

Minutes of Meeting
March 26, 2015

A Regular Meeting of the Port Commission of Port Freeport was held March 26, 2015 beginning at 4:00 PM at the Administration Building, 200 W. Second Street, 3rd Floor, Freeport, Texas.

Commissioners present:

Mr. John Hoss, Chairman
Mr. Paul Kresta, Vice Chairman
Mr. Ravi Singhania, Asst. Secretary
Mr. Tom Perryman, Commissioner
Mr. Bill Terry, Commissioner

Staff Members Present:

Mr. Frank Mauro, Legal Counsel
Mr. Glenn Carlson, Executive Port Director/CEO
Mr. Jeff Strader, Chief Financial Officer
Mr. Al Durel, Director of Operations
Mr. Mike Wilson, Director of Economic Development
Mr. Chris Hogan, Director of Protective Services
Mr. Jason Hull, Director of Engineering
Ms. Missy Bevers, Executive Assistant
Ms. Mary Campus, Controller
Mr. Brandon Robertson, IT Systems Administrator
Mr. Cecil Booth, Project Engineer
Mr. Scott Brooks, Environmental Coordinator
Ms. Abbey Johnson, Finance Assistant

Absent:

Mr. Shane Pirtle, Secretary

Also present:

Ms. Suzanne Crawford, Brown & Gay Engineers
Mr. Bobby Fuller, Texas Port Ministry
Ms. Sarah Marsh, Dole Fresh Fruit
Mr. Richard Fields, Aguirre & Fields
Mr. Delvin Dennis, Klotz Associates

1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:

2. Pledge of Allegiance: U.S. Flag & Texas Flag
3. Invocation – Mr. Bobby Fuller.
4. Approval of minute of the Regular Meeting held February 26, 2015.

A motion was made by Commissioner Terry to approve the minutes as presented. The motion was seconded by Commissioner Singhania with all Commissioners present voting in favor of the motion.

5. Approval of disbursements for the period February 1-28, 2015:

PORT FREEPORT OPERATING ACCOUNT EXPENDITURES

Check No.	To	For	Amount	Purchase Order Number
73099	ASSURANT EMPLOYEE BENEFITS	GROUP HEALTH & RELATED INSURANCE; GROUP DENTAL INSURANCE	4,594.88	N/A
73100	RELIANT	ELECTRICITY	50,916.59	N/A
73101	AUDRY FULLER	CASH ADVANCE	900.00	N/A
73102	MARY CAMPUS	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	1,321.31	N/A
73103	RELIANT	ELECTRICITY	10,486.57	N/A
73104	MARY CAMPUS	INS. CLAIMS- VISION- DEPENDENT	200.00	N/A
73105	TIME MANAGEMENT	LEASE EXPENSE	2,400.00	N/A
73106	TEI STAFFING	CONTRACT LABOR EXPENSE	565.44	N/A
73107	OFFICE UNIVERSE	OFFICE SUPPLIES	234.08	N/A
73108	SPECIALTIES COMPANY	M&R- T.S. SPRINKLER SYSTEM	123.14	N/A
73109	GULFTEX VENDING	OFFICE SUPPLIES	147.15	N/A
73110	FEDEX	POSTAGE & FREIGHT; BERTH 2 FLOODWALL MODIFICATION	16.88	N/A
73111	MIKE WILSON	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT; SALES/PROMOTION TRAVEL; GOVERNMENTAL RELATIONS	157.07	N/A
73112	NANCY STEPHENS	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	627.53	N/A
73113	GULF COAST PAPER COMPANY	OFFICE SUPPLIES	161.16	N/A
73114	G & K SERVICES	MAINT AND OPERATIONS SUPPLIES	60.89	10696
73115	GRAYBAR ELECTRIC	M&R- CRANE; MAINT & OPERATIONS SUPPLIES; M&R- T.S. 3; M&R- CRANE	1,618.30	N/A
73116	VOID	VOID	VOID	VOID
73117	BOBBY FORD	M&R- VEHICLES	944.55	N/A
73118	B.E.A.R.S.	CONTRACT SERVICES	621.50	N/A
73119	SABLATURA'S OFFICE CENTRE	OFFICE SUPPLIES	40.98	N/A
73120	TURNKEY ELECTRIC	M&R- DOLE LEASE FACILITIES; M&R- BUILDINGS BERTH 7	4,650.00	N/A
73121	U.S. HEALTHWORKS MEDICAL GROUP	EMPLOYMENT RELATED EXPENSE	302.00	N/A
73122	PINKERTON CONSULTING & INVESTIGATIONS	EMPLOYMENT RELATED EXPENSE	127.50	N/A
73123	ELIZABETH SARDELICH, LPC	GROUP WELLNESS	600.00	N/A
73124	DOYLE & WACHTSTETTER	CIP- PARCEL 25 ASPHALT PAVING PROJECT	2,690.00	10802
73125	AVALON RISK MANAGEMENT	PREPAID INSURANCE	1,200.00	N/A

