

## Minutes of Meeting January 13, 2020

A Special Meeting of the Port Commission of Port Freeport was held January 13, 2020 beginning at 8:37 AM at the Administration Building, 1100 Cherry Street, Freeport, Texas.

### Commissioners present:

Mr. Shane Pirtle, Chairman  
Mr. Rudy Santos, Secretary  
Mr. Ravi Singhanian, Commissioner  
Mr. Dan Croft, Commissioner

### Staff Members Present:

Ms. Phyllis Saathoff, Executive Director/CEO  
Mr. Rob Lowe, Director of Administration/CFO  
Mr. Jason Hull, Director of Engineering  
Mr. Chris Hogan, Director of Protective Services  
Ms. Missy Bevers, Executive Assistant  
Ms. Mary Campus, Controller  
Ms. Lauren McCormick, Public Affairs Manager

### Absent:

Mr. Paul Kresta, Vice Chairman  
Mr. John Hoss, Asst. Secretary

1. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
2. Approval of a Memorandum of Agreement between Port Freeport and the Department of the Army for the Provision of Technical Assistance Relating to the Freeport Harbor Channel Improvement Project Section 204 Project, and to authorize Executive Director/CEO of the Port to execute same.

Ms. Saathoff noted this agreement is for technical assistance of Reach 3 of the Freeport Harbor Channel Improvement Project. The signing authority was delegated from BG Owen to Col. Vail, Commander Galveston District, which is good through January 15, 2020. This agreement calls for \$50,000 from the Port up front. Once received, further analysis will be conducted to determine final amount for technical assistance review.

A motion was made by Commissioner Singhanian to approve the agreement and authorize Executive Director/CEO to sign the MOA. The motion was seconded by Commissioner Santos with all Commissioners present voting in favor of the motion.

3. Adjourn.

With no further business before the Commission, the meeting adjourned at 8:40 a.m.