



Family Connections, inc.  
WHERE FAMILIES ARE BORN



COURTESY • INTEGRITY • ACHIEVEMENT

## FEEES FOR INTER-COUNTRY ADOPTION SERVICES AGREEMENT

For Prospective Adoptive Parents NOT Using Family Connections, Inc. as a Primary Provider

Family Connections Inc.'s Fee for Inter-Country Adoption Services Agreement is applicable to applications received on or before December 31, 2018. This agreement details the fees and estimated expenses for home study investigation services and post-placement/adoption services. Family Connections, Inc. encourages you to retain an attorney who specializes in adoption law to help you make judgment before signing this agreement.

Upon signature of this Fees for Inter-Country Adoption Services Agreement and your Adoption Services Contract, these fees are valid until the placement of a child in your home. If you wish to adopt again, you will be required to enter into a new Adoption Services Contract and agree and consent to the Agency's current Fees for Inter-Country Adoption Services Agreement.

Family Connections, Inc. is a fees for services agency and thus you will only be responsible for the fees associated with the services you purchase from the Agency. Please carefully review this Agreement and initial each item you may be responsible for and sign the Agreement.

ORIENTATION & APPLICATION FOR SERVICES			
Service Category	Description of Service	When Fees Due	Agency Fee
ORIENTATION TO ADOPTION	Individual face-to-face orientation to inter-country adoption.	Not Applicable	No Cost
HOME STUDY APPLICATION PROCESSING	Family Connections, Inc. will process the prospective adoptive parent(s)' application for home study service.	At time of application.	\$250
_____ 1 _____ Initial			

<b>HOME STUDY INVESTIGATION SERVICES</b>			
<b>Service Category</b>	<b>Description of Service</b>	<b>When Fees Due</b>	<b>Agency Fee</b>
INTER-COUNTRY HOME STUDY INVESTIGATION 1 visit required  _____ 2 _____ Initial	Family Connections, Inc. will conduct a home study investigation for the prospective adoptive family for an inter-country adoption (Convention or Non-Convention).	One week prior to the scheduled home visit	\$1,975 + travel
INTER-COUNTRY HOME STUDY INVESTIGATION Multiple visits required  _____ 3 _____ Initial	Family Connections, Inc. will conduct a home study investigation for the prospective adoptive family for an inter-country adoption. Multiple visits can be required by the country or the Primary Provider.	One week prior to the scheduled 1 <sup>st</sup> home visit	\$2,175 + travel
EXPEDITED HOME STUDY  _____ 4 _____ Initial	Family Connections, Inc. will expedite a home study investigation with completion of the first draft of the report in 6 weeks or less from the time of the home visit.	One week prior to the scheduled home visit.	\$450 In addition to inter-country home study fee.
HOME STUDY UPDATE TO EXTEND CIS APPROVAL  _____ 5 _____ Initial	If the prospective adoptive family needs to extend their Citizenship and Immigration Services (CIS) approval, Family Connections, Inc. will complete an update of the family's home study investigation. The CIS approval cannot have expired.	Upon request for an updated home study.	\$500 + travel
HOME STUDY ADDENDUM  _____ 6 _____ Initial	If the prospective adoptive family needs to amend their home study investigation due to a change in the household (e.g. change of residence, new adult household member, change of employment, etc.) or change in adoption plan (e.g. now wishing to adopt a child with special needs, change in age or gender of child), Family Connections, Inc. will complete a home study addendum.	Upon request for a home study addendum	\$400 + travel If a home visit is required.  \$250 If a home visit is not required.

**HOME STUDY INVESTIGATION SERVICES (continued)**

<b>Service Category</b>	<b>Description of Service</b>	<b>When Fees Due</b>	<b>Agency Fees</b>
HOME STUDY UPDATE OF AN OUT-OF-STATE AGENCY STUDY  _____ 7 _____ Initial	If the prospective adoptive parents need to update an out-of-state home study completed by another adoption agency, the Agency’s Executive Director will consider updating the home study after a review of the client’s current home study report. The prospective adoptive parents must be able to provide an electronic version of the home study report. The home study cannot be over 12 months old	One week prior to the scheduled home visit	\$1,180 + travel
HOME STUDY FOR SUBSEQUENT ADOPTION(S)  _____ 8 _____ Initial	Family Connections, Inc. will conduct a home study investigation for a prospective adoptive family who previously had Family Connections, Inc. conduct a home study. The previous home study must be less than 36 months old at the time of the application for a subsequent home study to qualify for this fee.	One week prior to the scheduled home visit.	\$1,180 + travel
OUT-OF-STATE CHILD ABUSE HISTORY REVIEWS  _____ 9 _____ Initial	If a prospective adoptive parent has lived in State(s) other than New York since their 18 <sup>th</sup> birthday, Family Connections, Inc. must obtain child abuse history reports from those States.	Within 30 days of invoice.	\$20/State + State fees (if any)
CRIMINAL HISTORY SAFETY ASSESSMENT  _____ 10 _____ Initial	If a prospective adoptive parent has a criminal history where New York State law requires a child safety evaluation, Family Connections, Inc. will conduct a New York State Criminal History Check / Safety Assessment and Report.	One week prior to scheduled interview.	\$500

