

Minutes of Meeting June 25, 2015

A Regular Meeting of the Port Commission of Port Freeport was held June 25, 2015 beginning at 4:00 PM at the Administration Building, 200 W. Second Street, 3rd Floor, Freeport, Texas.

Commissioners present:

Mr. Ravi Singhanian, Chairman
Mr. Bill Terry, Vice Chairman
Mr. Paul Kresta, Secretary
Mr. Rudy Santos, Asst. Secretary
Mr. John Hoss, Commissioner

Staff Members Present:

Mr. Frank Mauro, Legal Counsel
Mr. Glenn Carlson, Executive Port Director/CEO
Mr. Al Durel, Director of Operations
Mr. Mike Wilson, Director of Economic Development
Mr. Chris Hogan, Director of Protective Services
Mr. Jason Hull, Director of Engineering
Ms. Mary Campus, Controller
Ms. Dianna Kile, Director of External/Governmental Affairs
Ms. Missy Bevers, Executive Assistant
Mr. Brandon Robertson, Network Systems Manager
Mr. Cecil Booth, Project Engineer
Ms. Callie Colston, Receptionist

Absent:

Mr. Shane Pirtle, Commissioner
Mr. Jeff Strader, Chief Financial Officer
Mr. Bill Fox, Interim Director of Business Development

Also present:

Mr. Bobby Fuller, Texas Port Ministry
Mr. Bob Arroyave, Brown & Gay Engineers
Mr. Josh Kirklin, McGriff, Seibels & Williams of Texas, Inc.
Mr. Chad Williamson, McGriff, Seibels & Williams of Texas, Inc.
Ms. Leticia, Allenburg, U.S. Customs Border Protection
Mr. Gary Basinger, The Alliance
Mr. Richard Fields, Aguirre & Fields LP

1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
2. Pledge of Allegiance: U.S. Flag & Texas Flag
3. Invocation – Mr. Bobby Fuller
4. Approval of minutes from the Regular Meeting held May 21, 2015.

A motion was made by Commissioner Kresta to approve the minutes as presented. The motion was seconded by Commissioner Hoss with all Commissioners present voting in favor of the motion.

5. Approval of disbursements for the period May 1-31, 2015:

May 1, 2015 - May 31, 2015

PORT FREEPORT OPERATING ACCOUNT EXPENDITURES

Check No.	To	For	Amount	Purchase Order Number
73736	TIME MANAGEMENT	LEASE EXPENSE	2,400.00	N/A
73737	TEI STAFFING	CONTRACT LABOR EXPENSE	1,248.68	N/A
73738	OFFICE UNIVERSE	OFFICE SUPPLIES; M&R- GATE 8- GUARD BUILDING	142.64	N/A
73739	WILLIAMS DIESEL	MAINT & OPERATIONS SUPPLIES; M&R- VEHICLES	72.30	N/A
73740	GULFTEX VENDING	OFFICE SUPPLIES	79.25	N/A
73741	FEDEX	POSTAGE & FREIGHT	14.66	N/A
73742	MIKE WILSON	SALES/PROMOTION TRAVEL; GOVERNMENTAL RELATIONS	105.63	N/A
73743	WASTE MANAGEMENT	CONTRACT SERVICES	369.87	N/A
73744	G&K SERVICES	MAINT & OPERATIONS SUPPLIES	85.46	10696
73745	LOWE'S	M&R- CRANE; M&R- BERTH 7 CRANE; M&R- BUILDINGS BERTH 7	489.89	N/A
73746	SUPERIOR CLEANING SERVICE	M&R- 2ND ST. ADMINISTRATION BUILDING; M&R- OPERATIONS BUILDING; M&R- SECURITY BUILDING; M&R- T.S. 1; M&R- T.S. 2	3,207.00	10779
73747	BLUELINE SHOP & COPY CENTER	OFFICE SUPPLIES	261.60	N/A
73748	MATHESON TRIGAS	MAINT & OPERATIONS SUPPLIES	135.00	N/A
73749	CLICK DRAW GRAPHICS	COMMUNITY EVENTS	4,571.15	10898
73750	GRAYBAR ELECTRIC	M&R- PARCEL 25	353.31	N/A
73751	BRAZORIA COUNTY SEPTIC SERVICE	CONTRACT SERVICES	1,253.00	N/A
73752	BRAZOSPORT TIRE	M&R- VEHICLES	396.50	N/A
73753	C.F. MCDONALD ELECTRIC	TELEPHONE REPAIR- DOLE	1,875.75	10894
73754	JOHNSON SUPPLY	M&R- MSC LEASE FACILITIES	322.41	N/A
73755	BRAZOS FASTENERS	M&R- CRANE; M&R- WAREHOUSE 53	13.12	N/A
73756	AT&T	TELEPHONE	844.23	N/A
73757	AT&T	TELEPHONE	2,908.72	N/A
73758	SUN COAST RESOURCES	FUEL/OIL- GENERAL	1,987.51	10903
73759	INTEGRATED ARCHITECTURE & DESIGN	CIP- NEW ADMINISTRATION BUILDING	5,266.85	10605
73760	VERIZON WIRELESS	TELEPHONE	191.99	N/A