73126	INTEGRATED ARCHITECTURE & DESIGN	CIP- NEW ADMINISTRATION BUILDING	2,378.74	10605
73127	BEN WESTERLIN	AUTOMOBILE EXPENSE; TELEPHONE	508.95	N/A
73128	QUILL CORPORATION	OFFICE SUPPLIES	61.99	N/A
73129	GULF PORTS ASSOCIATION	DUES & MEMBERSHIPS- ADMINISTRATION	400.00	N/A
73130	SOUTHWEST TX POLICE CHIEFS	DUES, MEMBERSHIPS & LICENSE FEES	50.00	N/A
73131	VERIZON WIRELESS	TELEPHONE	39.99	N/A
73132	DETAIL PRODUCTS	OFFICE SUPPLIES	36.28	N/A
73133	ALEC JOURNEAY	CIP- NEW ADMINISTRATION BUILDING; CIP- DOCKS VELASCO TERMINAL; CIP- GATE 14 GUARDHOUSE; M&R- RAILROAD TRACK RENOVATIONS	168.73	N/A
73134	ON HOLD MARKETING WORKS	LEASE EXPENSE	39.00	N/A
73135	JASON HULL	GOVERNMENTAL RELATIONS; TELEPHONE	167.28	N/A
73136	QUINTANA	CONTRACT LABOR EXPENSE; M&R- WAREHOUSE 51	1,281.94	10828
73137	BRUNO PUBLIC AFFAIRS	CONSULTANT FEES- OTHER	3,125.00	10824
73138	QUALITY TURF FARMS	M&R- MSC LEASE FACILITIES; M&R- OTHER	5,873.90	10776
73139	HURT COMPANY	FUEL/OIL- GENERAL; FUEL/OIL- CRANE	2,982.48	10841
73140	PARADIGM CONSULTANTS	CIP- DOCKS- VELASCO TERMINAL	21,807.50	10708
73141	BRANDON ROBERTSON	AUTOMOBILE EXPENSE; TELEPHONE	111.80	N/A
73142	INDUSTRIAL NETWORKING	M&R- BUILDINGS BERTH 7	692.90	N/A
73143	HYDROGRAPHIC CONSULTANTS	FREEPORT HARBOR CHANNEL IMPROVEMENT PROJECT	5,700.00	10849
73144	PETTY CASH	GOVERNMENTAL RELATIONS- COMMISSIONER; OFFICE SUPPLIES; POSTAGE & FREIGHT; M&R- CRANE; M&R- VEHICLES; M&R- T.S. 3	895.77	N/A
73145	L.A.W. PUBLICATIONS	ADVERTISING- COMMUNITY	599.00	N/A
73146	VICKI L. SMITH	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	325.00	N/A
73147	NEXTEC OPERATING CORP	M&R- OFFICE EQUIPMENT	5,852.75	N/A
73148	TEI STAFFING	CONTRACT LABOR EXPENSE	780.76	N/A
73149	WILLIAMS DIESEL	M&R- TERMINAL OPERATIONS EQUIPMENT; M&R- VEHICLES	145.45	N/A
73150	FEDEX	POSTAGE & FREIGHT	7.48	N/A
73151	AL DUREL	SALES/PROMOTION TRAVEL; OFFICE SUPPLIES	106.91	N/A
73152	NANCY STEPHENS	TECHNICAL TRAINING; TELEPHONE	1,086.12	N/A
73153	PC CARE	M&R- OPERATIONS BUILDING; M&R- GATE 8- GUARD BUILDING	237.50	N/A
73154	PATRICK'S ENTERPRISES	M&R- 2ND ST. ADMINISTRATIVE BUILDING	75.00	N/A
73155	WASTE MANAGEMENT	CONTRACT SERVICES	366.25	N/A
73156	G&K SERVICES	MAINT & OPERATIONS SUPPLIES	68.86	10696
73157	SUPERIOR CLEANING SERVICE	M&R- 2ND ST. ADMINISTRATIVE BUILDING; M&R- OPERATIONS BUILDING; M&R- SECURITY BUILDING; M&R- T.S. 1; M&R- T.S. 2; M&R- BUILDINGS BERTH 7	3,207.00	10779
73158	CULLIGAN WATER SYSTEMS	M&R- BUILDINGS BERTH 7; M&R- OPERATIONS BUILDING; M&R- T.S. 1; M&R- 2ND ST. ADMINISTRATIVE BUILDING	1,121.88	10703
73159	MATHESON TRIGAS	MAINT & OPERATIONS SUPPLIES	143.79	N/A
73160	GRAYBAR ELECTRIC	M&R- CRANE	342.39	N/A
73161	TOYOTALIFT HOUSTON	M&R- TERMINAL OPERATIONS EQUIPMENT	717.78	N/A
73162	SORRELL CONSTRUCTION	CIP- GATE 14 GUARD HOUSE	19,250.00	10734

