

Natural HR Functionality Guide

Natural HR is cloud-based all-in-one HR and payroll software for mid-sized and enterprise organisations wanting to better engage, manage and pay their people.



Core modules



Core HR database

Say goodbye to spreadsheets and filing cabinets with a complete HR database that stores all your employee information and company documentation.



Employee and manager self-service

Employees can manage their own information from anywhere, at anytime - leaving HR to focus on what matters most, the people.



HR reporting

Customise your own or choose from popular pre-built reports to help gain key insights into employee data and make informed business decisions.



Workflow and access control

Take the weight off your shoulders by enabling automatic notifications and workflows that increase efficiency across the business.



Time and attendance

Track and log all time and attendance from holidays, doctor appointments, late records and any other type of time off.



Document management

Streamline HR admin and drive your business to become paperless - store all your key documentation in one secure environment.



Employee engagement

Give your team a voice by distributing engagement surveys and gathering feedback to gain actionable data based on your employee's morale.



Organisation chart

Improve information flow and responsiveness across departments as your organisation chart is automatically generated and updated when new hires arrive and when people leave.



Total reward statements

24/7 access to a live total reward statement that efficiently communicates the value of an employee's total benefits package.



Social interaction

Natural HR's integrated social stream - built for employees to share, collaborate and celebrate each other's success.



GDPR compliance rules

Define GDPR compliant rules that automatically delete and anonymise data helping to prevent data breaches.



Compliance matrix

Enhance your security and let Natural HR dynamically maintain a matrix of all mandatory documents and training records.



Absence management

At a glance, gain access to insightful data that gives you the power to manage employee absenteeism and identify leave-related trends or issues.



HR ticketing

Allow employees to contact your HR team with Natural HR's ticketing log, improving communication across the business.



Forms

Create forms to suit your needs from new starter checklists to employee consent and capture important information directly in Natural HR.



People analytics

Utilise real-time data to transform your employee experience and drive accountability by building custom reports, charts and KPIs.



SMS messaging*

Swiftly communicate important business updates, reminders and emergencies to your employees via text message.

*Texts are an additional charge.

Core modules are mandatory for all accounts

Additional modules



Performance management and goals

A painless way to make a difference to an employee's performance and engagement via 360 feedback, one-to-one's, real-time feedback and performance appraisals. With goals you can set, communicate and refresh targets at both individual and company level, ensuring employees are consistently engaged and productivity levels are raised.



Advanced time and attendance

Track and log employee hours easily with timesheets and remote working options. Furthermore, you can plan and schedule your staff rotas, leaving employees with a clear vision of their working hours and gain valuable insights into late records and absenteeism when employees clock in and out using their QR code entry card.



Payroll

A fully integrated payroll system that seamlessly communicates accurate data and provides a time-saving approach to build up your employee's final gross pay.



Training and training library

Oversee the whole cycle - from the first initial training course to compiling feedback central to the training, helping to progress an employee's professional development.



Recruitment

Take back control of your time by simply managing every step of the recruitment process from raising a requisition to hiring the best candidates.



Asset management

Record and track all company assets within one central pool, helping to improve your onboarding and offboarding processes.



Talent management

Accelerate employee development and identify your organisation's rising stars with Natural HR's succession planning and competency framework.



Expenses and mileage

Gain complete control over expenses and mileage - claims can be easily uploaded and approved with the click of a button.

Additional modules can be added based on the client's requirements.

Integrations

We have an open RESTful API helping our customers to transfer data between their current systems and their Natural HR account. We also have a number of native integrations, which can be found at www.naturalhr.com/integrations.



Natural HR is on my screen from 9 to 5, all day, every day! Basically, everything you need as an HR professional is within the system. It is one of the best decisions we have ever made as a business!

Chloe Jordan, HR Advisor
Fosters Family Funeral Directors



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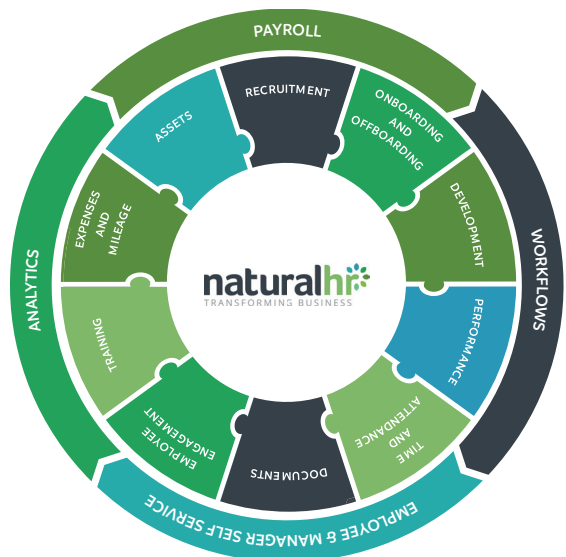
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★★★★★ Based on reviews from G2 Capterra