73761	VICKI L. SMITH	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT; TELEPHONE; INS. CLAIMS-VISION- DEPENDENT	583.93	N/A
73762	DETAIL PRODUCTS	COMMUNITY EVENTS	3,072.45	N/A
73763	BROOKSIDE EQUIPMENT	MAINT & OPERATIONS SUPPLIES	68.27	N/A
73764	ON HOLD MARKETING WORKS	LEASE EXPENSE	39.00	N/A
73765	DIXON EQUIPMENT SERVICES	M&R- CRANE; M&R- TERMINAL OPERATIONS EQUIPMENT	1,100.00	N/A
73766	ANGLETON FLOWER & GIFT SHOP	OFFICE SUPPLIES	493.00	N/A
73767	RELIANT	ELECTRICITY	61,533.60	N/A
73768	LISA RILEY	COMMUNITY EVENTS	84.60	N/A
73769	ENERGIA RESOURCES	M&R- CRANE; M&R- BERTH 7 CRANE	366.00	N/A
73770	QUALITY TURF FARMS	M&R- OTHER; M&R- MSC LEASE FACILITIES	5,873.90	10776
73771	WILLIAM G. FOX	SALES/PROMOTION TRAVEL	40.45	N/A
73772	FMF INCORPORATED	CONTRACT LABOR EXPENSE	6,400.00	10895
73773	STERLING STRUCTURES	CIP- NEW ADMINISTRATION BUILDING	193,569.91	10837
73774	CECIL BOOTH	CIP- DOCKS- VELASCO TERMINAL; CIP- ROADS- TURNING BASIN ROADS; CIP- PARCEL 25 ASPHALT PAVING PROJECT; TECHNICAL TRAINING; TELEPHONE	251.45	N/A
73775	ABBEY JOHNSON	AUTOMOBILE EXPENSE	20.70	N/A
73776	YOUNG AMERICA CAPITAL	CONSULTANT FEES- MASTERPLAN	2,056.86	N/A
73777	MORPHOTRUST	EMPLOYMENT RELATED EXPENSE	128.00	N/A
73778	NEXTEC	M&R- OFFICE EQUIPMENT	877.50	N/A
73779	CITY OF FREEPORT	ELECTRICITY; WATER & GAS	3,616.69	N/A
73780	MICHAELA BEVERS	AUTOMOBILE EXPENSE	13.80	N/A
73781	GULFTEX VENDING	OFFICE SUPPLIES	125.65	N/A
73782	FEDEX	CIP- TS 2 DEMOLITION PROJECT; CIP- DOCKS- BERTH 5 TRENCH DREDGING PROJECT	18.07	N/A
73783	GULF COAST PAPER COMPANY	OFFICE SUPPLIES	157.54	N/A
73784	G&K SERVICES	MAINT & OPERATIONS SUPPLIES	85.46	10696
73785	BRAZOSPORT ROTARY CLUB	DUES & MEMBERSHIPS- ADMINISTRATION	66.00	N/A
73786	NORTHERN TOOL & EQUIPMENT	M&R- CRANE; M&R- BERTH 7 CRANE	454.61	N/A
73787	SHRED IT HOUSTON	OFFICE SUPPLIES	2,225.59	10908
73788	THE BULLETIN	COMMUNITY EVENTS	800.00	N/A
73789	CENTER POINT ENERGY	WATER & GAS	20.76	N/A
73790	BRAZOSPORT COLLEGE	TECHNICAL TRAINING	185.00	N/A
73791	JESSE HIBBETTS	CIP- DOCKS- BERTH 5 MOORING PROJECT; SALES/PROMOTION TRAVEL M&R- DOCKS BERTH 7- VT; AUTOMOBILE EXPENSE	120.78	N/A
73792	PROMOTIONS UNLIMITED	PROMOTIONAL ITEMS- COMMUNITY; PROMOTIONAL ITEMS- COMMERCIAL	2,597.73	10906
73793	AVALON RISK MANAGEMENT	PREPAID INSURANCE	600.00	N/A
73794	BOYS & GIRLS CLUB OF BRAZORIA COUNTY	COMMUNITY EVENTS	600.00	N/A
73795	BP EQUIPMENT COMPANY	M&R- GATE 4	154.00	N/A
73796	GULF COAST ENGRAVING	COMMUNITY EVENTS	648.00	N/A
73797	JESSICA LEASE	INS. CLAIMS- VISION- DEPENDENT	258.00	N/A
73798	NIDEC AVTRON AUTOMATION	M&R- CRANE	6,903.44	10899
73799	LAUREN TIELKE	ADVERTISING- COMMUNITY	40.03	N/A
73800	J. O'BRIEN COMPANY	BADGE SUPPLIES	147.00	N/A
73801	JASON HULL	GOVERNMENTAL RELATIONS; TECHNICAL TRAINING; TELEPHONE	195.70	N/A
73802	MOFFAT & NICHOL	CIP- DOCKS- VELASCO TERMINAL	58,045.63	10725
73803	RELIANT	ELECTRICITY	16.68	N/A
73804	SCOTT BROOKS	AUTOMOBILE EXPENSE; TELEPHONE	140.21	N/A
73805	RICOH USA	M&R- OFFICE EQUIPMENT	389.63	N/A
73806	JEFF STRADER	TECHNICAL TRAINING; TELEPHONE	239.89	N/A
73807	CANON SOLUTIONS AMERICA	M&R- OFFICE EQUIPMENT	153.70	N/A
73808	PAUL F. RICHARDSON ASSOCIATES	FREEPORT HARBOR CHANNEL IMPROVEMENT PROJECT	78,600.77	10610