73163	PAUL SCOTT ABBOTT	OFFICE SUPPLIES	285.00	N/A
73164	BRAZORIA COUNTY SEPTIC SERVICE	M&R- BUILDINGS BERTH 7; CUSTOMER RELATED OPERATIONAL EXPENSE; CONTRACT SERVICES	2,265.50	N/A
73165	BRAZOSPORT TIRE	M&R- TERMINAL OPERATIONS EQUIPMENT	172.85	N/A
73166	KLEIN SYSTEMS GROUP	M&R- OFFICE EQUIPMENT	1,447.04	N/A
73167	EVCO INDUSTRIAL	MAINT & OPERATIONS SUPPLIES; M&R- BERTH 7 CRANE	1,346.17	N/A
73168	C.F. MCDONALD ELECTRIC	CIP- OTHER- ELECTRICAL DISTRIBUTION HARDENING PROJECT	24,975.00	10773
73169	BRAZORIA CHAMBER OF COMMERCE	COMMUNITY EVENTS; ADVERTISING- COMMUNITY	185.00	N/A
73170	BRAZOSPORT AREA CHAMBER OF COMMERCE	COMMUNITY EVENTS	650.00	N/A
73171	HAGEMEYER NORTH AMERICA	OFFICE SUPPLIES; FURNITURE & EQUIPMENT PURCHASE < \$5,000.00	211.12	N/A
73172	I.T.M.A.	SALES/PROMOTION TRAVEL; DUES & MEMBERSHIPS- ADMINISTRATION	890.00	N/A
73173	VULCAN CONSTRUCTION	M&R- DOCKS BERTH 7- VT	486.53	N/A
73174	SHRED IT HOUSTON	OFFICE SUPPLIES	239.22	N/A
73175	THE BULLETIN	ADVERTISING- COMMUNITY	375.00	N/A
73176	CENTER POINT ENERGY	WATER & GAS	20.86	N/A
73177	RO'VIN GARRETT	TAX ASSESSOR/COLLECTOR FEES	23,318.48	N/A
73178	AT&T	TELEPHONE	843.95	N/A
73179	DOYLE & WACHTSTETTER	CIP- PARCEL 25 ASPHALT PAVING PROJECT	6,272.00	10810
73180	WHOLESALE ELECTRIC	M&R- MSC LEASE FACILITIES	39.69	N/A
73181	CENTER FOR PUBLIC MANAGEMENT	TECHNICAL TRAINING	230.00	N/A
73182	TESTAMERICA LABORATORIES	M&R- OTHER- STORMWATER OUTFALL DRAINAGE	327.60	N/A
73183	TERRACON CONSULTANTS	SURVEY FEES	2,800.00	10685
73184	DARLENE WINKLER	AUTOMOBILE EXPENSE	36.23	N/A
73185	VERIZON WIRELESS	TELEPHONE	165.44	N/A
73186	TIMPAC	OFFICE SUPPLIES	80.15	N/A
73187	PROGRESSIVE BUSINESS	SUBSCRIPTIONS	299.00	N/A
73188	ROCHELLE'S GULF COAST MARINA	M&R- SECURITY BOAT	527.23	N/A
73189	NIDEC AVTRON AUTOMATION CORPORATION	M&R- CRANE	1,695.00	10816
73190	OFFICEMAX	OFFICE SUPPLIES	208.08	N/A
73191	IMPACT FIRE SERVICES	M&R- T.S. SPRINKLER SYSTEM	1,620.00	N/A
73192	MOFFATT & NICHOL	CIP- DOCKS- VELASCO TERMINAL	126,343.38	10725
73193	RELIANT	ELECTRICITY	33.06	N/A
73194	LISA RILEY	COMMUNITY EVENTS; OFFICE SUPPLIES	101.95	N/A
73195	QUINTANA	M&R- T.S. 1	1,620.00	10828
73196	JEFF STRADER	GOVERNMENTAL RELATIONS; TELEPHONE; SALES/PROMOTION TRAVEL	422.70	N/A
73197	CANON SOLUTIONS AMERICA	M&R- OFFICE EQUIPMENT	153.70	N/A
73198	PAUL F. RICHARDSON ASSOCIATES	FREEPORT HARBOR CHANNEL IMPROVEMENT PROJECT	88,453.27	10610
73199	COMCAST BUSINESS	CONTRACT SERVICES	1,703.16	N/A
73200	HURT COMPANY	FUEL/OIL- GENERAL; FUEL/OIL- CRANE	4,243.22	10853
73201	ASSOCIATION OF CHEMICAL INDUSTRY IN TEXAS	COMMUNITY EVENTS- COMMISSIONER	25.00	N/A
73202	SUNSTATES SECURITY	SECURITY SERVICE FEES	35,598.53	N/A
73203	ALVIN SUNRISE ROTARY CLUB	COMMUNITY EVENTS	500.00	N/A
73204	DANELLA RAIL SERVICES	CIP- M&R RAILROAD TRACK RENOVATIONS	285,047.87	10736
73205	SERVICE RADIO	M&R- BERTH 7 CRANE	248.00	N/A

