

Minutes of Meeting April 29, 2015

A Regular Meeting of the Port Commission of Port Freeport was held April 29, 2015 beginning at 4:00 PM at the Administration Building, 200 W. Second Street, 3rd Floor, Freeport, Texas.

Commissioners present:

Mr. John Hoss, Chairman
Mr. Paul Kresta, Vice Chairman
Mr. Shane Pirtle, Secretary
Mr. Ravi Singhania, Asst. Secretary
Mr. Tom Perryman, Commissioner
Mr. Bill Terry, Commissioner

Staff Members Present:

Mr. Frank Mauro, Legal Counsel
Mr. Glenn Carlson, Executive Port Director/CEO
Mr. Jeff Strader, Chief Financial Officer
Mr. Al Durel, Director of Operations
Mr. Mike Wilson, Director of Economic Development
Mr. Chris Hogan, Director of Protective Services
Mr. Jason Hull, Director of Engineering
Ms. Dianna Kile, Director of Governmental Affairs
Ms. Missy Bevers, Executive Assistant
Ms. Mary Campus, Controller
Mr. Cecil Booth, Project Engineer
Mr. Nick Malambri, Engineering Specialist
Ms. Lisa Riley, Marketing & PR Supervisor
Ms. Darlene Winkler, Marketing & PR Rep
Mr. Bill Fox, Interim Director of Business Development

Also present:

Mr. Bob Arroyave, Brown & Gay Engineers
Mr. Bobby Fuller, Texas Port Ministry
Ms. Sarah Marsh, Dole Fresh Fruit
Mr. Joseph Abbate, Hoegh Lines
Mr. Tommy Griffith, Red Hook Stevedores
Mr. Rudy Santos, Commissioner-Elect

1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
2. Pledge of Allegiance: U.S. Flag & Texas Flag
3. Invocation – Mr. Bobby Fuller.

4. Approval of minutes of the Regular Meeting held April 9, 2015.

A motion was made by Commissioner Singhania to approve the minutes as presented. The motion was seconded by Commissioner Perryman with all Commissioners present voting in favor of the motion.

5. Approval of disbursements for the period March 1-31, 2015:

March 1, 2015 - March 31, 2015

PORT FREEPORT OPERATING ACCOUNT EXPENDITURES

Check No.	To	For	Amount	Purchase Order Number
73306	VOID	VOID	VOID	N/A
73307	TEI STAFFING	CONTRACT LABOR EXPENSE	424.08	N/A
73308	OFFICE UNIVERSE	OFFICE SUPPLIES; M&R- GATE 4; M&R- DOLE LEASE EXPENSE	575.62	N/A
73309	GULFTEX VENDING	OFFICE SUPPLIES	71.20	N/A
73310	FEDEX	CIP- ROADS- TURNING BASIN ROAD; POSTAGE & FREIGHT	40.03	N/A
73311	DAVID LOPEZ	TELEPHONE	30.00	N/A
73312	GULF COAST PAPER COMPANY	OFFICE SUPPLIES	136.92	N/A
73313	G&K SERVICES	OFFICE SUPPLIES	98.40	10696
73314	LOCKWOOD, ANDREWS & NEWNAM	CIP- DOCKS- BERTH 5 MOORING PROJECT	8,735.51	10844
73315	BRAZOSPORT TIRE	M&R- TERMINAL OPERATIONS EQUIPMENT	749.00	N/A
73316	BRAZOSPORT FACTS	LEGAL FEES; EMPLOYMENT RELATED EXPENSE; CIP- ROADS- TURNING BASIN ROAD	2,118.50	N/A
73317	WEIGHING TECHNOLOGIES	M&R- MSC LEASE FACILITIES	305.00	N/A
73318	JOHNSON SUPPLY	M&R- OPERATIONS BUILDING; M&R- T.S. 1; M&R- VEHICLES	276.66	N/A
73319	SUPERIOR FABRICATION	CIP- OTHER- M&R- POTABLE WATER	20,392.00	10838
73320	GOVERNMENT FINANCE OFFICERS	OFFICE SUPPLIES	435.00	N/A
73321	SHRED IT HOUSTON	OFFICE SUPPLIES	119.61	N/A
73322	SWEENEY CHAMBER OF COMMERCE	ADVERTISING- COMMUNITY	150.00	N/A
73323	JESSE HIBBETTS	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	55.00	N/A
73324	DANNENBAUM ENGINEERING	CIP- OTHER	2,493.03	10692
73325	BEN WESTERLIN	AUTOMOBILE EXPENSE; TELEPHONE; FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	410.63	N/A
73326	QUILL CORPORATION	OFFICE SUPPLIES	75.84	N/A
73327	SUN LIFE & HEALTH INSURANCE	GROUP LIFE INSURANCE	902.18	N/A
73328	VICKI L. SMITH	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT; TELEPHONE	125.00	N/A
73329	LETSOS COMPANY	M&R- T.S. COOL STORAGE FACILITIES	550.00	N/A
73330	ON HOLD MARKETING WORKS	LEASE EXPENSE	39.00	N/A