73809	COMCAST	CONTRACT SERVICES	1,706.80	N/A
73810	PITNEY BOWES POSTAGE	POSTAGE & FREIGHT	520.99	N/A
73811	AAPA	TECHNICAL TRAINING- COMMISSIONER	3,800.00	N/A
73812	SUNSTATES SECURITY	SECURITY SERVICE FEES	38,191.30	N/A
73813	THE BRAZOSPORT COLLEGE FOUNDATION	COMMUNITY EVENTS	550.00	N/A
73814	SCHINDLER ELEVATOR CORPORATION	M&R- SECURITY BUILDING	2,465.88	N/A
73815	BRANDON ROBERTSON	AUTOMOBILE EXPENSE; TELEPHONE; M&R- CRANE	307.77	N/A
73816	SERVICE RADIO	M&R- TERMINAL OPERATIONS EQUIPMENT	240.00	N/A
73817	TEXAS STERLING CONSTRUCTION	CIP- B7 BACKLANDS CONCRETE PAVING PROJECT	948,859.93	10759
73818	ORION CONSTRUCTION	CIP- DOCKS- INNER HARBOR BERTH REPAIRS	506,310.00	10827
73819	TEREX MHPS CORP	M&R- CRANE	4,300.12	10854
73820	FREESE AND NICHOLS	BERTH 2 FLOODWALL MODIFICATION	923.94	10851
73821	MED TECH RESOURCE	FURNITURE & EQUIPMENT PURCHASE < \$5,000.00	2,369.75	10878
73822	COAST MARINE & INDUSTRIAL SUPPLY	FURNITURE & EQUIPMENT PURCHASE < \$5,000.00	5,057.90	10902
73823	CRAWFORD ELECTRIC SUPPLY	M&R- SECURITY BOAT	151.74	N/A
73824	TECHNIPRINT	EQUIPMENT	8,332.10	10907
73825	DETECTACHEM	EQUIPMENT	38,410.00	10915
73826	TRADEWINDS	SUBSCRIPTIONS	1,175.00	N/A
73827	SANDI JOE'S CATERING	GOVERNMENTAL RELATIONS	300.00	N/A
73828	CITY OF FREEPORT	WATER & GAS	15.48	N/A
73829	CITY OF FREEPORT	WATER & GAS	15.48	N/A
73830	CITY OF FREEPORT	WATER & GAS	199.71	N/A
73831	CITY OF FREEPORT	WATER & GAS	43.32	N/A
73832	CITY OF FREEPORT	WATER & GAS	16,774.84	N/A
73833	TEI STAFFING	CONTRACT LABOR EXPENSE	612.56	N/A
73834	ON THE RIVER RESTAURANT	COMMUNITY EVENTS	3,068.00	10904
73835	MARY CAMPUS	TECHNICAL TRAINING; AUTOMOBILE EXPENSE	286.45	N/A
73836	MIKE WILSON	SALES/PROMOTION TRAVEL; GOVERNMENTAL RELATIONS	241.08	N/A
73837	PC CARE	CONTRACT SERVICES	467.50	N/A
73838	G&K SERVICES	MAINT & OPERATIONS SUPPLIES; M&R- 2ND ST. ADMINISTRATION BUILDING	131.34	10696
73839	GIROUARD'S ACE HARDWARE	M&R- BERTH 7 CRANE; M&R- 2ND ST. ADMINISTRATION BUILDING; M&R- GATE 4; M&R- WH 51 SPRINKLER SYSTEM; M&R- T.S. 3; M&R- DOCKS BERTH 7- VT; M&R- DOLE LEASE FACILITIES; M&R- PARCEL 25; M&R- SECURITY BOAT; COMMUNITY EVENTS; MAINT & OPERATIONS SUPPLIES; M&R- TERMINAL OPERATIONS EQUIPMENT; M&R- CRANE; M&R- VEHICLES	796.38	N/A
73840	CULLIGAN WATER SYSTEMS	M&R- T.S. 1; M&R- 2ND ST. ADMINISTRATION BUILDING; M&R- OPERATIONS BUILDING; M&R- BUILDINGS BERTH 7	576.25	N/A
73841	GRAYBAR ELECTRIC	M&R- MSC LEASE FACILITIES; M&R- GATE 4	849.18	N/A
73842	STEINBERG & ASSOCIATES	FREEPORT HARBOR CHANNEL IMPROVEMENT PROJECT	2,000.00	10858
73843	BRAZOSPORT FACTS	CIP- DOCKS- BERTH 5 MOORING PROJECT; LEGAL FEES	403.40	N/A
73844	ALVIN SUN & ADVERTISER	COMMUNITY EVENTS	758.84	N/A
73845	UNUM LIFE INSURANCE	GROUP HEALTH AND RELATED INSURANCE	845.16	N/A
73846	SPRING WASTE SERVICES	CONTRACT SERVICES	571.69	N/A
73847	SUPERIOR FABRICATION	M&R- CRANE; M&R- BERTH 7 CRANE	1,045.00	N/A
73848	STROUHAL TIRE COMPANY	M&R- CRANE	474.16	N/A