73206	TEXAS STERLING CONSTRUCTION	CIP- B7 BACKLANDS CONCRETE PAVING PROJECT	1,302,894.41	10759
73207	ZPMC NORTH AMERICA	M&R- BERTH 7 CRANE	25,000.00	10832
73208	MASS MUTUAL FINANCIAL GROUP	CONTRACT SERVICES	193.12	N/A
73209	COMMANDER SAFETY PRODUCTS	MAINT & OPERATIONS SUPPLIES	406.18	N/A
73210	MARITIME ASSOCIATION	ILA- FRINGE BENEFITS	954.66	N/A
73211	OFFICE UNIVERSE	OFFICE SUPPLIES	230.67	N/A
73212	SPECIALTIES COMPANY	M&R- DOCKS BERTH 1; M&R- DOCKS BERTH 2; M&R- DOCKS BERTH 3; M&R- DOCKS BERTH 5; M&R- DOCKS BERTH 7-VT	141.06	N/A
73213	GULFTEX VENDING	OFFICE SUPPLIES	221.40	N/A
73214	WASTE MANAGEMENT	CONTRACT SERVICES	371.25	N/A
73215	BLUELINE SHOP & COPY CENTER	CIP- ROADS- TURNING BASIN ROAD	26.25	N/A
73216	GIROUARD'S ACE HARDWARE	OFFICE SUPPLIES, MAINT & OPERATIONS SUPPLIES; M&R- TERMINAL OPERATIONS EQUIPMENT; M&R- CRANE; M&R- BUILDINGS BERTH 7; M&R- WAREHOUSE 51	542.60	N/A
73217	GRAYBAR ELECTRIC	M&R- WAREHOUSE 52	430.29	N/A
73218	TOYOTALIFT HOUSTON	M&R- TERMINAL OPERATIONS EQUIPMENT	994.68	N/A
73219	STEINBERG & ASSOCIATES	FREEPORT HARBOR CHANNEL IMPROVEMENT PROJECT	13,854.00	N/A
73220	BRAZORIA COUNTY SEPTIC SERVICE	CONTRACT SERVICES; CUSTOMER RELATED OPERATIONAL EXPENSE	1,253.00	N/A
73221	VICTORY INSURANCE	PREPAID INSURANCE	695.00	N/A
73222	EVCO INDUSTRIAL	M&R- WAREHOUSE 51	76.85	N/A
73223	TURNKEY ELECTRIC	M&R- OTHER	715.00	N/A
73224	NORTHERN TOOL & EQUIPMENT	M&R- TERMINAL OPERATIONS EQUIPMENT	362.50	N/A
73225	JESSE HIBBETTS	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	60.00	N/A
73226	COMCAST	CONTRACT SERVICES	211.20	N/A
73227	VICKI L. SMITH	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT; TELEPHONE	130.00	N/A
73228	DELTA RIGGING	M&R- BERTH 7 CRANE	560.00	N/A
73229	MOFFATT & NICHOL	CIP- DOCKS- VELASCO TERMINAL; CIP- DOCKS- INNER HARBOR BERTH REPAIRS	61,348.00	10713; 10725
73230	AIRGAS USA	MAINT & OPERATIONS SUPPLIES	46.21	N/A
73231	GLENN CARLSON	TELEPHONE	273.50	N/A
73232	PITNEY BOWES GLOBAL FINANCIAL SERVICES	POSTAGE & FREIGHT	270.00	N/A
73233	SUBURBAN PROPANE	FUEL/OIL- GENERAL	489.37	10666
73234	PITNEY BOWES GLOBAL FINANCIAL SERVICES	POSTAGE & FREIGHT	590.96	N/A
73235	LJA ENGINEERING	CIP- DOCKS- VELASCO TERMINAL	38,244.25	10615
73236	SERVICE RADIO	DUES, MEMBERSHIPS & LICENSE FEES	550.00	N/A
73237	R.B. HASH	M&R- OPERATIONS BUILDING	554.00	N/A
73238	12TH MAN FOUNDATION	OFFICE SUPPLIES	100.00	N/A
73239	VAN GRUNDMAN	EMPLOYMENT RELATED EXPENSE	1,217.01	N/A
73240	UNUM LIFE INSURANCE	GROUP HEALTH & RELATED INSURANCE	726.99	N/A
73241	AT&T	TELEPHONE	132.26	N/A
73242	AT&T	TELEPHONE	101.15	N/A
73243	COMCAST	TELEPHONE	149.76	N/A
73244	AT&T	TELEPHONE	467.77	N/A
73245	THE LINCOLN NATIONAL	GROUP HEALTH & RELATED INSURANCE	690.99	N/A
73246	AT&T	TELEPHONE	442.83	N/A
73247	AT&T	TELEPHONE	286.68	N/A
73248	BLUECROSS BLUESHIELD OF TEXAS	GROUP HEALTH & RELATED INSURANCE	34,621.68	N/A

