

## AGENDA

**Port Freeport  
Port Commission  
Regular Meeting  
Thursday, October 22, 2015, 3:30 pm - 6:00 pm  
Administration Building**



1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
2. Pledge of Allegiance: U.S. Flag & Texas Flag
3. Invocation.
4. Roll Call.
5. Approval of minutes from the Regular Meeting held October 1, 2015.
6. Approval of disbursements for the period September 1-30, 2015:  
Port Freeport Operating Account Check(s): 74601-74872  
Port Freeport Operations Account Expenditures: 265-266  
Port Freeport Wire Transfers: 5113-5137  
Port Freeport Payroll - ADP: 9/3/2015, 9/17/215
7. Reports from Executive Staff:
  - A. Receive report from Executive Port Director/CEO on activities and matters related to administrative affairs. Port tenant updates, USCOE, rail issues, AAPA Committees, leases, contracts, upcoming Port and civic events and other related administrative affairs.
  - B. Receive report from Chief Financial Officer on monthly activity and matters related to financial results, investments, insurance, leases, real property matters and other related administrative affairs.
  - C. Receive report from Director of Engineering on activities and matters related to Freeport Harbor Federal Channel, capital projects and other projects, Hydrographic Report and other related facility engineering matters.
  - D. Receive report from Director of Operations on activities and matters related to operations, vessel activity, tonnage and other related port operation matters.
  - E. Receive report from Director of Protective Services on activities and matters related to safety meetings/injury report, security meetings, EMS update and other related safety, security and environmental matters.
  - F. Receive report from Director of Business & Economic Development on activities and matters related to industry meetings, sales reports, advertising, web activity, Foreign-Trade Zone and other ocean transportation related matters.
  - G. Receive report from Director of External/Government Affairs on activities and matters related to federal, state and local governmental affairs. Port tenant updates, USCOE, rail issues, HGAC/TPC, Committees, upcoming Port and civic events and other related governmental affairs.
8. Receive report from Commissioners on matters related to meetings and conferences attended, Port presentations and other related Port Commission matters.

9. Public Comment  
(Comments will be limited to 5 minutes per guest)
10. Receive presentation & update from Adhere regarding the new Port Freeport website.
11. Approval of a Letter of Engagement with SoftResources for consulting services for Enterprise Resource Planning selection.
12. Award of Contract for the Terminal Street and 2nd Street Intersection Improvements.
13. Approval of a Professional Services Agreement for the Extension of Fiber Optics Network Infrastructure Project.
14. Approval of a Professional Services Agreement for the Freeport Harbor Channel Improvement Project GRR engineering related report work.
15. Approval of a Professional Services Agreement for the Freeport Harbor Channel Improvement Project GRR environmental related report work.
16. Adoption of a Resolution approving the application for tax abatement of The Dow Chemical Company for property located in The Dow Chemical Company Reinvestment Zone No. 20, approving Tax Abatement Agreement on the same terms and conditions as granted to The Dow Chemical Company by Brazoria County and authorizing Chairman and Secretary to execute said agreement.
17. Adoption of a Resolution authorizing execution of a Modification to Tax Abatement Agreement between Port Freeport and BASF Corporation.
18. Adoption of a Resolution creating a reserve for Capital Improvements.
19. Approval of a Memorandum of Understanding with the Department of the Army for work provided or performed prior to execution of a Project Partnership Agreement for Freeport Harbor Channel Improvements Project.
20. Approval of a proposed timeline of the Harbor Safety & Security Program supported by an amendment to the FY 2015/2016 Budget.
21. Approval of a revised Port Freeport travel policy.
22. Approval of cell phone reimbursement for Commissioners.
23. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government Code Section 551.001, et. seq., to review and consider the following:
  - A. Under authority of Section 551.071 for discussion with attorney regarding:
    1. Discussion regarding appointment of Port Freeport representative to Brazoria Fort Bend Rail District.
  - B. Under authority of Sections 551.071 and 551.072 for discussion regarding:
    1. Discussion regarding an Assignment and Amendment to the Lease Agreement between Port Freeport and Hoegh Autoliners.
    2. Discussion regarding an Amendment to the Container/Trailer Marshalling Yard Complex between Port Freeport and Dole Fresh Fruit.

3. Discussion regarding a Lease Agreement between Port Freeport and Coastal Cargo.
4. Discussion regarding terms being discussed with Phillips 66 related to the proposed Cut-In Berth Project.

C. Under authority of Section 551.074 for discussion regarding:

1. To deliberate the appointment, employment, evaluation, reassignment or duties of a public officer or employee—Executive Port Director/CEO.

24. RECONVENE OPEN SESSION to review and consider the following:
25. Appointment of Port Freeport representative to Brazoria Fort Bend Rail District.
26. Approval of an Assignment and Amendment to the Lease Agreement between Port Freeport and Hoegh Autoliners.
27. Approval of an Amendment to the Container/Trailer Marshalling Yard Complex between Port Freeport and Dole Fresh Fruit.
28. Approval of a Lease Agreement between Port Freeport and Coastal Cargo.
29. Consider action including but not limited to the appointment, employment, evaluation, reassignment of duties of a public officer or employee—Executive Port Director/CEO.
30. Adjourn.

With this posted notice, Port Commissioners have been provided certain background information on the above listed agenda items. Copies of this information can be obtained by the public at the Port Administrative offices at 200 W. 2<sup>nd</sup> Street, 3<sup>rd</sup> Floor, Freeport, TX.



---

Glenn A. Carlson, Executive Port Director/CEO  
**PORT FREEPORT**

In compliance with the Americans with Disabilities Act, the District will provide for reasonable accommodations for persons attending its functions. Requests should be received at least 24 hours in advance.