73849	MYRON CORPORATION	PROMOTIONAL ITEMS- COMMUNITY; PROMOTIONAL ITEMS- COMMERCIAL	632.26	N/A
73850	BRAZORIA COUNTY CLERKS OFFICE	OFFICE SUPPLIES	200.00	N/A
73851	THE BRAZORIA COUNTY NEWS	COMMUNITY EVENTS	756.00	N/A
73852	AT&T	TELEPHONE	129.70	N/A
73853	AT&T	TELEPHONE	100.93	N/A
73854	COMCAST	CONTRACT SERVICES	149.76	N/A
73855	COMCAST	CONTRACT SERVICES	214.22	N/A
73856	AT&T	TELEPHONE	467.43	N/A
73857	THE LINCOLN NATIONAL LIFE	GROUP HEALTH AND RELATED INSURANCE	658.75	N/A
73858	TEXAS COMPTROLLER	DUES & MEMBERSHIPS- ADMINISTRATION	100.00	N/A
73859	AT&T	TELEPHONE	449.54	N/A
73860	GENTRY MOTOR PARTS	MAINT & OPERATIONS SUPPLIES; M&R- VEHICLES; M&R- TERMINAL OPERATIONS EQUIPMENT; M&R- BERTH 7 CRANE; M&R- OPERATIONS BUILDING	2,090.31	N/A
73861	TRIPLE B SERVICES	CIP- VELASCO TERMINAL	232,813.73	10735
73862	AT&T	TELEPHONE	277.68	N/A
73863	SHOPPA'S FARM SUPPLY	M&R- TERMINAL OPERATIONS EQUIPMENT	299.28	N/A
73864	AIRGAS USA	MAINT & OPERATIONS SUPPLIES	44.80	N/A
73865	BRUNO PUBLIC AFFAIRS	CONSULTANT FEES- OTHER	3,125.00	10824
73866	SUBURBAN PROPANE	FUEL/OIL- GENERAL	427.82	10865
73867	HURT COMPANY	FUEL/OIL- GENERAL; FUEL/OIL- CRANE	3,850.79	10873
73868	WILLIAM G. FOX	SALES/PROMOTION TRAVEL	175.65	N/A
73869	COMFORT SUITES	FREPORT HARBOR CHANNEL IMPROVEMENT PROJECT	307.34	N/A
73870	COMMUNITY FOUNDATION OF BRAZORIA COUNTY	COMMUNITY DONATION	600.00	N/A
73871	FMF INCORPORATED	CONTRACT LABOR EXPENSE	6,400.00	10895
73872	PARADIGM CONSULTANTS	CIP- PARCEL 25 ASPHALT PAVING PROJECT	1,554.50	10842
73873	MIMECAST NORTH AMERICA	CONTRACT SERVICES	155.75	N/A
73874	APPLE, INC.	FURNITURE & EQUIPMENT PURCHASE < \$5,000.00	6,228.00	10900
73875	VICKI L. SMITH	FLEXIBLE SPENDING EMPLOYEE REIMBURSEMENT	70.00	N/A
73876	CRAIN, CATON & JAMES	LEGAL FEES	7,509.00	N/A
73877	MAURO & CORDOBA	LEGAL FEES	1,774.50	N/A
73878	MAURO & CORDOBA	LEGAL FEES	4,161.00	N/A
73879	MAURO & CORDOBA	LEGAL FEES	2,875.00	N/A
73880	MAURO & CORDOBA	LEGAL FEES	67.50	N/A
73881	MAURO & CORDOBA	LEGAL FEES	360.00	N/A
73882	MAURO & CORDOBA	LEGAL FEES	41.00	N/A
73883	LISA RILEY	COMMUNITY EVENTS	11.50	N/A
73884	CITY OF FREEPORT	LEASE EXPENSE	10,000.00	N/A
73885	TEI STAFFING	CONTRACT LABOR EXPENSE	659.68	N/A
73886	PETTY CASH	OFFICE SUPPLIES- POSTAGE & FREIGHT; M&R- VEHICLES; M&R- T.S. 1	434.75	N/A
73887	GULFTEX VENDING	OFFICE SUPPLIES	67.25	N/A
73888	FEDEX	COMMUNITY EVENTS	15.84	N/A
73889	DONNIE JOE EVANS	SALES/PROMOTION TRAVEL	55.75	N/A
73890	GULF COAST PAPER COMPANY	OFFICE SUPPLIES	389.53	N/A
73891	G&K SERVICES	MAINT & OPERATIONS SUPPLIES; OFFICE SUPPLIES	310.03	10696
73892	TEXAS ASSOCIATION OF COUNTIES	PREPAID INSURANCE	6,012.00	N/A
73893	CORNETT PUBLISHING	ADVERTISING- INDUSTRY	5,100.00	10892
73894	BRIGGS EQUIPMENT	M&R- TERMINAL OPERATIONS EQUIPMENT	595.51	N/A
73895	ECONOMIC DEVELOPMENT ALLIANCE	COMMUNITY EVENTS- COMMISSIONER	150.00	N/A
73896	EVCO INDUSTRIAL	MAINT & OPERATIONS SUPPLIES; M&R- CRANE	56.47	

73897	C.F. MCDONALD ELECTRIC	CIP- OTHER- ELECTRICAL DISTRIBUTION PROJECT	67,050.00	10773
73898	OZARKA	OFFICE SUPPLIES	297.86	N/A
73899	ASSURANT EMPLOYEE BENEFITS	GROUP HEALTH AND RELATED INSURANCE	3,058.45	N/A
73900	INTEGRATED ARCHITECTURE & DESIGN	CIP- NEW ADMINISTRATION BUILDING	2,311.35	10605
73901	BEN WESTERLIN	AUTOMOBILE EXPENSE; TELEPHONE	354.45	N/A
73902	SUN LIFE & HEALTH INSURANCE	GROUP HEALTH AND RELATED INSURANCE	1,014.13	N/A
73903	SOUTHEAST TX POLICE CHIEFS	TECHNICAL TRAINING	200.00	N/A
73904	AAA ASPHALT PAVING	CIP- PARCEL 25 ASPHALT PAVING PROJECT	917,042.94	10826
73905	RELIANT	ELECTRICITY	6,477.82	N/A
73906	BLUECROSS BLUESHIELD OF TEXAS	GROUP HEALTH AND RELATED INSURANCE	36,972.96	N/A
73907	GLENN CARLSON	TELEPHONE	273.50	N/A
73908	PEARLAND CHAMBER OF COMMERCE	DUES & MEMBERSHIPS- ADMINISTRATION	475.00	N/A
73909	SUNSTATES SECURITY	SECURITY SERVICE FEES	18,453.94	N/A
73910	KELLY'S CONTRACTING	M&R- SECURITY BOAT	9,500.00	10890
73911	STERLING STRUCTURES	CIP- NEW ADMINISTRATION BUILDING	161,251.32	10837
73912	FREESE AND NICHOLS	CIP- PARCEL 14 RAIL DEMOLITION PROJECT; CIP- PARCEL 14 PHASE III- ASPHALT PAVING PROJECT; CIP- PARCEL 19 PHASE II- ASPHALT PAVING PROJECT	90,835.84	10847
73913	HDR, INC.	BERTH 2 FLOODWALL MODIFICATION	34,220.55	10852
73914	K.R. ADAMS	CONSULTANT FEES- OTHER	2,000.00	10897
73915	DIANA KILE	COMMUNITY EVENTS; GOVERNMENTAL RELATIONS	920.17	N/A
73916	REBECCA RYDER	COMMUNITY EVENTS	300.00	N/A
73917	WELLS FARGO	SALES/PROMOTION TRAVEL; GOVERNMENTAL RELATIONS; TECHNICAL TRAINING; OFFICE SUPPLIES; FURNITURE & EQUIPMENT PURCHASE < \$5,000.00; SUBSCRIPTIONS; M&R- GATE 8- GUARD BUILDING; M&R- GATE 4	3,692.01	N/A
50441	RAVI K. SINGHANIA	COMMISSION FEES- JUNE 2015	665.00	N/A
50442	BILL J. TERRY	COMMISSION FEES- JUNE 2015	865.00	N/A
50443	PAUL A. KRESTA	COMMISSION FEES- JUNE 2015	895.00	N/A
50444	JOHN HOSS	COMMISSION FEES- JUNE 2015	920.00	N/A
50445	SHANE PIRTLE	COMMISSION FEES- JUNE 2015	865.00	N/A