73249	WELLS FARGO	CONSULTANT FEES- MASTER PLAN; EMPLOYMENT RELATED EXPENSE; SALES/PROMOTION TRAVEL; GOVERNMENTAL RELATIONS; TECHNICAL TRAINING; FURNITURE & EQUIPMENT PURCHASE < \$5,000.00; SAFETY VEST SUPPLIES; SUBSCRIPTIONS; DUES MEMBERSHIPS & LICENSE FEES; M&R- VEHICLES	12,235.94	N/A
73250	PITNEY BOWES GLOBAL FINANCIAL SERVICES	POSTAGE & FREIGHT	32.00	N/A
73251	PITNEY BOWES GLOBAL FINANCIAL SERVICES	POSTAGE & FREIGHT	550.98	N/A
73252	EM-PRINT COMPANY	COMMUNITY EVENTS	1,164.18	10850
73253	CITY OF FREEPORT	LEASE EXPENSE	10,000.00	N/A
73254	CITY OF FREEPORT	WATER & GAS	16,367.86	N/A
73255	CITY OF FREEPORT	WATER & GAS	199.71	N/A
73256	CITY OF FREEPORT	WATER & GAS	15.48	N/A
73257	CITY OF FREEPORT	WATER & GAS	72.21	N/A
73258	CITY OF FREEPORT	WATER & GAS	15.48	N/A
73259	CITY OF FREEPORT	WATER & GAS; ELECTRICITY	1,765.12	N/A
73260	TEI STAFFING	CONTRACT LABOR EXPENSE	1,272.24	N/A
73261	SPECIALTIES COMPANY	M&R- DOCKS BERTH 5	166.76	N/A
73262	GULFTEX VENDING	OFFICE SUPPLIES	56.55	N/A
73263	MIKE WILSON	SALES/PROMOTION TRAVEL	158.39	N/A
73264	RODNEY BLACKSTOCK	SALES/PROMOTION TRAVEL	41.71	N/A
73265	CONSTANTINO MARTINEZ	TELEPHONE	30.00	N/A
73266	THOMAS PERRYMAN	COMMISSION FEES- MARCH 2015	865.00	N/A
49931	RAVI K. SINGHANIA	COMMISSION FEES- MARCH 2015	665.00	N/A
49932	BILL J. TERRY	COMMISSION FEES- MARCH 2015	865.00	N/A
49933	PAUL A. KRESTA	COMMISSION FEES- MARCH 2015	895.00	N/A
49934	JOHN HOSS	COMMISSION FEES- MARCH 2015	920.00	N/A
49935	SHANE PIRTLE	COMMISSION FEES- MARCH 2025	865.00	N/A
73267	GULF COAST PAPER COMPANY	OFFICE SUPPLIES	100.04	N/A
73268	PC CARE	M&R- OFFICE EQUIPMENT	339.90	N/A
73269	G&K SERVICES	M&R- 2ND ST. ADMINISTRATION BUILDING; MAINT & OPERATIONS SUPPLIES	306.34	10696
73270	BLUELINE SHOP & COPY CENTER	COMMUNITY EVENTS; OFFICE SUPPLIES	395.80	N/A
73271	CULLIGAN WATER SYSTEMS	M&R- OPERATIONS BUILDING	126.00	10703
73272	GRAYBAR ELECTRIC	M&R- BERTH 7 CRANE; MAINT & OPERATIONS SUPPLIES; M&R- WAREHOUSE 51	2,113.51	N/A
73273	TOYOTALIFT HOUSTON	MAINT & OPERATIONS SUPPLIES; M&R- TERMINAL OPERATIONS EQUIPMENT	887.68	N/A
73274	BRIGGS EQUIPMENT	M&R- TERMINAL OPERATIONS EQUIPMENT	488.15	N/A
73275	BRAZOSPORT TIRE	M&R- TERMINAL OPERATIONS EQUIPMENT	749.40	N/A
73276	OZARKA	OFFICE SUPPLIES	222.39	N/A
73277	B.E.A.R.S.	CONTRACT SERVICES	295.00	N/A
73278	I.T.M.A.	COMMERCIAL EVENTS	3,000.00	10856
73279	GOVERNMENT FINANCE OFFICERS	DUES & MEMBERSHIPS- ADMINISTRATION	160.00	N/A
73280	KENNEMER, MASTERS, & LUNSFORD	CONSULTANT FEES- AUDIT	6,566.09	10694
73281	SAFETY- KLEEN SYSTEMS	M&R- DOLE LEASE FACILITIES; M&R- MAINTENANCE BUILDING	2,282.36	N/A
73282	MARVIN HOOSER	TELEPHONE	30.00	N/A
73283	DIVER OVERHEAD DOORS	M&R- MSC LEASE FACILITIES	5,980.00	10845
73284	INTEGRATED ARCHITECTURE & DESIGN	CIP- NEW ADMINISTRATION BUILDING	2,351.35	10605

73285	QUILL CORPORATION	OFFICE SUPPLIES	1,062.42	N/A
73286	RANDY APARICIO	TELEPHONE	30.00	N/A
73287	DETAIL PRODUCTS	PROMOTIONAL ITEMS- COMMERCIAL; PROMOTIONAL ITEMS- COMMUNITY	594.88	N/A
73288	ALEC JOURNEY	CIP- NEW ADMINISTRATION BUILDING; CIP- DOCKS VELASCO TERMINAL; CIP- GATE 14 GUARDHOUSE; M&R- RAILROAD TRACK RENOVATIONS	115.25	N/A
73289	J. O'BRIEN COMPANY	OFFICE SUPPLIES; BADGE SUPPLIES	889.18	N/A
73290	RICOH	M&R- OFFICE EQUIPMENT	298.83	N/A
73291	QUINTANA	M&R- ROADS- PETE SCHAFF	900.00	10828
73292	SWISHER & SWISHER	M&R- OTHER	463.33	10684
73293	PEARLAND CHAMBER OF COMMERCE	COMMUNITY EVENTS	250.00	N/A
73294	SUBURBAN PROPANE	FUEL/OIL- CRANE	379.44	10666
73295	COMFORT SUITES	EMPLOYMENT RELATED EXPENSE	2,654.10	N/A
73296	SUNSTATES SECURITY	SECURITY SERVICE FEES	53,159.26	N/A
73297	COMMUNITY FOUNDATION	COMMUNITY DONATION	600.00	N/A
73298	ABB, INC.	M&R- BERTH 7 CRANE	3,698.58	N/A
73299	SERVICE RADIO	EQUIPMENT	18,000.00	10804
73300	STERLING STRUCTURES	CIP- NEW ADMINISTRATION BUILDING	144,432.30	10837
73301	HARDMAN SIGNS	M&R- SECURITY BUILDING	273.00	N/A
73302	KAOTIC KUSTOMZ	M&R- VEHICLES	45.00	N/A
73303	ASSURANT EMPLOYEE BENEFITS	GROUP HEALTH & RELATED INSURANCE; GROUP DENTAL INSURANCE	2,825.07	N/A
73304	DARLENE WINKLER	ADVERTISING- COMMUNITY; COMMUNITY EVENTS	529.39	N/A
73305	STEINBERG & ASSOCIATES	FREEPORT HARBOR CHANNEL IMPROVEMENT PROJECT	14,316.00	N/A

PORT FREEPORT OPERATIONS ACCOUNT EXPENDITURES

				Purchase
Check				Order
No.	To	For	Amount	Number
N/A				

PORT FREEPORT WIRE TRANSFERS

					Purchase
Document					Order
No.	To	For	Account	Amount	Number
4981	TEXPOOL CAPITAL LEASE DEBT SERVICE	TRANSFER TO CAPITAL LEASE FOR DEBT SERVICE	TEXPOOL PORT OPERATIONS ACCOUNT	132,911.70	NA
4982	TEXPOOL 2013A SERIES DEBT SERVICE	TRANSFER TO 2013A SENIOR LIEN DEBT SERVICE FUND	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	231,926.00	NA
4983	TEXPOOL I&S 2006 SERIES	TRANSFER TO I&S	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	148,646.48	NA

4984	TEXAS GULF BANK PAYROLL ACCOUNT	TRANSFER FOR PAYROLL 02/05/2015	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	108,583.02	NA
4985	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	55,511.47	NA
4986	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	89,938.53	NA
4987	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	TRANSFER FOR ACCOUNTS PAYABLE	TEXPOOL PORT OPERATIONS ACCOUNT	1,410,000.00	NA
4988	ZHENHUA HEAVY INDUSTRIES LTD	WIRE OF FUNDS FOR FINAL PAYMENT ON CRANE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	1,410,000.00	NA
4989	BANK OF NEW YORK	2006 SERIES DEBT SERVICE PAYMENT	TEXPOOL 2006 BOND PAYMENT	113,837.50	NA
4990	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	1,980,329.38	NA
4991	TEXAS GULF BANK PAYROLL ACCOUNT	TRANSFER FOR PAYROLL 02/19/2015	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	110,141.73	NA
4992	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	125,513.71	NA
4994	TEXPOOL PORT OPERATIONS ACCOUNT	INVESTMENT OF FUNDS	COASTAL SECURITIES PORT OPERATIONS ACCOUNT	2,000,000.00	NA
4995	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	50,439.03	NA
4996	BANK OF AMERICA	SENIOR LIEN REVENUE NOTE 2013B DEBT SERVICE PAYMENT	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	3,905.08	NA
4997	MASS MUTUAL RETIREMENT	TRANSFER OF EMPLOYEE 457 PLAN CONTRIBUTION	TEXAS GULF BANK PAYROLL ACCOUNT	7,203.55	NA
4998	MASS MUTUAL RETIREMENT	TRANSFER OF EMPLOYEE RETIREMENT PLAN LOAN PAYMENTS	TEXAS GULF BANK PAYROLL ACCOUNT	2,166.12	NA

4999	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	290,640.27	NA
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PORT FREEPORT PAYROLL ACCOUNT EXPENDITURES

Description/Date	Amount	Purchase Order Number
ADP 2/5/2015	103,897.20	N/A
ADP 2/19/2015	105,457.88	N/A

A motion was made by Commissioner Terry to approve the disbursements. The motion was seconded by Commissioner Singhania with all Commissioners present voting in favor of the motion.

6. Reports from Executive Staff & Commissioners:

- A. Receive report from Executive Port Director/CEO on activities and matters related to federal, state and local governmental affairs. Port tenant updates, USCOE, rail issues, HGAC/TPC, AAPA Committees, leases, contracts, upcoming Port and civic events and other related administrative and governmental affairs.