<b>POST-PLACEMENT/ADOPTION SUPERVISION &amp; REPORTING</b>			
<b>Service Category</b>	<b>Description of Service</b>	<b>When Fees Due</b>	<b>Agency Fees</b>
POST- PLACEMENT SUPERVISION  _____ 11 _____ Initial	If the prospective adoptive family has received placement of a child(ren) and is waiting for the finalization of the adoption, Family Connections, Inc. will conduct the required post-placement supervision visits and reports as required by the laws, regulations, or policies of the State of New York, the country of origin, and/or the Primary Provider.	Upon receipt of the draft home study and signature of the "Agreement of Cooperation with Post-Placement Requirements for International Adoption"	\$400/visit and report for one child + travel  \$200 for each additional child reported on at the same home visit.
POST- ADOPTION SUPERVISION  _____ 12 _____ Initial	If the adoptive family has finalized the adoption of a child(ren) in the child's country of origin, Family Connections, Inc. will conduct post-adoption supervision visits and reports as required by the country of origin and/or the Primary Provider.	Upon receipt of the draft home study and signature of the "Agreement of Cooperation with Post-Adoption Requirements for International Adoption"	\$400/visit and report for one child + travel  \$200 for each additional child reported on at the same home visit

Post-placement and post-adoption supervision services are pre-paid by the prospective adoptive parents at the time of their review of the home study draft report and signature of the "Agreement of Cooperation with Post-Placement/Adoption Requirements for International Adoption". These fees are fully refundable to the prospective adoptive parents if (1) the prospective adoptive parents do not receive placement of a child for adoption, (2) fewer visits are required by the country of origin (fees for visits not required will be refunded), or (3) the family moves out of state and has the post-placement or post-adoption supervision visits/reports completed by another authorized/licensed adoption agency (proof of completion of each visit/report must be provided to Family Connections to request a refund of fees).

**MISCELLANIOUS FEES for INTER-COUNTRY ADOPTION**

<b>Service Category</b>	<b>Description of Service</b>	<b>When Fees Due</b>	<b>Agency Fees</b>
<p>CONSULTATION SERVICES</p> <p style="text-align: center;">_____ 13 _____ Initial</p>	<p>Family Connections, Inc. will provide adoption consultation services at the request of the client.</p>	<p>At the time of service provision</p>	<p style="text-align: center;">\$200/hour</p>
<p>DOCUMENT AUTHENTICATION</p> <p style="text-align: center;">_____ 14 _____ Initial</p>	<p>At the request of the prospective adoptive family, Family Connections, Inc. will obtain document authentication from the Cortland County Clerk and New York Secretary of State for the home study report or post-placement supervision report(s).</p> <p>Please note: County certification by the Cortland County Clerk will only be charged for reports requested by the family that exceeds the original requirements of the country of origin.</p>	<p>Upon submission of document to the Cortland County Clerk and/or Secretary of State for authentication.</p>	<p style="text-align: center;">\$3/ document for the Cortland County Clerk + process/handling fee of \$5</p> <p style="text-align: center;">\$10/ document for the Secretary of State + process/handling fee of \$15 + mailing costs</p>
<p>PREPARATION OF ADDITIONAL DOCUMENTS</p> <p style="text-align: center;">_____ 15 _____ Initial</p>	<p>Family Connections, Inc. will prepare additional documents required for an inter-country adoption dossier after the preparation of the home study report and agency letter of authorization.</p>	<p>At time of service provision</p>	<p style="text-align: center;">\$25/ document</p>
<p>OVERNIGHT MAILING</p> <p style="text-align: center;">_____ 16 _____ Initial</p>	<p>Family Connections, Inc. will mail documents via overnight mail at the request of the client or the Primary Provider via U.S. Postal Service, Federal Express, or UPS.</p>	<p>At time of service provision</p>	<p style="text-align: center;">At Cost</p>
<p>TRAVEL EXPENSES</p> <p style="text-align: center;">_____ 17 _____ Initial</p>	<p>Reimbursement of social worker for mileage and travel time to and from prospective adoptive family's home for required home visits.</p>	<p>Within 30 days of invoice</p>	<p style="text-align: center;">Federal Mileage Rate + \$25/hour for Travel Time</p>

I, \_\_\_\_\_, and I, \_\_\_\_\_ understand and agree that fees are:

- (1) Payable only as services are rendered with the exception of post-placement and/or post-adoption supervision services fees (as indicated in the Agreement of Cooperation with Post-Placement/ Adoption Requirements for Domestic/International Adoption).
- (2) Not refundable (unless otherwise specified in this Agreement, the Adoption Services Contract, and/or the Agreement of Cooperation with Post-Placement/ Adoption Requirements for Domestic/International Adoption).
- (3) To be paid to Family Connections, Inc. in the form of personal check, money order, or cashier's check.
- (4) To be considered estimates that may change depending upon the circumstances of the adoption and costs of other adoption entities (e.g. other adoption agencies, attorneys, etc.). Family Connections, Inc. makes all efforts to the best of the Agency's knowledge and experience to identify and limit expenses that are estimated in this Agreement. However, there are fees that are not predictable and are not within the Agency's power to control due to the inherent circumstances and risks of the adoption process.
- (5) To be paid in full for Family Connections, Inc. to grant consent to adoption.

I/We hereby certify by signing below, give consent and agreement to the Fees for Inter-Country Adoption Services Agreement.

\_\_\_\_\_  
Prospective Adoptive Parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Prospective Adoptive Parent

\_\_\_\_\_  
Date

<b>FOR OFFICE USE ONLY</b>
Date received: ____/____/____
By: