



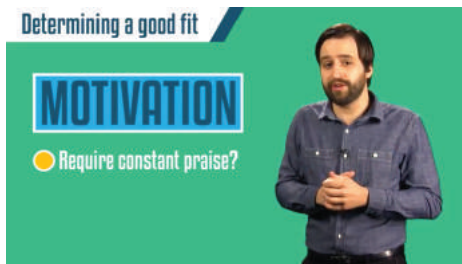
# Supervision Training

## Develop Your Managers' Skill Set

ej4's supervisory training courses provide quick, effective training for anyone with a direct report. Our courses are a useful tool for training new supervisors, or as refresher courses for your more seasoned supervisors to help them develop their supervisory skill set.



*"There's no one-size-fits-all approach to management. "*



**Managing People Offsite**



**Employee Recognition**



**Introverts and Extroverts**



**SMART Goals**

*"As a supervisor, it's up to you to help your employees make the best use of their time"*

# Supervision Training Topics

- Analyzing Employee Performance
- Coaching Skills
- Concerned Conversations
- Creating a Work Plan
- Effective Performance Reviews
- Employee Recognition
- Ethics for Managers
- Giving Feedback
- Going From Coworker to Boss
- Helping Employees Use Their Time Wisely
- Introverts and Extroverts
- Managing Different Generations
- Managing for Accountability
- Managing for Engagement
- Managing Interns
- Managing People Offsite
- Motivating Won't Do's
- Productivity Through Praise
- Rethinking Brainstorming
- S.C.A.M.P.E.R
- SMART Goals
- Staying Positive

*"Accountability requires clear communication, clear roles, and clear expectations."*



## Contact us today!

For more information on these courses and our full libraries of off-the-shelf employee training videos or for partnering with us to create custom training videos for your organization:

Call: **800.566.3159**

Email: **sales@ej4.com**

Visit: **www.ej4.com**

## Everything but Ordinary!