



CASE STUDIES

Agency

Lemmon Housing Authority
3 Properties, Comprising 52 Public Housing Residences

Contact

Cathy Evans
E-mail: lemmonha@sdplains.com

Former Lock Program: Conventional Cylinder

Reason for Conversion

Executive Management of the Lemmon Housing Authority was introduced to the InstaKey Security Systems Key Control Program at the 2010 Mountain Plains Regional NAHRO Annual Conference. After review at the MPRC NAHRO conference, Executive Management presented information on the InstaKey Program to the Lemmon Housing Authority Board of Directors. The Lemmon Housing Authority had a need to replace a series of outdated keying systems, some of which had Master keys that had become compromised. Executive Management felt that a conversion to InstaKey would enable the Agency to make the desired move to a unified keying system, and that the unique features of the InstaKey Program would eliminate future system vulnerability. Executive Management also felt that the cost and time savings gained with the ability to change locks in seconds would provide a tangible return on an investment the Agency needed to make to correct the existing keying system problem. After review and consideration of the information presented by Executive Management, the Board of Directors agreed that the InstaKey Program would be a significant improvement to the Lemmon Housing Authority, and subsequently authorized purchase and installation.

Budget Acquisition

Budget for conversion to the InstaKey System was obtained by Lemmon Housing Authority Executive Management by use of Capital Funds Expenditure.

Implementation Strategy

The Lemmon Housing Authority has chosen to implement InstaKey incrementally by Property, beginning with the F. C. Shorts apartment complex. Executive Management provides Housing/Apartment complex names, lists of units per complex, required door hardware, core and key quantity requirements per unit, and delivery timing instructions. InstaKey then coordinates with Executive Management to verify all requirements, provide contractual quotation, and schedule delivery. Authorization on quotation and delivery timing is provided by Lemmon Housing Authority Executive Management, and an installation schedule is developed. Installation of InstaKey cores and compatible door hardware is performed by Lemmon Housing Authority Maintenance Management. Upon completion of the installation, Executive Management uploads all Employee and Tenant key holder information for activation of the lock and key data in SecurityRecords.com.

To date, the Lemmon Housing Authority has installed InstaKey in the 12 unit F.C. Shorts apartment complex. Housing Authority Executive Management intends to test the InstaKey System in the initial Property location to verify Program compatibility and function, after which conversion to all remaining Property locations will commence as annual CFP Grant allocations permit.

On-Going Program Benefit

The InstaKey Program is still new to the Lemmon Housing Authority. Executive Management has already expressed the belief that the use of restricted keyways to establish key control, and the rekeying feature that allows a non-technical end-user to change out a master system with minimal cost and effort, are elements of the InstaKey Program that she expects to be of great value to the Agency.