PORT FREEPORT OPERATIONS ACCOUNT EXPENDITURES

Check No.	To	For	Account	Amount	Purchase Order Number
N/A					

PORT FREEPORT WIRE TRANSFERS

Document No.	To	For	Account	Amount	Purchase Order Number
5035	MASS MUTUAL RETIREMENT	TRANSFER OF EMPLOYEE 457 PLAN CONTRIBUTIONS	TEXAS GULF BANK PAYROLL ACCOUNT	10,746.88	NA
5036	MASS MUTUAL RETIREMENT	TRANSFER OF EMPLOYEE RETIREMENT PLAN LOAN PAYMENTS	TEXAS GULF BANK PAYROLL ACCOUNT	3,254.45	NA
5037	TEXPOOL CAPITAL NOTE DEBT SERVICE	TRANSFER TO CAPITAL LEASE FOR DEBT SERVICE	TEXPOOL PORT	132,911.70	NA

			OPERATIONS ACCOUNT		
5038	TEXPOOL I&S - 2006 SERIES	TRANSFER TO I&S	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	8,531.90	NA
5039	TEXPOOL 2013A SERIES DEBT SERVICE	TRANSFER TO 2013A SENIOR LIEN DEBT SERVICE FUND	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	231,926.00	NA
5040	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	304,150.64	NA
5041	TEXAS GULF BANK PAYROLL ACCOUNT	TRANSFER FOR PAYROLL 5/14/2015	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	112,900.35	NA
5042	TEXAS GULF BANK ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	TEXPOOL PORT OPERATIONS ACCOUNT	1,800,000.00	
5043	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	1,721,124.08	NA
5045	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	296,895.06	NA
5046	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	16,869.50	NA
5047	TEXAS GULF BANK PAYROLL ACCOUNT	TRANSFER FOR PAYROLL 5/28/2015	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	119,759.51	NA
5048	MASS MUTUAL RETIREMENT	TRANSFER OF EMPLOYEE 457 PLAN CONTRIBUTIONS	TEXAS GULF BANK PAYROLL ACCOUNT	7,207.19	NA
5049	MASS MUTUAL RETIREMENT	TRANSFER OF EMPLOYEE RETIREMENT PLAN LOAN PAYMENTS	TEXAS GULF BANK PAYROLL ACCOUNT	2,145.81	NA
5050	BANK OF AMERICA	SENIOR LIEN REVENUE NOTE 2013B DEBT SERVICE PAYMENT	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	4,359.77	NA
5051	BANK OF AMERICA	2013A SERIES DEBT SERVICE PAYMENT	TEXPOOL 2013A BOND PAYMENT	2,301,558.00	NA
5052	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	TRANSFER FOR ACCOUNTS PAYABLE	TEXPOOL PORT OPERATIONS ACCOUNT	1,500,000.00	NA

5053	TEXAS GULF BANK ACCOUNTS PAYABLE	TRANSFER FOR ACCOUNTS PAYABLE	TEXAS GULF BANK PORT OPERATIONS ACCOUNT	1,376,857.09	NA
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PORT FREEPORT PAYROLL ACCOUNT EXPENDITURES

Description/Date	Amount	Purchase Order Number
ADP 5/14/2015	108,241.30	N/A
ADP 5/28/2015	115,065.56	N/A

A motion was made by Commissioner Terry to approve the disbursements. The motion was seconded by Commissioner Kresta with all Commissioners present voting in favor of the motion.

6. Reports from Executive Staff & Commissioners:

- A. Receive report from Executive Port Director/CEO on activities and matters related to administrative affairs. Port tenant updates, USCOE, rail issues, AAPA Committees, leases, contracts, upcoming Port and civic events and other related administrative affairs.

Mr. Carlson highlighted items from his written report stating that the GRR was finally signed by Asst. Secretary Darcy and has included a list of objectives for the study in his report. A kick-off reception will be held Monday with Hoegh celebrating the first load. The AAPA Annual Convention is scheduled for November 2-4 in Miami. He also stated that comments from GM and Chrysler's visit last week are noted in the report. BG Hill's visit was postponed due to Tropical Storm Bill however, Colonel Pannell and staff did meet with Port staff to discuss current issues and how to proceed with the GRR. A tentative trip is planned to Washington, DC in July.

- B. Receive report from Chief Financial Officer on monthly activity and matters related to financial results, investments, insurance, leases, real property matters and other related administrative affairs.

Ms. Campus gave a brief overview of the monthly financial report included in BoardPaq. The Chairman has asked budget workshops be schedule through the Finance Committee with the review done in sections instead of all at once. Commissioner Hoss inquired as to the timing of the workshops. Ms. Campus stated that a schedule will be put together and sent out very soon.

- C. Receive report from Director of Engineering on activities and matters related to Freeport Harbor Federal Channel, capital projects and other projects, Hydrographic Report and other related facility engineering matters.

In addition to his report, Mr. Hull shared pictures of ongoing projects which included pavement of Turning Basin Road, Berth 7 Backland Paving as well as the new Administration Building slab and one of the casting beds that will be used for the tilt wall panels. He also reported that the Corps will award contract to Manson Construction the first week of July on the maintenance dredging for the entrance of Jetty channel. Commissioner Singhania inquired about the Corps comments related to the FHCIP GRR. Mr. Hull stated that if the Port were to do any dredging for Berths 8 and 9, we will have to enter into a

Section 204 agreement before dredging begins so when the Corps assumes maintenance of that piece, it will be in perpetuity.

- D. Receive report from Director of Operations on activities and matters related to operations, vessel activity, tonnage and other related port operation matters.

Mr. Durel reported that the Port was secured for Tropical Storm Bill as if it would intensify which included replacing the removal panels on the floodwall and securing the gantry cranes. He has been working with Phillips 66 on the modifications of their docks and the setting of their pipe bridges which will involve closure of the ship channel for the positioning of the bridges. He also shared pictures of the first cars Hoegh brought in.

- E. Receive report from Director of Protective Services on matters related to safety meetings/injury report, security meetings, EMS update and other related safety, security and environmental matters.

In addition to his written report, Mr. Hogan stated that the explosive detection equipment is in and were trained on it this week. The VOIP phone upgrade is completed with desktop software being installed next week. He also reported that Harbor Safety team has completed port tours of Texas coast. A meeting will be held next week to begin discussing possible recommendations going forward and will be ready to present to committee July 23rd. Commissioner Singhania stated that since the activity of security and safety area is increasing, he is appointing a new Security/Safety Committee with Commissioner Hoss leading as Chairman and Commissioners Pirtle and Kresta also serving on the committee.

- F. Receive report from Director of Economic Development on activities and matters related to industry meetings and Port presentations, Port events, and other related trade development or community relation matters.

Mr. Wilson updated the Board on the Alstrom/Mammoet modules scheduled to arrive late this summer as well as the BASF/Mammoet modules which are expected to arrive in July. He also reported that CP Chem Heavy-Lift Corridor has passed the Senate and will move to the Governor's office for signature. This is expected to take effect September 1st. He added that CP Chem will also have to wait for the rest of the process to occur which he has outlined in his report.

- G. Receive report from Director of Business Development on activities and matters related to sales reports, advertising and web activity, Foreign-Trade Zone and other related ocean transportation related matters.

Mr. Fox has submitted a written report in his absence.

- H. Receive report Director of External/Governmental Affairs on activities ad matters related to federal, state and local governmental affairs, Port tenant updates, USCOE, rail issues, HGAC/TPC, Committees, upcoming Port and civic events and other related governmental affairs.

Ms. Kile reported meeting with Representative Bonnen and his staff, TxDOT and continues to work closely with the Corps on ongoing projects. Ms. Kile also introduced the Port's new receptionist, Ms. Callie Colston.

- I. Receive report from Commissioners on matters related to meetings and conferences attended, Port presentations and other related Port Commission matters.

Commissioners Hoss, Terry and Singhania reported on their trip to Halifax for the AAPA Commissioners Seminar.

7. Receive comments from the Public.

There were no comments.

8. Adoption of a resolution approving the acceptance of the Port's portion of proceeds received from high bidders on delinquent tax property held in trust by Brazoria County, Texas and authorizing the Chairman to join in conveyance to high bidders.

A motion was made by Commissioner Kresta to approve the resolution. The motion was seconded by Commissioner Terry with all Commissioners present voting in favor of the motion.

9. Approval of award of contract for Port Property insurance.

Ms. Campus presented the recommendation of staff and advisors with McGriff, Seibels & Williams to renew the Port's liability insurance program with the London group at a rate of \$73,202 which is a savings of \$45,816. Also expiring July 1st is the public official's liability insurance which came in with a 3% increase at \$36,514 and covers all employees. It is staff's recommendation to approve this renewal as well.

A motion was made by Commissioner Hoss to approve the contract as presented with a request that staff research separate coverage/policies for employees and commissioners. The motion was seconded by Commissioner Terry with all Commissioners present voting in favor of the motion.

10. Approval of a Professional Services Agreement for the Customs and Border Protection Build-Out at the Emergency Operations Building (EOC).

Mr. Hull explained that the PSA is for the build-out of approximately 3,000 sq. of office space on the first floor of the EOC Building. It is his recommendation and that of the Capital Planning Committee to recommend approval of the agreement to PBK, Inc. in the amount not to exceed \$79,591.

A motion was made by Commissioner Kresta to approve the agreement with a request that staff check the occupation status of building under the FEMA grant. The motion was seconded by Commissioner Santos with all Commissioners present voting in favor of the motion.

11. Discussion regarding membership and guidelines for the Krewe of Port Freeport.

Commissioner Singhania explained the proposed membership/guidelines for the Krewe asking each Commissioner and staff to nominate 3 members for the Krewe with each member serving a two-year term beginning August 2015. Meetings are proposed to be held the first Thursday of every quarter. After some

discussion, all agreed to move forward with the proposed guidelines and suggested meeting dates. Nominations for membership will also be submitted to Mr. Carlson by July 15.

12. Adjourn.