

# Work Opportunity Tax Credit

Amware Fulfillment, LLC



## Work Opportunity Tax Credit

Amware Fulfillment, LLC participates in the Work Opportunity Tax Credit program. The following brief questionnaire is the key part of our participation. To complete the questionnaire you will be re-directed to a secure site. ADP Tax Credits administers this program on our behalf. It is vital that you follow the steps listed below in order for the tax credits to be processed. Your responses will not impact your chances of being hired and are kept confidential. We appreciate your cooperation.

### Applicant Instructions

- Using a computer or mobile device, please go to this website:

<https://wotc.adp.com/?amware>



*Note: To change the language on screen please click on the English/Español link*

- Click on **Continue** to begin
- Please answer each question; click on **Continue** to move through each screen including electronically signing by entering a four digit Personal Identification Number (PIN) of your choosing

*Note: the PIN does not need to be stored and is only used as part of your signature*

- To complete the interview and save your work, please click **eSign and Finish**
- If applicable, upload any available supporting documents and click **Continue**

You will be provided a confirmation number once the screening is complete. Please retain this information for you records as you will need to provide this number should you be selected for a position.

CONFIRMATION #

Remember this questionnaire is time sensitive. Your immediate action is required to prevent delays or possible loss of tax credits.

**For questions concerning the program, contact ADP at 1-866-436-0273**

**For website assistance, please call 1-866-767-8326**