73331	A-1 COMFORT SYSTEMS	M&R- GATE 4	120.00	N/A
73332	RELIANT	ELECTRICITY	59,250.78	N/A
73333	CENTURY ROOFING	CIP- M&R- MAINTENANCE SHOP REPAIRS	1,165.15	10607
73334	LISA RILEY	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	264.60	N/A
73335	BRUNO PUBLIC AFFAIRS	CONSULTANT FEES- OTHER	3,125.00	10824
73336	IWS GAS AND SUPPLY OF TEXAS	MAINT & OPERATIONS SUPPLIES	35.00	N/A
73337	QUALITY TURF FARMS	M&R- MSC LEASE FACILITIES; M&R- OTHER	5,873.90	10776
73338	DRAKE CONTROLS	M&R- CRANE	1,190.00	N/A
73339	ABB, INC. MARINE & PORTS	INVENTORY- SPARE PARTS ZPMC	749.43	10820
73340	NAYELI QUINONEZ	EMPLOYMENT RELATED EXPENSE	128.00	N/A
73341	FREESE AND NICHOLS	CIP- PARCEL 14 RAIL DEVELOPMENT; CIP- PARCEL 14 PHASE III- ASPHALT PAVING PROJECT; CIP- PARCEL 19 PHASE II- ASPHALT PAVING PROJECT	17,000.00	10847
73342	COMMANDER SAFETY PRODUCTS	OFFICE SUPPLIES	178.26	N/A
73343	BAYAREA COUNCIL	M&R- TERMINAL OPERATIONS EQUIPMENT; M&R- TERMINAL OPERATIONS BUILDING; M&R- OTHER	1,240.00	N/A
73344	NICHOLAS MALAMBRI	CIP- DOCKS- BERTH 5 MOORING PROJECT; CIP- PARCEL 25 ASPHALT PAVING PROJECT; CIP- ROADS- TURNING BASIN ROAD; CIP- BACKLANDS CONCRETE PAVING PROJECT; AUTOMOBILE EXPENSE; TELEPHONE	247.75	N/A
73345	ECONOMIC DEVELOPMENT	COMMUNITY EVENTS	200.00	N/A
73346	TIME MANAGEMENT	LEASE EXPENSE	2,400.00	N/A
73347	MICHAELA BEVERS	AUTOMOBILE EXPENSE; COMMUNITY EVENTS	59.80	N/A
73348	OFFICE UNIVERSE	OFFICE SUPPLIES	147.17	N/A
73349	WILLIAMS DIESEL	M&R- CRANE; M&R- TERMINAL OPERATIONS EQUIPMENT	139.77	N/A
73350	SPECIALTIES COMPANY	M&R- TERMINAL OPERATIONS EQUIPMENT	45.20	N/A
73351	GULFTEX VENDING	OFFICE SUPPLIES	114.60	N/A
73352	AL DUREL	SALES/PROMOTION TRAVEL; GOVERNMENTAL RELATIONS	94.11	N/A
73353	MIKE WILSON	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	153.69	N/A
73354	DONNIE JOE EVANS	TELEPHONE	50.00	N/A
73355	GULF COAST PAPER COMPANY	OFFICE SUPPLIES	561.88	N/A
73356	WASTE MANAGEMENT	CONTRACT SERVICES	381.34	N/A
73357	G&K SERVICES	MAINT & OPERATIONS SUPPLIES	67.15	10696
73358	LOWE'S	FURNITURE & EQUIPMENT PURCHASE < \$5,000.00; M&R- TERMINAL OPERATIONS EQUIPMENT; M&R- VEHICLES	237.82	N/A
73359	SUPERIOR CLEANING SERVICE	M&R- BUILDINGS BERTH 7; M&R- 2ND ST. ADMINISTRATION BUILDING;	3,207.00	10779

