consent in lieu of an annual meeting as permitted by this subsection, an annual meeting of shareholders shall be held for the election of directors on a date and at a time designated by or in the manner provided for in the bylaws." OKLAHOMA STATUTE TITLE 18 §1027 states that "The board of directors of any corporation organized in accordance with the provisions of this act may hold its meetings, and have an office or offices, outside of this state."

Corporate consent records may also be prepared by corporate officers or other agents. OKLAHOMA COUNCIL FOR CORPORATIONS IS NOT A GOVERNMENT AGENCY AND DOES NOT HAVE OR CONTRACT WITH ANY GOVERNMENT AGENCY TO PROVIDE THIS SERVICE.

Please complete this Annual Records Solicitation Form. Your information will be kept confidential and will not be disclosed to third parties. Mail the completed form with your payment for **\$150.00 payable to Oklahoma Council for Corporations** in the enclosed envelope. If you have any questions, please email us at services@councilforcorps.com or call us at (888) 408-0886.

Step 1. SHAREHOLDERS Enter the names of each stockholder.

Name	Name
Name	Name
Name	Name
Name	Name

Step 2. CORPORATE DIRECTORS Enter the names of all members of the Board of Directors.

Name	Name
Name	Name
Name	Name
Name	Name

Step 3. CORPORATE OFFICERS Enter the names & titles of all corporate officers.

Name	Title	Name	Title
Name	Title	Name	Title
Name	Title	Name	Title
Name	Title	Name	Title

Step 4. CONTACT PERSON Enter the name & email address of the contact person.

Contact Name	Contact Email	Contact Phone
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Step 5. Check appropriate payment method & fill out subitems.

<input type="checkbox"/> CHECK OR MONEY ORDER ENCLOSED Please make your check payable to: Oklahoma Council for Corporations 5830 NW Expressway, #211 Warr Acres, OK 73132-5239 1-888-408-0886	<input type="checkbox"/> CREDIT CARD (VISA & MASTERCARD ONLY) Enter Credit Card Number: <table style="width: 100%; text-align: center;"> <tr> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> </tr> </table> Enter Expiration Date of Credit Card: <table style="width: 100%; text-align: center;"> <tr> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="font-size: 20px; vertical-align: middle;">/</td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> <td style="border: 1px solid black; width: 25px; height: 25px;"></td> </tr> </table>													/		
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Step 6. SIGNATURE I certify that I have read this document, understand its contents and authorize the charges.

Signature	Date
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Step 7. Return this entire completed form with payment in the enclosed return envelope.