



Our mission at *Apicha Community Health Center* is to improve the health of our community and to increase access to comprehensive primary care, preventive health services, mental health, and supportive services. We are committed to excellence and to providing culturally competent services that enhance the quality of life. We advocate for and provide a welcoming environment for underserved and vulnerable people, especially Asians and Pacific Islanders, the LGBT Community and individuals living with and affected by HIV/AIDS.

Position Location: Jackson Heights, Queens

Position Title: Nurse Practitioner

Reports to: Medical Director

FSLA Status: Exempt

Schedule: Full-time - working 5 days a week including 1 evening or weekend session and 1 administrative session.

Position Summary:

The Nurse Practitioner will provide comprehensive care to families as well as engage in health promotion activities and recruitment efforts for the Jackson Heights location.

Job Duties and Responsibilities:

- Provide comprehensive medical care to a panel of **adult and pediatric** patients on a continuing basis including but not limited to
 - Evaluation and management of acute and chronic medical conditions
 - Initial assessment and management of mental health conditions e.g. depression and anxiety disorders
 - Ordering and analyzing necessary diagnostic tests using high value care principles and EBM to inform clinical decision-making
 - Prescribing appropriate treatment and/or medication in an evidence-based manner and within the scope of licensure
 - Advising patients on treatment recommendations, lifestyle modifications, and age-appropriate preventive screenings
 - Referring patients for consultant services when necessary
- Engage in health promotion activities and recruitment efforts for the site
- Maintain accurate and detailed medical records about each patient, including observations during examinations
- Complete EMR documentation, billing, and patient-related paperwork in a timely manner
- Comfort working with diverse populations including recent immigrants to the United States
- Participate in night and weekend call shared among clinicians
- Collaborate with multidisciplinary team
- Attend and participate in clinic, provider, and all staff meetings
- Participate in pre-visit planning activities with the other members of the care team
- Participate in center wide and clinic-specific quality improvement projects and peer review
- Participate in appropriate certification/maintenance of certification and continuing education activities
- Maintain updated license and DEA
- Work continually to assure deliverance of quality clinical care in a safe, efficient, competent, and effective manner
- Comply with all laws applicable to the practice of your specialty including HIPAA and mandated reporting
- Perform other duties as required or assigned

Qualifications:

- Nurse practitioner, master's degree required
- Successful completion of an accredited nurse practitioner program
- Certification as a Family Nurse Practitioner
- Current and valid NYS license
- Current DEA certificate
- Updated BLS and infection control certificate
- Excellent bedside manner
- Proficiency in Spanish or an Asian language is preferred
- AAHIVM certification and/or LGBT health certification is a plus
- Minimum of 3-5 years work-related experience

Apicha CHC is an Equal Opportunity Employer. M/F/D/V/SO