		M&R- SECURITY BUILDING; M&R- T.S. 1; M&R- T.S. 2		
73360	STEWART & STEVENSON SERVICES	M&R- TERMINAL OPERATIONS EQUIPMENT	9,539.76	10754
73361	CULLIGAN WATER SYSTEMS	M&R- 2ND ST. ADMINISTRATION BUILDING	112.00	N/A
73362	MATHESON TRIGAS	MAINT & OPERATIONS SUPPLIES	128.52	N/A
73363	GRAYBAR ELECTRIC	M&R- WAREHOUSE 51	281.19	N/A
73364	BRAZOSPORT TIRE	M&R- VEHICLES	95.00	N/A
73365	BRAZOSPORT FACTS	ADVERTISING- COMMUNITY	995.00	N/A
73366	C.F. MCDONALD ELECTRIC	CIP- OTHER- ELECTRICAL DISTRIBUTION HARDENING PROJECT	31,500.00	10773
73367	JOHNSON SUPPLY	M&R- VEHICLES	18.90	N/A
73368	BRAZOS FASTENERS	M&R- CRANE	30.86	N/A
73369	CENTERPOINT ENERGY	WATER & GAS	20.39	N/A
73370	RO'VIN GARRETT	CIP- OTHER	67.26	N/A
73371	MINER HOUSTON	M&R- TERMINAL OPERATIONS EQUIPMENT; M&R- WAREHOUSE 51	893.00	N/A
73372	ERC ENVIRONMENTAL CONSULTANTS	M&R- OPERATIONS BUILDING; M&R- WH 51 OFFICE COMPLEX	8,040.00	10806
73373	JESSE HIBBETTS	SALES/PROMOTION TRAVEL; AUTOMOBILE EXPENSE; OFFICE SUPPLIES	168.91	N/A
73374	BEN WESTERLIN	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	60.99	N/A
73375	WEST GULF MARITIME ASSOCIATION	DUES & MEMBERSHIPS- ADMINISTRATION	1,500.00	N/A
73376	VERIZON WIRELESS	TELEPHONE	191.95	N/A
73377	AAA ASPAHLT PAVING	CIP- PARCEL 25 ASPHALT PAVING PROJECT	853,313.21	10826
73378	BAYSTAR AGENCY	COMMUNITY EVENTS	593.75	N/A
73379	JASON HULL	GOVERNMENTAL RELATIONS; TECHNICAL TRAINING; TELEPHONE	273.61	N/A
73380	SCOTT BROOKS	AUTOMOBILE EXPENSE; TELEPHONE; SALES/PROMOTION TRAVEL; AUTOMOBILE EXPENSE; OFFICE SUPPLES	449.41	N/A
73381	AIRGAS USA	MAINT & OPERATIONS SUPPLIES	183.67	N/A
73382	LISA RILEY	COMMUNITY EVENTS	1,241.47	N/A
73383	NADIA BOWERS	COMMUNITY EVENTS	19.72	N/A
73384	JEFF STRADER	SALES/PROMOTION TRAVEL; GOVERNMENTAL RELATIONS; TECHNICAL TRAINING; TELEPHONE	470.14	N/A
73385	COMCAST BUSINESS	CONTRACT SERVICES	1,703.16	N/A
73386	SUNSTATES SECURITY	SECURITY SERVICE FEES	17,210.00	N/A
73387	BROWN & GAY ENGINEERS	CIP- GATE 14 GUARD HOUSE	612.00	10634
73388	BRANDON ROBERTSON	AUTOMOBILE EXPENSE; TELEPHONE	108.93	N/A
73389	TEXAS STERLING CONSTRUCTION	CIP- B7 BACKLANDS CONCRETE DEVELOPMENT PROJECT	2,281,913.53	10759
73390	RCI ENGINEERING	M&R- WAREHOUSE 52	2,100.00	10857
73391	MIMECAST NORTH AMERICA	CONTRACT SERVICES	467.25	N/A
73392	DAVID LOPEZ	INS. CLAIMS- VISION- EMPLOYEE; INS. CLAIMS- VISION- DEPENDANT	80.00	N/A

73393	JESSICA LEASE	INS. CLAIMS- VISION- EMPLOYEE; INS. CLAIMS- VISION- DEPENDANT	513.40	N/A
73394	TEI STAFFING	CONTRACT LABOR EXPENSE	1,060.20	N/A
73395	OFFICE UNIVERSE	OFFICE SUPPLIES	47.16	N/A
73396	FEDEX	POSTAGE & FREIGHT; CIP- ROADS- TURNING BASIN ROAD	89.37	N/A
73397	MIKE WILSON	COMMERCIAL EVENTS; SALES/PROMOTION TRAVEL; GOVERNMENTAL RELATIONS	41.77	N/A
73398	PATRICK'S ENTERPRISES	EMPLOYMENT RELATED EXPENSE; MAINT & OPERATIONS SUPPLIES	17.50	N/A
73399	G&K SERVICES	MAINT & OPERATIONS SUPPLIES	67.15	10696
73400	TEXAS ASSOCIATION OF COUNTIES	PREPAID INSURANCE	6,012.00	N/A
73401	GIROUARD'S ACE HARDWARE	MAINT & OPERATIONS SUPPLIES; OFFICE SUPPLIES; M&R- CRANE; M&R- BERTH 7 CRANE; M&R- OPERATIONS BUILDING; M&R- GATE 14; M&R- SECURITY BUILDING; M&R- WAREHOUSE 51; M&R- T.S. 1; M&R- T.S. 2; M&R- MSC LEASE FACILITIES; M&R- PARCEL 25	469.66	N/A
73402	CULLIGAN WATER SYSTEMS	M&R- T.S. 1; M&R- OPERATIONS BUILDING; M&R- BUILDINGS BERTH 7	758.00	10703
73403	GRAYBAR ELECTRIC	M&R- WAREHOUSE 51; MAINT & OPERATIONS SUPPLIES; M&R- GATE 4	588.37	N/A
73404	TOYOTALIFT HOUSTON	M&R- TERMINAL OPERATIONS EQUIPMENT	1,773.28	10859
73405	PARK PLACE SPORTS & AWARDS	COMMUNITY EVENTS	39.00	N/A
73406	KILLUM PEST CONTROL	M&R- OPERATIONS BUILDING; M&R- SCALE HOUSE; M&R- MAINTENANCE BUILDING; M&R- SECURITY BUILDING; M&R- T.S. 1; M&R- T.S. 2; M&R- WH 51 OFFICE COMPLEX; M&R- T.S. COOL STORAGE FACILITY	675.00	10757
73407	BRAZORIA COUNTY APPRAISAL DISTRICT	2ND QUARTER APPRAISAL DISTRICT FEES	8,645.25	N/A
73408	BRAZORIA COUNTY SEPTIC SERVICES	CONTRACT SERVICES; CUSTOMER RELATED OPERATIONAL EXPENSE	1,253.00	N/A
73409	BRAZOSPORT TIRE	M&R- TERMINAL OPERATIONS EQUIPMENT	351.74	N/A
73410	EVCO INDUSTRIAL HARDWARE	MAINT & OPERATIONS SUPPLIES; M&R- CRANE	352.21	N/A
73411	B.E.A.R.S.	CONTRACT SERVICES	391.69	N/A
73412	TRADEWINDS	SUBSCRIPTION FEES	1,175.00	N/A
73413	THE BRAZORIA COUNTY NEWS	COMMUNITY EVENTS	180.00	N/A
73414	AT&T	TELEPHONE	843.44	N/A
73415	AT&T	TELEPHONE	2,668.33	N/A
73416	COMCAST	CONTRACT SERVICES	149.76	N/A
73417	COMCAST	CONTRACT SERVICES	211.20	N/A
73418	INTEGRATED ARCHITECTURE & DESIGN	COMMUNITY EVENTS	1,358.21	N/A
73419	THE LINCOLN NATIONAL LIFE	GROUP HEALTH AND RELATED INSURANCE	640.77	N/A

73420	BEN WESTERLIN	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	164.60	N/A
73421	QUILL CORPORATION	OFFICE SUPPLIES	20.36	N/A
73422	DETAIL PRODUCTS	OFFICE SUPPLIES	36.19	N/A
73423	TRIPLE B SERVICES	CIP- DOCKS VELASCO TERMINAL	1,459,747.01	10735
73424	PBK, INC.	CIP- OTHER- ELECTRICAL DISTRIBUTION HARDENING PROJECT	4,800.00	10632
73425	MOFFATT & NICHOL	CIP- DOCKS VELASCO TERMINAL; CIP- DOCKS- INNER HARBOR BERTH REPAIRS	95,610.69	10713; 10725
73426	CANON SOLUTIONS	M&R- OFFICE EQUIPMENT	153.70	N/A
73427	HURT COMPANY	M&R- CRANE	1,011.46	10866
73428	BROWN & GAY ENGINEERS	CIP- B7 BACKLANDS CONCRETE PAVING PROJECT	85,145.24	10709
73429	CECIL BOOTH	COMMUNITY EVENTS; AUTOMOBILE EXPENSE; TELEPHONE	303.53	N/A
73430	FORT BEND COUNTY AUDITOR'S	CONSULTANT FEES- OTHER	200,000.00	N/A
73431	DARLENE WINKLER	COMMUNITY EVENTS	2,025.18	N/A
73432	WELLS FARGO	COMMERCIAL EVENTS; SALES/PROMOTION TRAVEL; TECHNICAL TRAINING; OFFICE SUPPLIES; SAFETY VEST SUPPLIES; SUBSCRIPTIONS	7,342.85	N/A
73433	LAUREN TIELKE	INS. CLAIMS- VISION- DEPENDANT	58.00	N/A
73434	CITY OF FREEPORT	WATER & GAS	15.48	N/A
73435	CITY OF FREEPORT	WATER & GAS	199.71	N/A
73436	CITY OF FREEPORT	WATER & GAS	11,441.50	N/A
73437	CITY OF FREEPORT	WATER & GAS	15.48	N/A
73438	CITY OF FREEPORT	WATER & GAS	57.77	N/A
73439	CITY OF FREEPORT	LEASE EXPENSE	10,000.00	N/A
73440	CITY OF FREEPORT	COMMUNITY EVENTS	500.00	N/A
73441	CITY OF FREEPORT	WATER & GAS; ELECTRICITY	1,600.50	N/A
73442	TEI STAFFING	CONTRACT LABOR EXPENSE	612.56	N/A
73443	GULFTEX VENDING	OFFICE SUPPLIES	136.11	N/A
73444	THOMAS PERRYMAN	COMMISSION FEES- APRIL 2015	865.00	N/A
50071	RAVI K. SINGHANIA	COMMISSION FEES- APRIL 2015	665.00	N/A
50072	BILL J. TERRY	COMMISSION FEES- APRIL 2015	865.00	N/A
50073	PAUL A. KRESTA	COMMISSION FEES- APRIL 2015	895.00	N/A
50074	JOHN HOSS	COMMISSION FEES- APRIL 2015	920.00	N/A
50075	SHANE PIRTLE	COMMISSION FEES- APRIL 2015	865.00	N/A
73445	GULF COAST PAPER COMPANY	OFFICE SUPPLIES	125.86	N/A
73446	G&K SERVICES	M&R- 2ND ST. ADMINISTRATION BUILDING; MAINT & OPERATIONS SUPPLIES	221.91	10696
73447	AT&T	TELEPHONE	452.50	N/A
73448	GRAYBAR ELECTRIC	M&R- WAREHOUSE 51; M&R- SPRINKLER SYSTEM	808.05	N/A
73449	TOYOTALIFT HOUSTON	M&R- TERMINAL OPERATIONS EQUIPMENT	227.39	N/A
73450	AT&T	TELEPHONE	31.34	N/A
73451	KILLUM PEST CONTROL	M&R- GATE 4; M&R- GATE 14	80.00	N/A
73452	AT&T	TELEPHONE	452.58	N/A
73453	OZARKA	OFFICE SUPPLIES	188.83	N/A

73454	UNUM LIFE INSURANCE	GROUP HEALTH AND RELATED INSURANCE	763.11	N/A
73455	HAGEMeyer NORTH AMERICA	FURNITURE & EQUIPMENT PURCHASE < \$5,000.00; OFFICE SUPPLIES	310.56	N/A
73456	VELASCO DRAINAGE DISTRICT	CIP- NEW ADMINISTRATION BUILDING; CIP- DOCKS- VELASCO TERMINAL; CIP- BACKLANDS CONCRETE PAVING PROJECT	8,505.00	N/A
73457	U.S. HEALTHWORKS MEDICAL GROUP	EMPLOYMENT RELATED EXPENSE	62.00	N/A
73458	MOTION INDUSTRIES	M&R- BERTH 7 CRANE	130.23	N/A
73459	PINKERTON CONSULTING & INVESTIGATIONS	EMPLOYMENT RELATED EXPENSE	223.50	N/A
73460	AT&T	TELEPHONE	129.66	N/A
73461	AT&T	TELEPHONE	100.84	N/A
73462	DATA VOX	OFFICE EQUIPMENT	21,581.10	10871
73463	AT&T	FURNITURE & EQUIPMENT PURCHASE < \$5,000.00; TELEPHONE	542.03	N/A
73464	UPS SUPPLY CHAIN SOLUTIONS	M&R- BERTH 7 CRANE	227.87	N/A
73465	BEN WESTERLIN	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	174.84	N/A
73466	QUILL CORPORATION	OFFICE SUPPLIES	29.98	N/A
73467	SUN LIFE & HEALTH INSURANCE	GROUP HEALTH AND RELATED INSURANCE	773.57	N/A
73468	AT&T	TELEPHONE	452.70	N/A
73469	VICKI L. SMITH	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	206.50	N/A
73470	NIDEC AVTRON AUTOMATION	M&R- CRANE	3,057.50	N/A
73471	A-1 COMFORT SYSTEMS	M&R- OPERATIONS BUILDING	649.00	N/A
73472	AT&T	TELEPHONE	277.56	N/A
73473	RELIANT	ELECTRICITY	16.38	N/A
73474	AIRGAS USA	MAINT & OPERATIONS SUPPLIES	114.98	N/A
73475	SWISHER & SWISHER	M&R- OTHER	463.33	10684
73476	PAUL F. RICHARDSON	FREEPORT HARBOR CHANNEL IMPROVEMENT PROJECT	51,725.83	10610
73477	LJA ENGINEERING	CIP- DOCKS- VELASCO TERMINAL	38,926.85	10615
73478	SUNSTATES SECURITY	SECURITY SERVICE FEES	36,082.45	N/A
73479	WEST ROTARY CLUB	COMMUNITY EVENTS- COMMISSIONER	72.00	N/A
73480	G4S TECHNOLOGY	TELEPHONE	1,500.00	N/A
73481	FREESE AND NICHOLS	BERTH 2 FLOODWALL MODIFICATION	861.14	10851
73482	HDR, INC.	BERTH 2 FLOODWALL MODIFICATION	20,532.33	10852
73483	AED SUPERSTORE	EQUIPMENT	6,375.24	10867
73484	SI GROUP	EMPLOYMENT RELATED EXPENSE	2,587.84	N/A
73485	ABBey JOHNSON	EMPLOYMENT RELATED EXPENSE	128.00	N/A
73486	ALVIN- MANVEL AREA CHAMBER OF COMMERCE	COMMUNITY EVENTS	20.00	N/A
73487	CENTERPOINT ENERGY	CIP- OTHER- ELECTRICAL DISTRIBUTION HARDENING PROJECT	1,982.14	N/A
73488	BLUECROSS BLUESHIELD OF TEXAS	GROUP HEALTH AND RELATED INSURANCE	33,632.02	N/A
73489	GLENN CARLSON	COMMERCIAL EVENTS; SALES/PROMOTION TRAVEL	1,281.65	N/A

PORT FREEPORT OPERATIONS ACCOUNT EXPENDITURES

Check				Amount	Purchase Order Number
No.	To	For			
N/A					

PORT FREEPORT WIRE TRANSFERS

Document No.	To	For	Account	Amount	Purchase Order Number
5000	TEXAS GULF BANK PAYROLL ACCOUNT	TRANSFER FOR PAYROLL 3/05/2015	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	111,775.14	NA
5001	TEXPOOL 2013A SERIES DEBT SERVICE	TRANSFER TO 2013A SENIOR LIEN DEBT SERVICE FUND	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	231,926.00	NA
5002	TEXPOOL I&S 2006 SERIES	TRANSFER TO I&S	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	194,000.22	NA
5003	TEXPOOL CAPITAL NOTE DEBT SERVICE	TRANSFER TO CAPITAL NOTE FOR DEBT SERVICE	TEXPOOL PORT OPERATIONS ACCOUNT	132,911.70	NA
5004	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	132,853.04	NA
5005	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	3,222,410.86	NA
5006	ZHENHUA HEAVY INDUSTRIES	WIRE OF FUNDS FOR PURCHASE ORDER- CRANE PARTS	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	40,028.50	10688
5008	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	TRANSFER FOR ACCOUNTS PAYABLE	TEXPOOL PORT OPERATIONS ACCOUNT	500,000.00	NA
5009	TEXAS GULF BANK PAYROLL ACCOUNT	TRANSFER FOR PAYROLL 03/19/2015	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	109,164.81	NA
5010	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	1,881,655.24	NA
5010-2	MASS MUTUAL RETIREMENT SOLUTIONS	TRANSFER OF EMPLOYEE 457 PLAN CONTRIBUTIONS	TEXAS GULF BANK PAYROLL ACCOUNT	7,124.72	NA
5011	TEXAS GULF BANK PAYROLL ACCOUNT	TRANSFER FOR EMPLOYER MATCHING RETIREMENT CONTRIBUTION	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	10,097.88	NA

5012	MASS MUTUAL RETIREMENT SOLUTIONS	TRANSFER OF EMPLOYER MATCHING 457 PLAN CONTRIBUTIONS	TEXAS GULF BANK PAYROLL ACCOUNT	10,097.88	NA
5013	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	235,062.52	NA
5014	BANK OF AMERICA	SENIOR LIEN REVENUE NOTE 2013B DEBT SERVICE PAYMENT	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	4,187.77	NA
5015	MASS MUTUAL RETIREMENT SOLUTIONS	TRANSFER OF EMPLOYEE RETIREMENT PLAN LOAN PAYMENTS	TEXAS GULF BANK PAYROLL ACCOUNT	2,235.47	NA
5016	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	36,895.81	NA
5017	TEXAS GULF BANK PAYROLL ACCOUNT	TRANSFER FOR PAYROLL 4/02/2015	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	114,055.22	NA

