

Summer Experience Intern - responsibilities:

Priority process	Activities	Measures
<p>#1</p> <p>Solution Architect</p>	<ul style="list-style-type: none"> ● Analyse functional and technical requirements during a project ● Configure ecoPortal software to meet client needs and expectations ● Support and maintain existing customer solutions ● Develop future-proof configuration solutions 	<ul style="list-style-type: none"> ● Successful implementation of workflows requested by clients ● Updated status of tasks on trello, etc.
<p>#2</p> <p>Best practice</p>	<ul style="list-style-type: none"> ● Creating high quality results using best practices ● Testing and providing feedback on new developments to ensure usability, and feedback on use cases 	<ul style="list-style-type: none"> ● Use of best-practice workflow
<p>#3</p> <p>Team work</p>	<ul style="list-style-type: none"> ● Close interaction with the Implementation and Client Success Manager ● Close interaction with other interns and the wider teams ● Make active contributions to help achieve team goals and successes 	<ul style="list-style-type: none"> ● Attending Team Meetings ● Communication with Implementation and Client Success Team members
<p>#4</p> <p>Time management</p>	<ul style="list-style-type: none"> ● Updating Implementation/Client Success Manager on status tasks, date changes, risks, and dependencies 	<ul style="list-style-type: none"> ● Timely outcomes at required quality
<p>#6</p> <p>Knowledge management</p>	<ul style="list-style-type: none"> ● Reporting to and engaging with Implementation and Client Success Manager ● Routine engagement with marketing, implementation, client success, tech and other teams as required ● Contribute to the ongoing learning and success of the team, and the company, by sharing knowledge through mentorship, collaboration, and aiding in documentation 	<ul style="list-style-type: none"> ● Improved configuration skills

#5 Culture	<ul style="list-style-type: none">● Promoting company culture and reinforcing it in the Implementation Team, as well as the wider ecoPortal team	
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