CASE STUDY

Organization
Estes Park School District R-3
High School, Middle School, Elementary School and Administrative Offices

Contact
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Former Lock Program: Best SFIC

Reason for Conversion
Upon assuming his role as the Director of Maintenance and Operations for Estes Park School District R-3, Dave Coleson identified a number of elements in the District's overall security program that he felt needed to be improved. Along with the need for structural reinforcements to the main entrances of some of the school buildings and the addition of a campus-wide CCTV system, Coleson determined that the existing key system would need to be replaced. Over time, the inability to track or limit the distribution of keys had created a situation where the administrative team at Estes Schools could no longer be confident in their ability to secure access to the campus. After evaluating replacement key system options, the Estes Park School District selected a proprietary mechanical solution from InstaKey Security Systems of Lakewood, CO in June of 2013. Campus-wide conversion to InstaKey was completed in July of 2013.

Both Coleson, and the District Superintendent for Estes Schools, Patrick Hickey, recognized that the KeyControl® Program developed by InstaKey provided a number of distinct advantages over, not only the previous keying system, but all others considered for the replacement initiative as well. Estes Management was particularly interested in the element of increased security provided through InstaKey's use of individually serialized, restricted keys, which provide control over key distribution and duplication, _and_ the ability for those keys to be tracked to locations and personnel using InstaKey's patented web-accessed key tracking software. The added security and cost savings achieved with locks that can be changed in seconds also contributed to the decision for Estes Schools to convert to InstaKey. Now, as Coleson explains, "If we lose a campus Master key, we can immediately re-secure the campus by simply performing a rekey at the Master level." This feature of the InstaKey solution enables Estes Schools to elevate security by providing the means for a rapid rekey, and to realize significant cost and time savings. With an InstaKey system, the rekey of the Master level is independent of the sub-Master or operating key levels. Subsequently, a Master rekey may be completed for just the cost of the new Master keys, and the time it takes for Maintenance personnel to walk the campus and turn a key in each InstaKey lock.

Budget Acquisition
InstaKey offers systems that are compatible with a number of industry-standard lock hardware types. Consequently, Estes Park School District R-3 was able to utilize capital reserve funds for the conversion of the Estes Park High School, Middle School, Elementary School, and the District R-3 Administrative Offices in a single expenditure. Overall cost for conversion was reduced due to the fact that InstaKey lock cylinders could be retrofitted into the existing hardware infrastructure present in the Estes Schools campus environment.

Implementation Strategy
Estes Park School District Facilities Management provided an initial list of doors and locations by building. This preliminary list was then organized into a comprehensive door and key detail spreadsheet for use in conducting a site survey of the Estes campus buildings. A 2-day site survey was performed and, upon completion of the survey, a keying meeting was conducted with Facilities Management to confirm door names and groupings, cylinder and additional hardware needs, key quantities, key system design, and

delivery timing requirements. InstaKey then coordinated with Facilities Management to verify said requirements, provide contractual quotation, and schedule delivery. Authorization on quotation and delivery timing was then provided by Facilities Management, and an installation schedule was developed. Installation of cylinders and initial inventory of keys was completed in 2 days. Upon completion of the installation, InstaKey provided Facility Management with door/cylinder installation and key detail reports obtained from the Estes Schools key system records in SecurityRecords.com®, and training on access to, and use of, InstaKey's key tracking software was conducted. Total timeline for completion of the implementation, including site survey, keying meeting, final quotation, order production, delivery and installation was approximately 1 month.

On–Going Program Benefit
To date, Estes Park School District R-3 Facilities, Operations and Administrative Management remains extremely pleased with the value-added features the InstaKey KeyControl® Program. Director of Facilities and Operations for Estes Park, Dave Coleson, especially appreciates the peace of mind that InstaKey's real-time access to his key system records gives him. "Now I have a way to immediately know who has what keys, and what those keys operate," Coleson says. "It's an invaluable tool that enables me to see that the keys are where they are supposed to be." Coleson and Estes Park Schools Superintendent Patrick Hickey also highly value the added security the InstaKey Program provides by giving them a way to immediately deal with the 'what if' scenario of a compromised Master key in a timeframe that elevates security, and at a cost that provides an immediate return on investment.