PORT FREEPORT PAYROLL ACCOUNT EXPENDITURES

Description/Date	Amount	Purchase Order Number
ADP 3/5/2015	107,143.14	N/A
ADP 3/19/2015	104,436.62	N/A

A motion was made by Commissioner Pirtle to approve the disbursements. The motion was seconded by Commissioner Perryman with all Commissioners present voting in favor of the motion.

6. Reports from Executive Staff & Commissioners:

- A. Receive report from Executive Port Director/CEO on activities and matters related to federal, state and local governmental affairs. Port tenant updates, USCOE, rail issues, HGAC/TPC, AAPA Committees, leases, contracts, upcoming Port and civic events and other related administrative and governmental affairs.

Mr. Carlson introduced Dianna Kile, the Port's new Director of External and Governmental Affairs who thanked the Port for the opportunity and looks forward to the future. Commissioner-Elect Rudy Santos was also recognized and will be joining the Board in June. The Port's annual Take-A-Child Fishing Tournament is set for May 9th at Freeport Municipal Park with the Captain's Dinner to be held May 7th at River Place. Mr. Carlson updated the Board on the feasibility credit sharing agreement and Hoegh vessel preparations stating cargo is expected June 1st and the first sailing later that month. The final gate for the Panama Canal expansion has been installed which puts the project at 88% completion; anticipate flooding the new locks within the next 30 days. Freeport LNG received financing of \$4.56 billion for the third train. Mr. Carlson also reported that progress is being made in the search for a new Sales Manager with the assistance of Shey-Harding executive search firm.

- B. Receive report from Chief Financial Officer on monthly activity and matters related to financial results, investments, insurance, leases, contracts and other related administrative and governmental affairs.

In addition to his report, Mr. Strader gave a brief presentation to the Board for the last 6 months of financial activity. Ms. Campus answered questions from Commissioners regarding employee boarding ship vessels and insurance stating that when an employee boards a vessel, because they are not conducting actual work of a seaman, they will be covered under worker's comp. If an employee is on the Port-owned security boat, the Maritime Employers Liability would provide coverage.

- C. Receive report from Director of Engineering on activities and matters related to Freeport Harbor Federal Channel, capital projects and other projects, Hydrographic Report and other related facility engineering matters.

In addition to his report, Mr. Hull stated that the Freeport Harbor Non-Federal Widening Channel is 100% complete with dredging. He also shared photos of ongoing projects including the new administration building, Parcel 25 asphalt, Turning Basin Road as well as the Dock 2 sheet pile repair project.

- D. Receive report from Director of Operations on activities and matters related to operations, vessel activity, tonnage and other related port operation matters.

Mr. Durel reported that tonnage and activity is up compared to last year with one of the main drivers being Vulcan limestone. He commented that the staging of trucks has helped relieve the previous truck issues. Commissioner Hoss commended Mr. Durel and staff for working to relieve the congestion. He also shared photos of large pieces of dryers and re-boilers headed to Dow Chemical and updated the Board on the platform repair to the Gottwald and the fracture around a manhole to gantry crane #1.

- E. Receive report from Director of Protective Services on matters related to safety meetings/injury report, security meetings, EMS update and other related safety, security and environmental matters.

In addition to his report, Mr. Hogan reported on remote testing for the cranes which will allow ABB to remote in to the cranes if there is a problem and they are not onsite. He also update the Board on recent network issues and future system upgrades.

- F. Receive report from Director of Economic Development on activities and matters related to sales reports, industry meetings and Port presentations, Port events, advertising and web activity, Foreign-Trade Zone and other related trade development or community relation matters.

In addition to his report, Mr. Wilson updated the Board on House Bill 1321 progress which has now moved into the Senate Transportation Committee for review. At Commissioner Singhania's request, Mr. Wilson also gave an update on the progress with the Highway 36A Coalition.

- G. Receive report from Commissioners on matters related to meetings and conferences attended, Port presentations and other related Port Commission matters.

Commissioners Pirtle requested adding an item to the future budget to sponsor such events as the Intergalactic Nemesis and have the ability to commit sponsorships for events immediately. He also reported attending the Chamber of Commerce event.

- 7. Receive comments from the Public.

There were no comments.

