

## AGENDA

**Port Freeport  
Port Commission  
Regular Meeting  
Thursday, February 28, 2019, 1:00 pm - 5:00 pm  
Administration Building - 1100 Cherry Street - Freeport**



1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
2. Invocation.
3. Pledge of Allegiance: U.S. Flag & Texas Flag
4. Roll Call.
5. Safety Briefing.
6. Approval of minutes from a Special Meeting held February 7, 2019 and a Regular Meeting held February 14, 2019.
7. Reports from Executive Staff:
  - A. Receive report from Executive Director/CEO on activities and matters related to administrative affairs. Port tenant updates, USCOE, rail issues, AAPA Committees, leases, contracts, upcoming Port and civic events and other related administrative affairs.
  - B. Receive report from Controller on monthly activity and matters related to financial results, investments, insurance, leases, real property matters and other related administrative affairs.
  - C. Receive report from Director of Engineering on activities and matters related to Freeport Harbor Federal Channel, capital projects, Hydrographic Report, environmental matters and other related facility engineering matters.
  - D. Receive report from Director of Operations on activities and matters related to operations, vessel activity, tonnage, safety meetings/injury report, security meetings, EMS update and other related port operation and security matters.
  - E. Receive report from Director of Business & Economic Development on activities and matters related to industry meetings, sales reports, advertising, web activity, Foreign-Trade Zone and other ocean transportation related matters.
8. Receive report from Commissioners on matters related to:
  - A. February 6 & 28 Personnel Advisory Committee
  - B. February 14 Strategic Planning Advisory Committee
  - C. February 14 Operations, Safety & Security Advisory Committee
  - D. February 14 & 28 Finance Advisory Committee
  - E. Meetings and conferences attended, Port presentations and other related Port Commission matters.
9. Public Comment  
(Comments will be limited to 5 minutes per guest)
10. Approval of the FY 2018 Comprehensive Annual Financial Report.
11. Approval of financial reports presented for the period ending January 31, 2019.
12. Approval of a Letter of Support regarding Texas A&M Transportation Institute's exceptional item request for managing truck congestion near Texas Ports.
13. Approval of the purchase of electric motors for ZPMC Gantry Cranes.
14. Approval of a Resolution Declaring Election of Unopposed Candidates for Commissioner Position No. 3, Ravi K. Singhania, and No. 5, Dan Croft; accepting certification of unopposed candidates; entering an order declaring each unopposed candidate elected to their respective positions as a Port Freeport Commissioner; ordering that a certificate of election be issued to each said candidate; and cancelling the election previously ordered for May 4, 2019.
15. Approval of of Port Policy 2.9 - Compensation and Benefits for Commissioners.
16. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government Code Section 551.001, et. seq., to review and consider the following:
  - A. Under authority of Section 551.071 (Consultation with Attorney) for discussion regarding:
    1. Consultation with attorney to discuss potential litigation.

2. Consultation with attorney to discuss potential litigation.
  3. Consultation with attorney and discussion regarding Section 481 Service Fee Agreement between U.S. Customs and Border Protection and Port Freeport.
  4. Consultation with attorney and discussion regarding legal matters arising out of Texas Transportation Code, Title 4 Navigation, Subtitle A Waterways and Ports, Chapter 52 Texas Deepwater Port Procedures Act.
- B. Under authority of Section 551.072 (Deliberation of Real Property Matters) for discussion regarding:
1. The potential exchange, lease, or value of real property located at Port Freeport, including but not limited to Parcels 7, 8, 10, 26 and 37.
  2. The potential purchase, exchange, lease or value of real property located at Port Freeport, including but not limited to the real property located at and contiguous to Berths 1, 2, 5 and 7.
  3. Discussion regarding the potential exchange, lease, or value of real property located in Freeport, Texas, including but not limited to the area known as the East End of Freeport and bordered by the following streets: FM 1495; East 2nd Street; Terminal Street and East 8th Street in Freeport, Texas.
  4. The potential exchange, lease, or value of real property located at Port Freeport, including but not limited to Parcel 14.
  5. The potential exchange, lease, or value of real property located at Port Freeport, including but not limited to Parcels 4, 5, 6, 9, 19, 27, 31, 34, 35 and 38.
- C. Under authority of Section 551.076 (Deliberation of Security Matters) for discussion regarding:
1. Discussion regarding issues related to the deployment, or specific occasions for implementation of security personnel or devices or security audit and services.
- D. Under authority of Section 551.074 (Deliberation of Personnel Matters) for discussion regarding:
1. Deliberation regarding the appointment, employment, evaluation, reassignment, duties of a public officer or employee, including but not limited to: Executive Director/CEO.
17. RECONVENE OPEN SESSION to review and consider the following:
18. Approval of a Purchase Contract for property located at 327 E. Second Street.
  19. Approval of a Purchase Contract for property located on East Second Street.
  20. Adjourn.

***The Port Commission does not anticipate going into a closed session under Chapter 551 of the Texas Government Code at this meeting for any other items on the agenda, however, if necessary, the Port Commission may go into a closed session as permitted by law regarding any item on the agenda.***

With this posted notice, Port Commissioners have been provided certain background information on the above listed agenda items. Copies of this information can be obtained by the public at the Port Administrative offices at 1100 Cherry Street, Freeport, TX.



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Phyllis Saathoff, Executive Director/CEO  
**PORT FREEPORT**

*In compliance with the Americans with Disabilities Act, the District will provide for reasonable accommodations for persons attending its functions. Requests should be received at least 24 hours in advance.*