Mr. Carlson updated the Board on Berth 7 Backland project, Dole vessel schedule adjustments as well as progress on preparations for Hoegh. He also reminded everyone the Port is sponsoring the Intergalactic Nemesis performance at the Clarion this Saturday. Mr. Carlson, Commissioner Pirtle and Commissioner Hoss along with other industry leaders in the area will meet with Senator Cornyn next week. In addition, Mr. Carlson will be out for two weeks in April on vacation.

- B. Receive report from Chief Financial Officer on monthly activity and matters related to financial results, investments, insurance, leases, contracts and other related administrative and governmental affairs.

Mr. Strader gave a brief presentation of monthly finances to the Board. He also gave an update on FTZ and the value of it to our customers. Ms. Campus made a correction to the Board regarding the property insurance renewal, the Port carries only a 6 month premium for business interruption, not 12 month. She also reported on a fraud incident that took place and was handled. Mr. Strader introduced Abbey Johnson, who has joined the finance department to assist with organizing the move to the new administration building, coverage of front desk as well as some administrative clerical and HR duties.

- C. Receive report from Director of Engineering on activities and matters related to Freeport Harbor Federal Channel, capital projects and other projects, Hydrographic Report and other related facility engineering matters.

In addition to his report, Mr. Hull shared photos of the completed beach nourishment at Quintana and Parcel 25 asphalt project.

- D. Receive report from Director of Operations on activities and matters related to operations, vessel activity, tonnage and other related port operation matters.

Mr. Durel reported that last month was good with vessels from LNG, project cargo and American Rice and another vessel coming this month for ARI. He also shared photos of the windmill blades being loaded and moved as well as a knocked down crane section from Fagioli.

- E. Receive report from Director of Protective Services on matters related to safety meetings/injury report, security meetings, EMS update and other related safety, security and environmental matters.

In addition to his report, Mr. Hogan reported on meetings with Hoegh and the U.S. Coast Guard to develop a traffic management plan for the Hoegh lease area. He also reported on meetings with Customs to get them back in a facility as well as options for a larger space to accommodate the additional officers required. Mr. Hogan also reported on the Customs 559 Program which is a reimbursement program that will allow the Port to request overtime from Customs. Scott Brooks gave a presentation to update the Board on the Environmental Plan.

- F. Receive report from Director of Economic Development on activities and matters related to sales reports, industry meetings and Port presentations, Port events, advertising and web activity, Foreign-Trade Zone and other related trade development or community relation matters.

In addition to his report, Mr. Wilson gave an update on Tenaris stating they are now requesting an additional 12 acres to their lease which will change their layout and possibly affect Hoegh's configuration. A new survey and plan is forthcoming. He also reported on steel shipment offers coming in and efforts by him and Operations to manage the freight. House Bill 1321 on additions for the Heavy-Lift Corridor is moving through committee and could be in the House and Senate Transportation Committees by next Thursday.

- G. Receive report from Commissioners on matters related to meetings and conferences attended, Port presentations and other related Port Commission matters.

Commissioners Singhanian and Hoss and Mr. Carlson will be attending the ACIT Economic Outlook Breakfast next Wednesday. Commissioner Hoss also reported attending the Baytran Luncheon.

- 7. Receive comments from the Public.

There were no comments.

- 8. Approval of a Resolution Declaring Election of Unopposed Candidates for Commissioner Position No. 4, Paul Kresta, and No. 6, Rudy Santos; accepting certification of unopposed candidates; entering an order declaring each unopposed candidate elected to their respective positions as a Port Freeport Commissioner; ordering that a certificate of election be issued to each said candidate; and cancelling the election previously ordered for May 9, 2015.

Mr. Strader stated that because the two candidates are unopposed, we now must cancel the election that was previously ordered. There will be no further cost incurred.

A motion was made by Commissioner Singhania to approve the resolution. The motion was seconded by Commissioner Terry with all Commissioners present voting in favor of the motion.

9. Approval of Change Order No. 1 to AAA Asphalt for the Parcel 25 Paving, Drainage & Electrical Repair Project.

Mr. Hull explained this change order is to expand the truck yard West of Warehouse 51 and will create more usable space in the Port. It is his recommendation and that of the Capital Planning Committee to approve this change order in an amount not to exceed \$273,905.00.

A motion was made by Commissioner Singhania to approve the change order. The motion was seconded by Commissioner Kresta with all Commissioners present voting in favor of the motion.

10. Approval of a modification to the Professional Services Agreement with Moffatt & Nichol for the Velasco Terminal, Berths 8 & 9 Project.

Mr. Hull stated that the Corps is requiring 4 additional core borings and 1 core boring that must be drilled deeper by 170 feet. It is his recommendation and that of the Capital Planning Committee to approve this modification to Moffatt & Nichol in an amount not to exceed \$247,460.00.

A motion was made by Commissioner Singhania to approve the agreement. The motion was seconded by Commissioner Kresta with all Commissioners present voting in favor of the motion.

11. Award of a Construction Contract for the Dock 5 Trench Drain Repairs Project.

Mr. Hull stated that this contract is to repair the trench drain that was damaged some years ago. Because this contract is above \$25,000 and below \$50,000, he is requesting approval for Mr. Carlson to execute the contract with low bidder Sorrell Construction in the amount not to exceed \$35,100.00. The Capital Planning Committee also recommends approval of this contract.