8. Approval of Professional Services Agreement for Demolition of Transit Shed #2.

Mr. Hull stated that it is his recommendation along with that of the Capital Planning Committee to approve an agreement with PBK in the amount of \$145,000 for the engineering, design and management services relating to the proposed demolition of transit shed 2. Commissioner Pirtle agreed with the recommendation but requests staff evaluate the shed without removing the roof.

A motion was made by Commissioner Singhanian to approve the agreement. The motion was seconded by Commissioner Pirtle with all Commissioners present voting in favor of the motion.

9. Approval authorizing Velasco Drainage District temporary closure to South Levee Road for Repairs.

Mr. Hull explained that VDD wants to temporarily close this road for approximately 2 months to make repairs. It is his recommendation along with the Capital Planning Committee to allow this closure.

A motion was made by Commissioner Singhanian to approve the closure. The motion was seconded by Commissioner Kresta with all Commissioners present voting in favor of the motion.

10. Approval authorizing Executive Port Director/CEO to execute Letter of Intent between the Port and U.S. Army Corps of Engineers to cost-share proposed improvements to Dredge Material Placement Area #1. Mr. Hull explained that in order to move forward with contributed funds to the MOA and raise the levee at Placement Area 1, the Corps requires a letter of intent from the Port. It is Mr. Hull's recommendation to sign the letter and move forward with the project.

A motion was made by Commissioner Pirtle to approve the letter. The motion was seconded by Commissioner Perryman with all Commissioners present voting in favor of the motion.

11. Approval of the purchase of explosive detection equipment, pursuant to the 2013 Port Security Grant Program.

As part of the 2013 Port security grant program, Mr. Hogan explained the Port received an approval to purchase two SEEKER explosive detection kits. The total price for the kit is \$38,410 which is \$5,958 over the grant amount received. Combining the contribution from the Port of \$8,113 and the overage, it brings the total Port contribution to \$14,071.

A motion was made by Commissioner Singhanian to approve the purchase. The motion was seconded by Commissioner Pirtle with all Commissioners present voting in favor of the motion.

12. Approval of invoice submitted by Velasco Drainage District for engineering and inspections related to various Port projects

This item was tabled for further review.

13. Approval of stevedore license application submitted by Red Hook Stevedores.

Mr. Durel stated that Red Hook will be the stevedore receiver of Hoegh Autoliners and it is his recommendation to approve the application. Mr. Tom Griffith, Director of Operations with Red Hook gave

a brief summary about the company and training that will take place. Mr. Joseph Abbate with Hoegh Lines also spoke on behalf of Red Hook.

A motion was made by Commissioner Pirtle to approve the application. The motion was seconded by Commissioner Perryman with all Commissioners present voting in favor of the motion.

14. Approval of contract with AdHere Creative for Port Freeport website redesign.

After receiving the presentation in Operations Committee and reviewing the contract presented, Ms. Riley recommended approval of the contract as they feel AdHere will fulfill all the needs the Port is requesting for the new website redesign.

A motion was made by Commissioner Pirtle to approve the contract. The motion was seconded by Commissioner Kresta with all Commissioners present voting in favor of the motion.

15. Approval of Port Policies 5.1, 5.6, 5.7 and 6.3.

Mr. Strader explained that these policies were previously reviewed by the Personnel Committee with the recommended changes to the four policies. The changes have been incorporated and it is his recommendation to approve the policies presented.

A motion was made by Commissioner Kresta to approve the policies. The motion was seconded by Commissioner Singhanian with all Commissioners present voting in favor of the motion.

16. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government Code 551.001. et. seq., to review and consider the following:

A. Under authority of Section 551.072 for discussion regarding:

1. Terms and conditions related to a potential agreement between Port Freeport and Pentagon Energy LLC.
2. Purchase, exchange and value of property in East End, Freeport, Texas.
3. Terms and conditions of a modification to the Track Lease Agreement between the Port and Union Pacific Railroad Company dated November 3, 2005.

B. Under authority of Section 551.074 for discussion regarding:

1. Discussion on the appointment, employment, evaluation, reassignment or duties of a public officer or employee, including without limitation the Executive Port Director/CEO.

17. RECONVENE OPEN SESSION to review and consider the following:

18. Approval of a modification to the Track Lease Agreement between the Port and Union Pacific Railroad Company dated November 3, 2005.

A motion was made by Commissioner Terry to approve the modification. The motion was seconded by Commissioner Perryman with all Commissioners present voting in favor of the motion.

19. Discussion regarding agenda for the May 4, 2015 Special Meeting for Strategic Workshop.

No discussion was needed.

20. Adjourn.

With no further business before the Commission, the meeting was adjourned at 7:59 p.m.