

# Bedrock Vocabulary Teacher dashboard

How to guide

This guide will explain everything  
you need to know about the  
Bedrock vocabulary dashboard. All  
Bedrock teachers have access to it  
at

[www.bedrocklearning.org](http://www.bedrocklearning.org)



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# How to reset your password

1. Click 'Lost your password'
2. Enter your username (your school email also acts as your username)
3. You will be emailed a new password

Username

Password

Remember Me  
Lost your password?

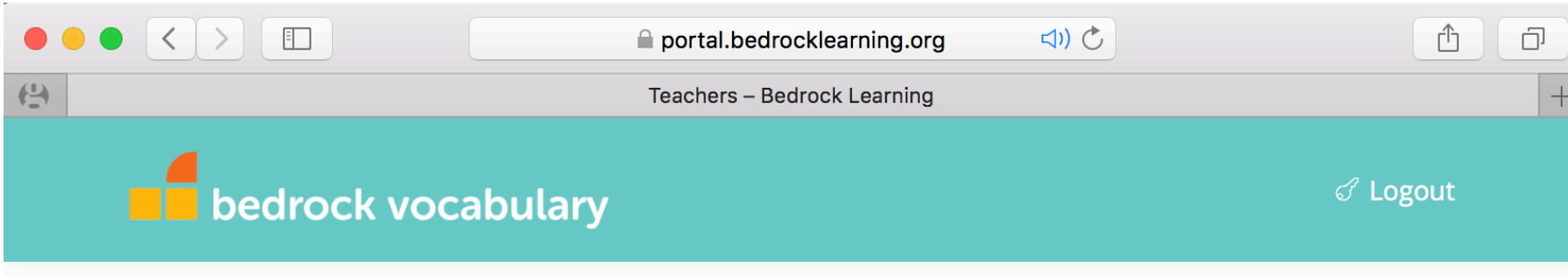
**Log In**

**Forgotten Password**

**Get New Password** Cancel



# 1. Once you log on, you will be greeted with this screen:



## Welcome Group Leader

Your class: Demo Class

Please select the data you would like to see:

Please select the quiz for which you would like to see statistics:

Please select a valid quiz.

Support

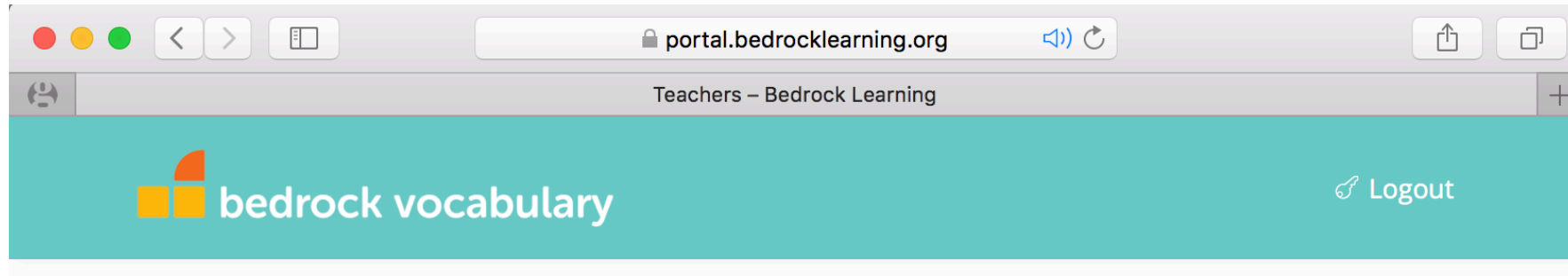


## 2. Once on this page, you have the option to access three different types of report:

- **Word level data** – This report shows you each student’s word level data. For each student, you will see which words they have a good understanding of and which words they don’t.
- **Praise & Sanction** – Find out who your class stars are and who you need to talk to.
- **Recent activity** – This report allows you to see your students’ recent activity on Bedrock. See their most recent log in date and time, what block, topic and lesson they are currently on or have completed.



# 3. Select one of three options



## Welcome Group Leader

Your class: Demo Class

Please select the data you would like to see

- ✓ Word level data
- Praise & Sanction
- Recent activity

Please select the quiz for which you would

select a quiz

Please select a valid quiz.

Support



# Select which class you would like to see.

## Welcome

Please select your class:

Please select the data you would like to see:

Please select a valid group.

# Pick from the drop down menu.

## Welcome

Please select your class:

Please select the data you would like to see:

Please select a valid group.

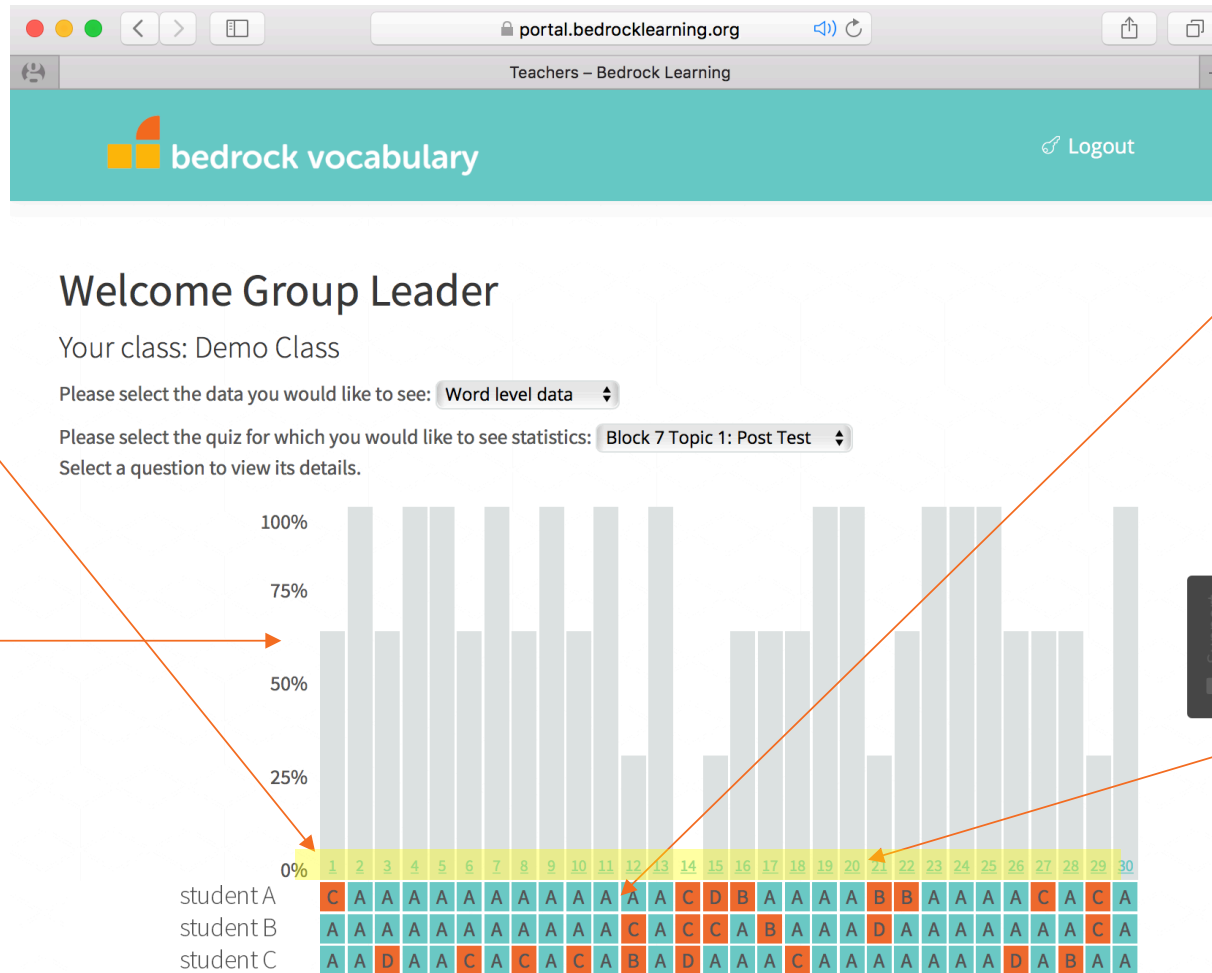
- ✓ Select a group
- Bedrock school : 7L/En1
- Bedrock school : 10L/En1
- Bedrock school : 11L/En2
- Bedrock school : 8L/En1
- Bedrock school : 8L/En2

# Word level data:

Your page will look like this:

Each number represents a specific word.

The top of the graph shows the overall class understanding for each word.



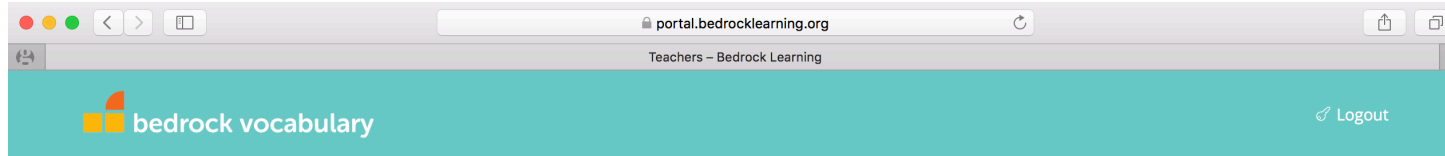
The letters: A, B, C & D correspond to the answers your students have given.

Don't worry – the answer isn't always 'A'.

So, what if you want to know what word 21 is?



# Click on each individual number and you will see this page -



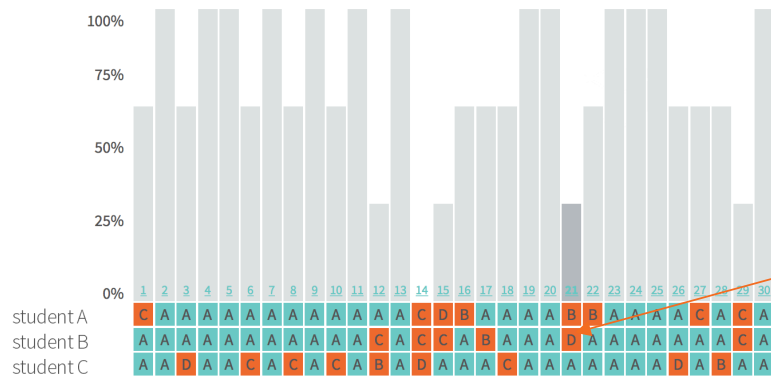
## Welcome Group Leader

Your class: Demo Class

Please select the data you would like to see: **Word level data**

Please select the quiz for which you would like to see statistics: **Block 7 Topic 1: Post Test**

Select a question to view its details.



### Question 21

If you have **migrated** what have you done?

- A - moved to a new place to live
- B - met people from new countries
- C - got rid of a bad headache
- D - moved bedroom
- E - (I don't know)

Here you will see the word that your students are struggling with, alongside the answers your students were given.

As you can see, for this question, **student B** thought that *D – moved bedroom* was the right answer.

This information allows for you to provide **student B** with further instruction on the word 'migrated'. This is all about moving beyond surface level to **deep, nuanced** comprehension.

# What to do with this information?

- The point of this report is for you to understand which words your students are struggling with. This in-depth data allows for you to focus your instruction on certain words.
- We suggest using vocabulary notebook sheets (find them in your starter pack) to thoroughly explore the word.



Block 6 Topic 1: Journey to the Pole  
Lesson : accomplish – document – wilderness

---

### 1. My descriptions and examples

I would describe the word **accomplish** by saying...

\_\_\_\_\_

\_\_\_\_\_

This is my example sentence with the word **document** in it:

\_\_\_\_\_

\_\_\_\_\_

### 2. My images - draw a picture or symbol to represent the words:

accomplish  document  wilderness

### 3. Similar or different?

Word	Synonym	Antonym
accomplish		
document		
wilderness		

### 4. My metaphor – pick your hardest word and finish the sentence stem

\_\_\_\_\_ is/are \_\_\_\_\_  
because \_\_\_\_\_


### 5. Challenge a friend

Create a quiz question based on the word 'accomplish'. Can a friend answer your question correctly?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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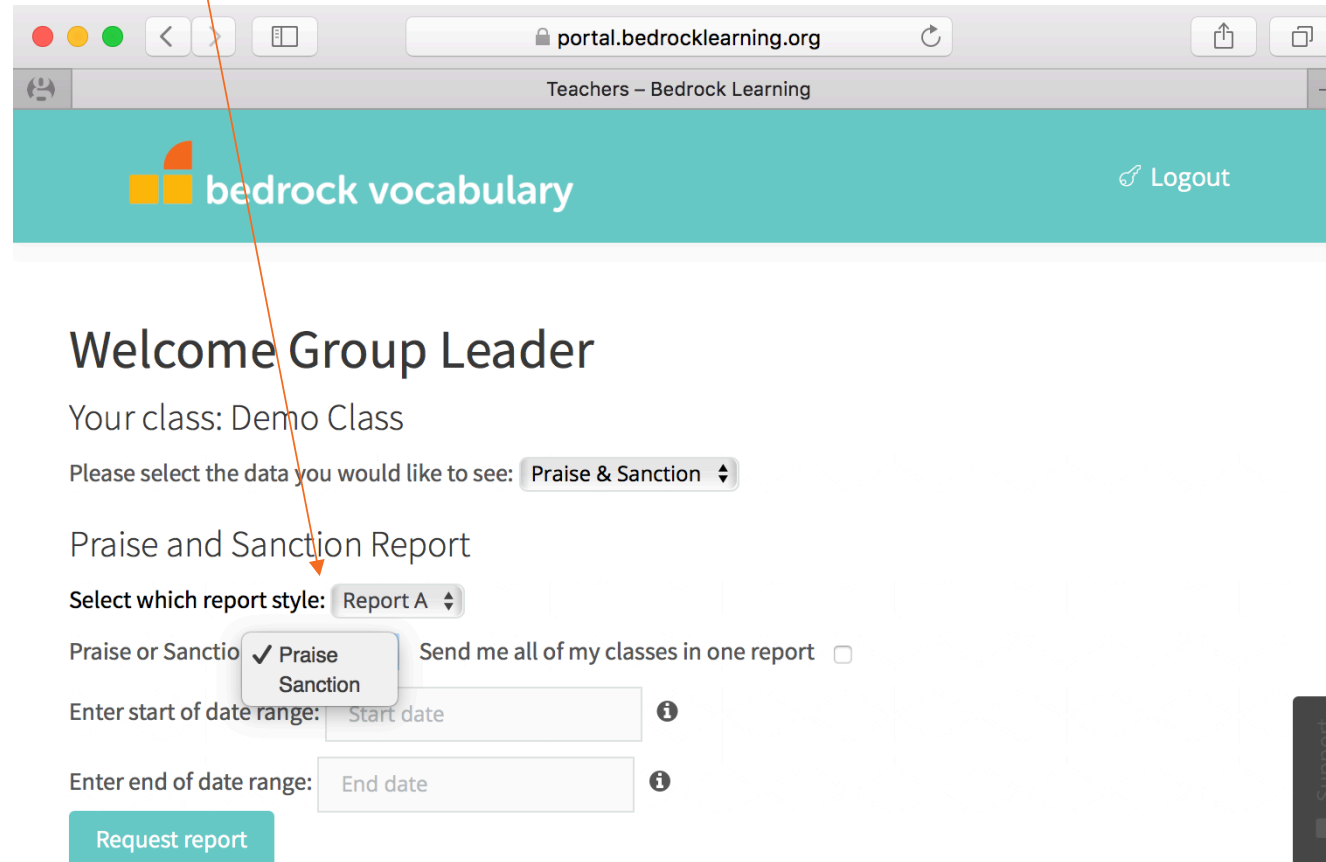


## B. Praise & Sanction –

This report allows you to praise students who deserve it, as well as allowing you to see which students have not completed set work or have had little/no activity.

# REPORT A:

To receive your report (sent to you via email immediately upon request):  
-select either **PRAISE** or **SANCTION** and then 



The screenshot shows a web browser window with the URL `portal.bedrocklearning.org`. The page title is "Teachers – Bedrock Learning". The header features the "bedrock vocabulary" logo and a "Logout" link. The main content area is titled "Welcome Group Leader" and displays "Your class: Demo Class". A dropdown menu is set to "Praise & Sanction". Below this, the "Praise and Sanction Report" section has a "Select which report style:" dropdown set to "Report A". A sub-menu is open, showing "Praise" (checked) and "Sanction". To the right, there is a checkbox for "Send me all of my classes in one report" which is unchecked. Below these are two input fields for "Enter start of date range:" (containing "Start date") and "Enter end of date range:" (containing "End date"), each with an information icon. A "Request report" button is at the bottom left. A vertical "Support" button is on the right side of the page.



Your report will be sent to you in 7 day chunks over any period you wish.

Select the dates you would like your report to cover.

The screenshot shows a web browser window with the URL `portal.bedrocklearning.org`. The page title is "Teachers - Bedrock Learning". The header features the "bedrock vocabulary" logo and a "Logout" link. The main content area is titled "Welcome Group Leader" and displays the following information:

- Your class: Demo Class
- Please select the data you would like to see: **Praise & Sanction**
- Praise and Sanction Report
- Select which report style: **Report A**
- Praise or Sanction: **Praise**  Send me all of my classes in one report
- Enter start of date range:
- Enter end of date range: **October 2017**

A teal "Request report" button is located below the date range fields. An orange arrow points from the text "Select the dates you would like your report to cover." to the "October 2017" date range selector. Below the date range selector is a calendar grid for October 2017:

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

A vertical "Support" button is visible on the right side of the page.

# What is a praise report?

- The praise report is a list of students who have completed 2 or more lessons and/or pre and post-tests in any one week.
- Use the report to praise deserving students.

# Your praise report(s) will be sent to you via email. It will look like this:

Hi there,

Here's your praise list for the period - 04/09/2017 - 01/10/2017 for the selected classes.

The report shows you students who have completed two or more lessons or quizzes in each week of the selected date range.

The final list shows all students who have done their work in all of the weeks. These students are super stars and deserve your praise!

Happy teaching!

Bedrock Learning.

WEEK: 04/09/2017 – 11/09/2017

STUDENT	CLASS
Student A	Bedrock School: 7X1
Student B	Bedrock School: 7X1
Student C	Bedrock School: 7X1
Student D	Bedrock School: 7X1
Student E	Bedrock School: 7X1

- At the end of your praise report you will see this (if you set the time period as more than one week):

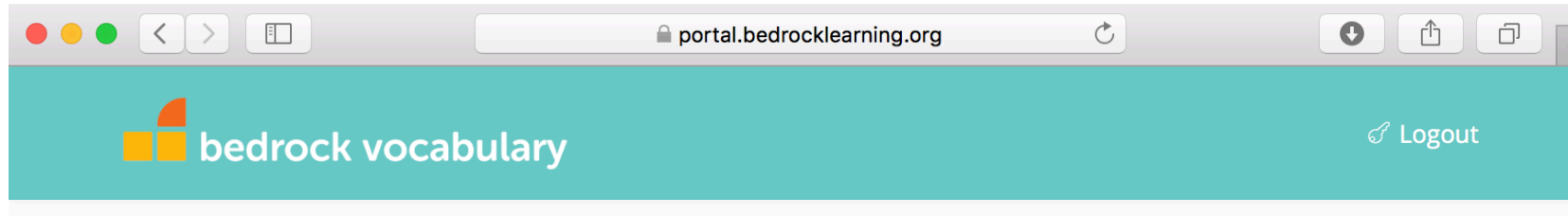
**Students who have completed the goal every week during this time period.**

STUDENT	CLASS
Student L	Bedrock School: 7X1
Student M	Bedrock School: 7X1
Student O	Bedrock School: 7X1
Student P	Bedrock School: 7X1
Student Q	Bedrock School: 7X1

- The aim for you and your students is to get them onto this list. This means they are consistently completing set work, and deserve praise.
- The longer the time period, the greater their achievement and commitment!



# Next: click sanction then to see your sanction report



## Welcome Group Leader

Your class: Demo Class

Please select the data you would like to see: Praise & Sanction

### Praise and Sanction Report

Select which report style: Report A

Praise or Sanction:  Praise  Sanction  Send me all of my classes in one report

Enter start of date range:  ⓘ

Enter end of date range:  ⓘ



Support



# Your sanction report/s will be sent to you via email. It will look a little like this:

Hi there,

Here's your sanction list for the period - 25/09/2017 - 01/10/2017 for the selected classes.

The report shows you students who have not completed two or more lessons or quizzes in each week of the selected date range.

The final list shows all students who have not completed their work in all of the weeks. These students are underperforming and require your attention.

If you require any support, feel free to [contact us](#).

Bedrock Learning.

WEEK: 25/09/2017 – 02/10/2017

STUDENT	CLASS
Student F	Bedrock School: 7X1
Student G	Bedrock School: 7X1
Student H	Bedrock School: 7X1
Student I	Bedrock School: 7X1
Student J	Bedrock School: 7X1

# What is a sanction report?

- The sanction report is a list of students who have not completed 2 lessons and/or pre and post-tests in any of the weeks you have selected.
- Use the sanction report to know which students you need to talk to.
- At the end of your sanction report you will see this (if you set the time period as more than one week):

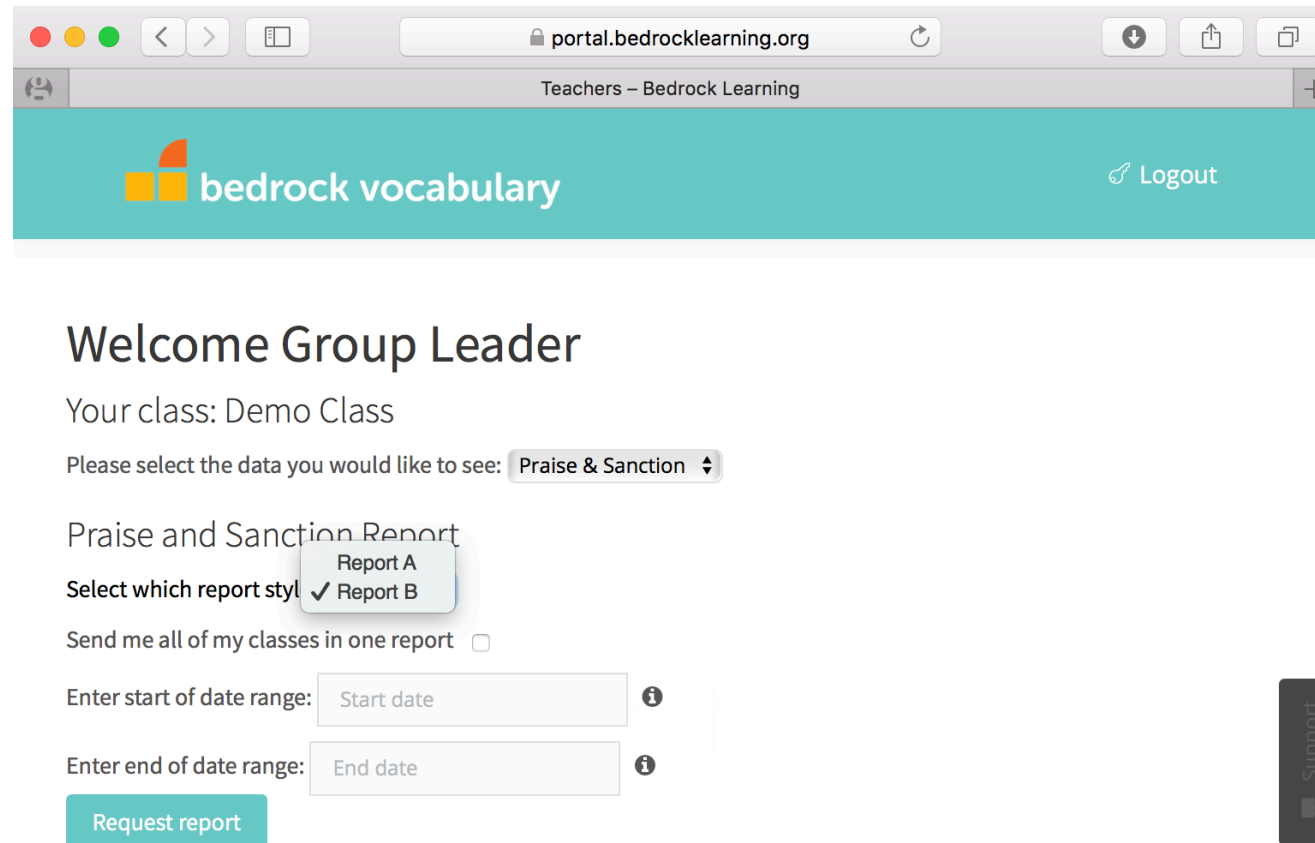
**Students who have failed to achieve the goal every week during this time period.**

WEEKS: 25/09/2017 – 04/09/2017	
STUDENT	CLASS
Student F	Bedrock School: 7X1
Student G	Bedrock School: 7X1
Student H	Bedrock School: 7X1
Student I	Bedrock School: 7X1
Student J	Bedrock School: 7X1

- This is a list of students who are **not** completing the work set for them week on week.

# REPORT B : Lesson completion report

This report, under the praise and sanction heading, provides you with a full list of students and how many lessons they have each completed. It disregards pre and post-tests.



The screenshot shows a web browser window with the URL `portal.bedrocklearning.org`. The page title is "Teachers - Bedrock Learning". The header features the "bedrock vocabulary" logo and a "Logout" link. The main content area displays a "Welcome Group Leader" message for "Your class: Demo Class". Below this, there is a dropdown menu for "Please select the data you would like to see:" set to "Praise & Sanction". A "Praise and Sanction Report" section includes a "Select which report style" dropdown menu with "Report B" selected. There is also a checkbox for "Send me all of my classes in one report" which is unchecked. Two date range input fields are present: "Enter start of date range:" with a "Start date" input and "Enter end of date range:" with an "End date" input. A teal "Request report" button is at the bottom. A vertical "Support" button is on the right side of the page.



# Your lesson completion report will look like this:

Hi there,

Here's your lesson completion report for the period 04/09/2017 - 05/11/2017 for the selected classes.

The report shows you how many lessons students have completed in each week of the selected date range.

Students should be completing two lessons a week to guarantee regular exposure to aspirational texts and language.

Happy teaching!

Bedrock Learning

Student	Class	Week 1 04/09/2017	Week 2 11/09/2017	Week 3 18/09/2017	Week 4 25/09/2017	Week 5 02/10/2017	Week 6 09/10/2017
Student A	Bedrock School: 7X1	0	2	2	2	3	1
Student B	Bedrock School: 7X1	2	2	3	1	2	0
Student C	Bedrock School: 7X1	2	2	1	1	1	1
Student D	Bedrock School: 7X1	0	0	0	1	2	1
Student E	Bedrock School: 7X1	1	0	2	2	2	2
Student F	Bedrock School: 7X1	1	2	1	3	2	2
Student G	Bedrock School: 7X1	2	1	2	2	1	1

-This report allows you to see how many lessons individual students have completed each week. This report does not include pre or post-tests.



# C. Recent activity report/weekly report

- Once you click on the recent activity button, you will see this screen:

Welcome Group Leader

Your class: Demo Class

Please select the data you would like to see:

Day of weekly report

Monday  Tuesday  Wednesday  Thursday  Friday

- This allows you to pick which day of the week you would like to receive your weekly report on. You do not need to change this unless you would like to change the day you receive the report.
- Press submit and your weekly report will be sent to you on your chosen day.

**Below** the day of week selection you will also see an instant report of your class' most recent activity:




Name of your school: class: Progress Report  
29th Sep 2017 to 6th Oct 2017

Pupil	Current Topic	Recent Lessons	Recent Attainment
Student A Last login: Fri 7 Jul 10:41	Block 7 Topic 1: Strange Places Started on: 26 Jun 2017	Block 7 Lesson 2 (07 Jul 2017): <b>92.85%</b>	-
Student B Last login: Mon 10 Jul 20:31	Block 7 Topic 2: The Sahara Desert Started on: 10 Jul 2017	Block 7 Lesson 7 (10 Jul 2017): <b>84.21%</b>	Block 7 Topic 1: Strange Places: <b>63.33%</b> Completed by: 06 Jul 2017 <b>Improvement:</b> 18.75% ⬆️
Student C Last login: Tue 26 Sep 13:06	-	-	-
Student D Last login: Fri 14 Jul 12:53	Block 7 Topic 1: Strange Places Started on: 07 Jul 2017	Block 7 Lesson 3 (14 Jul 2017): <b>started</b> Block 7 Lesson 2 (07 Jul 2017): <b>100%</b>	-
Student E		Block 7 Lesson 13 (04 Sep 2017): <b>started</b>	Block 7 Topic 2: The Sahara Desert: <b>86.67%</b> Completed by: 07 Jul 2017

# Your recent activity report:

## What you will see:

- Student name
- Their most recent log in time
- What topic and block they are on
- What lessons they have passed or started
- Their attainment in the most recent topic and post-test score



Name of your school: class: Progress Report  
29th Sep 2017 to 6th Oct 2017

Pupil	Current Topic	Recent Lessons	Recent Attainment
Student A Last login: Fri 7 Jul 10:41	Block 7 Topic 1: Strange Places Started on: 26 Jun 2017	Block 7 Lesson 2 (07 Jul 2017): <b>92.85%</b>	-
Student B Last login: Mon 10 Jul 20:31	Block 7 Topic 2: The Sahara Desert Started on: 10 Jul 2017	Block 7 Lesson 7 (10 Jul 2017): <b>84.21%</b>	Block 7 Topic 1: Strange Places: <b>63.33%</b> Completed by: 06 Jul 2017 <b>Improvement: 18.75%</b> ↑
Student C Last login: Tue 26 Sep 13:06	-	-	-
Student D Last login: Fri 14 Jul 12:53	Block 7 Topic 1: Strange Places Started on: 07 Jul 2017	Block 7 Lesson 3 (14 Jul 2017): <b>started</b> Block 7 Lesson 2 (07 Jul 2017): <b>100%</b>	-
Student E		Block 7 Lesson 13 (04 Sep 2017): <b>started</b>	Block 7 Topic 2: The Sahara Desert: <b>86.67%</b> Completed by: 07 Jul 2017



# What to do with this information:

- Use this information to provide further vocabulary instruction based on the words in the topics your students are currently working on.
- Our vocabulary posters embed each taught word alongside their topic title.
- E.g if a student is struggling with some of the words from **Block 7 Topic 3: Richard Branson** – why not display a copy of this poster?
- Use the word level data to fill in some generic vocabulary notebooks sheets

**BLOCK 7 TOPIC 3**  
**Richard Branson**

accumulate  
*acquire*  
ambition  
*calculate*  
capital  
*combine*  
*compute*  
controversy  
*design*  
dominate  
eclipse  
economy  
esteem  
excel  
former

humble  
innovation  
knack  
maximum  
negotiate  
*plan*  
prejudice  
*research*  
strive  
subordinate  
superior  
*support*  
unique  
vital  
vow

# 4. Weekly progress report:

- This is the report you will be sent weekly, on a day of your choice (p. 12)

Less than two lessons attempted this week

Lesson scores this week

26th Jun 2017 to 2nd Jul 2017

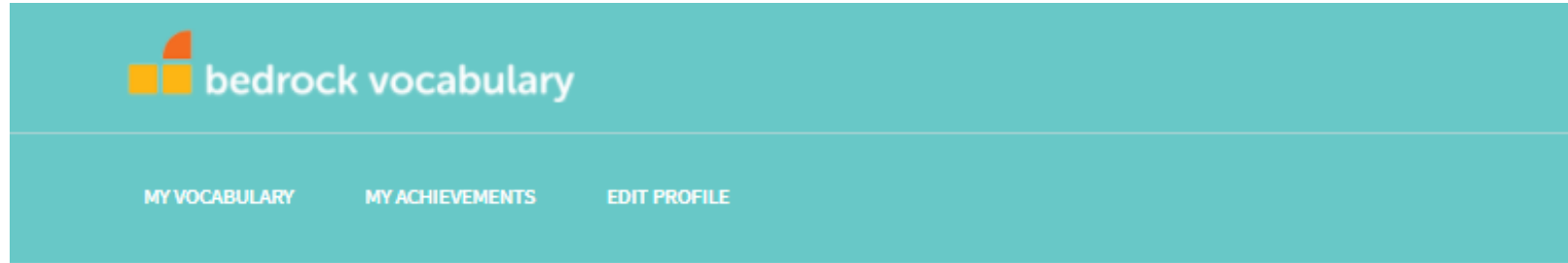
Pupil	Weekly Status	Current Topic	Recent Lessons	Recent Attainment	Words Gained
Student A Last login: Sun 25 Jun 21:08	☹️	-	-	-	-
Student B Last login: Sun 2 Jul 18:13	☹️	Block 7 Topic 1: Strange Places	Block 7 Lesson 7 (02 Jul 2017): <b>started</b> Block 7 Lesson 6 (30 Jun 2017): <b>93.75%</b>	Block 7 Topic 1: Strange Places: <b>90%</b> <b>Improvement: 28.57%</b> ⬆️	6
Student C Last login: Sun 2 Jul 20:54	😊	Block 7 Topic 1: Strange Places	Block 7 Lesson 6 (02 Jul 2017): <b>93.75%</b> Block 7 Lesson 5 (29 Jun 2017): <b>86.66%</b> Block 7 Lesson 4 (26 Jun 2017): <b>95%</b>	Block 7 Topic 1: Strange Places: <b>86.67%</b> <b>Improvement: 36.85%</b> ⬆️	7

Total words gained so far

Two lessons past this week

Current lesson

# How to control the drip feed function on Bedrock: Whole class



## Welcome Group Leader

Your class: Demo Class

[Change drip-feed settings for this class](#)

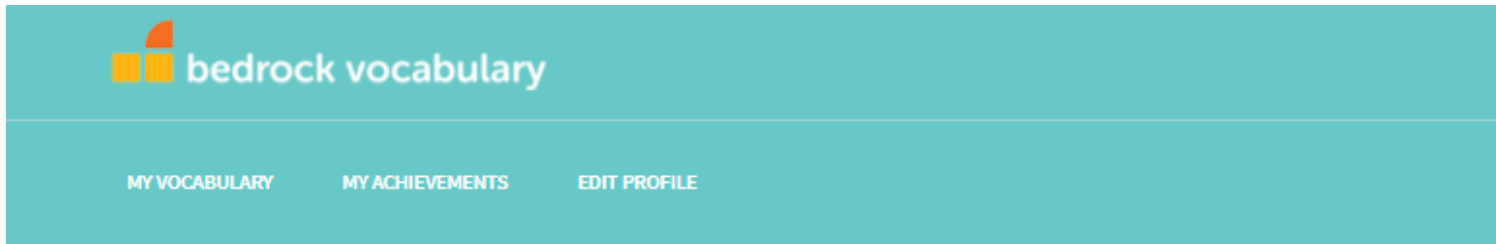
Please select the data you would like to see:

Please select the quiz for which you would like to see statistics:

Please select a valid quiz.

Click here to edit drip feed for the selected class.

# How to control the drip feed function on Bedrock: Whole class



## Welcome Group Leader

Your class: Demo Class

[Change drip-feed settings for this class](#)

Enable drip-feed?

Please select the time delay between lessons

48 hours

24 hours

48 hours

Please select the data you would like to see:

Word level data

Please select the quiz for which you would like to see statistics:

Select a quiz

Please select a valid quiz.

Select the length of drip feed you need or...

# How to control the drip feed function on Bedrock: Whole class

The screenshot shows the 'bedrock vocabulary' header with navigation links for 'MY VOCABULARY', 'MY ACHIEVEMENTS', and 'EDIT PROFILE'. Below this, the user is greeted as 'Welcome Group Leader' for 'Your class: Demo Class'. A link to 'Change drip-feed settings for this class' is provided. The 'Enable drip-feed?' checkbox is currently unchecked, and a callout box with an arrow pointing to it contains the text: 'Untick this box to disable the drip feed for 30 days. This could be useful if you need a class to catch up.' Below the checkbox, it states 'Drip-feed will be automatically reactivated for this class on 6th April 2018'. Further down, there are two dropdown menus: 'Please select the data you would like to see:' with 'Word level data' selected, and 'Please select the quiz for which you would like to see statistics:' with 'Select a quiz' selected. A final instruction reads 'Please select a valid quiz.'

# How to control the drip feed function on Bedrock: Individual students

## Welcome Group Leader

Your class: Demo Class

[Change drip-feed settings for this class](#)

Enable drip-feed?

Drip-feed will be automatically reactivated for this class on 6th April 2018

Please select the data you would like to see: Recent activity

Day of weekly report

Monday Tuesday Wednesday Thursday Friday

Submit

Select 'recent activity' from drop down



## Demo Class: Progress Report 28th Feb 2018 to 7th Mar 2018

The recent activity column shows you any lessons and/or pre-tests completed in the last 7 days. If no lessons or pre-tests have been completed, the most recent items are displayed.

Drip-feed override	Pupil	Current Topic	Recent Activity	Last Attainment
<a href="#">Edit</a>	Adwoa Dallas Sakyl-Bekoe Last login: Sun 4 Mar 12:20	Block 7 Topic 12: The Legend of Troy Started on: 23 Feb 2018	Block 7 Lesson 69 (04 Mar 2018): <b>Started</b>	Block 7 Topic 11: Weird World Records: <b>100%</b> Completed on: 06 Feb 2018 <b>Improvement: 38.47%</b> ⬆

# How to control the drip feed function on Bedrock: Individual students

Disable their drip feed for 30 days to allow them to catch up or amend to 24 or 48 hours.

The screenshot shows a student profile for Hannah O'Leary. A modal window is open over the profile, titled "Change drip-feed settings for Hannah O". The modal contains a checkbox for "Enable drip-feed?" which is currently unchecked. Below the checkbox, it states "Drip-feed will be automatically reactivated for this student on 17th March 2018". At the bottom of the modal, a red message reads "Currently this student's group has had drip feed disabled." The background shows the student's progress in "Block 4 Topic 1: The Vikings", including a list of lessons with their completion percentages and dates.

Click 'edit' for the individual student



[www.bedrocklearning.org](http://www.bedrocklearning.org)

Happy teaching!