A motion was made by Commissioner Singhania to approve the contract. The motion was seconded by Commissioner Kresta with all Commissioners present voting in favor of the motion.

12. Adoption of a resolution approving the acceptance of the Port's portion of proceeds received from high bidders on delinquent tax property held in trust by Brazoria County, Texas and authorizing the Chairman to join in conveyance to high bidders.

A motion was made by Commissioner Perryman to approve the resolution. The motion was seconded by Commissioner Terry with all Commissioners present voting in favor of the motion.

13. Approval for Executive Port Director/CEO to execute a Letter of Support requested by The Dow Chemical Company for the U.S. Export-Import bank.

Mr. Strader explained that Dow Chemical approached Steve Bruno about the Port weighing in in support of a reauthorization bill to continue the work and keep the Ex-Im bank in existence and operation. A number of bills presently on the Hill support this as well as the AAPA.

A motion was made by Commissioner Singhanian to approve the letter of support. The motion was seconded by Commissioner Kresta with all Commissioners present voting in favor of the motion and Commissioner Perryman and Commissioner Terry voting no.

14. Approval of Commissioners travel in June for the AAPA Commissioners Seminar.

Mr. Carlson stated airfare to Halifax will run about \$700 per person, hotel \$600 (3 nights) and registration fees are \$1,000. Commissioner Hoss asked to be added to the list of commissioners attending.

A motion was made by Commissioner Singhanian to approve 4 commissioners to attend the seminar with offer extended to Rudy Santos if he wishes to attend as well. The motion was seconded by Commissioner Kresta with all Commissioners present voting in favor of the motion.

15. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government Code 551.001. et. seq., to review and consider the following:

A. Under authority of Section 551.071 for discussion with attorney regarding:

1. Discussion regarding the Scope of Work for Paul F. Richardson Associates for the Federal Harbor Channel Improvement Project.
2. The terms and conditions of a Credit Sharing Agreement between Port Freeport and the Department of the Army for the Federal Harbor Channel Improvement Project General Reevaluation Study.

B. Under authority of Section 551.072 for discussion regarding:

1. Discussion regarding the purchase, exchange, lease or value of real property in East End of Freeport, Texas.
2. Discussion regarding the exchange, lease or value of Port Freeport real property as it relates to potential private capital investment.
3. Update regarding the Lease Agreement between Port Freeport and Air Liquide Large Industries U.S. LP.
4. The potential lease of Port property located adjacent to Berths 5 and 7, and Parcels 6, 7, 8, 13, 14, 19, 25, 26, 27, 29, 31, 34, 35a, 39 and 40.

C. Under authority of Section 551.071 and Section 551.072 for discussion regarding:

1. Discussion with attorney regarding the purchase, exchange, lease or value of real estate interests in the region.

D. Under authority of Section 551.074 for discussion regarding:

1. Discussion on the appointment, employment, evaluation and duties of a public officer or employee, the Executive Port Director/CEO.

16. RECONVENE OPEN SESSION to review and consider the following:

17. Approval of the Scope of Work for Paul F. Richardson Associates for the Federal Harbor Channel Improvement Project.

This item was tabled for further consideration.

18. Approval of Feasibility Credit Sharing Agreement between Port Freeport and the Department of the Army for the Federal Harbor Channel Improvement Project General Reevaluation Study.

This item was tabled.

19. Approval regarding a Director of Governmental Affairs.

Commissioner Kresta stated that the Personnel Committee met to discuss this position, and having no concerns, their recommendation is to hire someone for the Director of Governmental Affairs.

A motion was made by Commissioner Kresta to approve the creation of the new position and authorizing Mr. Carlson to fill same. The motion was seconded by Commissioner Singhania with all Commissioners present voting in favor of the motion.

20. Approval of a Contract with Shey Harding for a national search for Sales Manager, Trade Development.

Commissioner Kresta stated that Personnel Committee met to discuss the hiring of Shey Harding to conduct a search for Sales Manager. It is the recommendation of the Personnel Committee to approve the contract.

A motion was made by Commissioner Kresta to approve the contract. The motion was seconded by Commissioner Perryman with all Commissioners present voting in favor of the motion.

21. Approval of a Personal Services Contract with Bill Fox for Interim Director, Trade Development.

Mr. Carlson is seeking to hire Mr. Fox for 30 days and bring a contract back to the Board for approval at the April meeting.

A motion was made by Commissioner Kresta to allow Mr. Carlson to hire Bill Fox for 30 days and bring a contract to the Board in April. The motion was seconded by Commissioner Terry with all Commissioners present voting in favor of the motion.

22. Approval of a Personal Services Contract with Richard Fields for consulting services for the Highway 36A Corridor Project.

This item was tabled.

23. Approval of a Personal Services Contract with Kenneth Adams for cargo identification process relating to security and safety.

This item was tabled.

24. Adjourn.

With no further business before the Commission, the meeting was adjourned at 8:53 p.m.