

CHARTER
of the
Patrick Henry College Alumni Association

Modified by vote of the PHC Alumni Association at the October 2017 Business Meeting

Article I — Name

The name of this association shall be the “Patrick Henry College Alumni Association” hereafter referred to in this Charter as the Association.

Article II —Mission and Vision

The Mission of the Association shall be:

To advance the community of alumni and engage with and encourage Patrick Henry College and its students.

The Patrick Henry College Alumni Association seeks to:

- Cultivate alumni ownership of the College’s mission and vision through facilitating opportunities to financially support the College, contribute to campus life, and to pray for the College,
- Unite alumni by organizing networking opportunities,
- Enrich student experience through mentorship programs and facilitating internships, and
- Advance the College’s goals through recruitment and fundraising.

Article III —Statement of Faith & Mission Statement

The Association Board fully subscribes to, and will operate according to, the most current version of the Mission Statement and Statement of Faith of Patrick Henry College.

Article IV: Membership

The Association will have the following classes of members:

Section 1: Active membership in the Association includes all graduates of Patrick Henry College.

Only active members may serve on the Board of Directors.

Section 2: Honorary membership may be granted by majority vote to the following: former Patrick Henry College students, those who hold an honorary degree from the college, any person who has rendered a service to the college or the Association.

Honorary members are non-voting members of the Association.

Article V: Meetings

Section 1: There shall be an annual meeting of the membership of the Association between September 1 and December 31 of each year. The annual meeting may be held on-site in conjunction with a homecoming weekend or pending business may be conducted via correspondence. Notification procedure for meetings shall be established in the Bylaws.

Section 2: Business of the Association shall be transacted by majority vote of those present, or responding in the case of business conducted by mail/ e-mail, or proxy, unless otherwise

specified in the Association's By-Laws.

Section 3: Special meetings may be called at the discretion of the Board of Directors.

Article VI: Board of Directors

Section 1: At each annual meeting, the Association shall elect members to serve for a two-year term on the Board of Directors pursuant to the procedures set forth in the Bylaws. Their term shall begin on January 1 following their election. The board shall be comprised of 7 members for the inaugural year, not to exceed 15 members in subsequent years.

Section 2: The election of officers will take place at a meeting or via correspondence, no later than six weeks following the annual meeting. The Board of Directors shall elect from the Board a President, Vice-President, Secretary, Treasurer, and Historian. A college representative shall chair the election process.

Section 3: Election of officers shall occur each year. An officer may serve up to 4 consecutive terms in any one position.

Section 4: The Association President shall call a Board meeting no less than once every three months.

Notification procedure for meetings shall be detailed in the Bylaws.

Section 5: In order to transact business, a quorum of at least three-quarters of the current voting members of the Board must be present for the inaugural year and two-thirds in subsequent years.

Business of the Board of Directors shall be transacted by majority of the quorum.

Section 6: Non-voting members may attend Board-member meetings, and may only speak if recognized by the President.

Article VII: Duties of the Board of Directors

Section 1: The Board of Directors shall direct the affairs of the Association, determine matters of policy for the Association, elect its officers, and fill vacancies on the Board for expired terms. The inaugural Board is responsible for drafting and adopting by a two-thirds vote the Association Bylaws.

Section 2: The President shall preside at all meetings of both the Association and Board of Directors, represent the Association at all alumni functions, and establish ad hoc Association committees, with the approval of the Board. He/she shall perform other such duties as may be assigned by the Board.

Section 3: The Vice President shall assume the duties of the President in the event of his/her absence or resignation, and shall perform such duties as may be assigned by the President or the Board.

Section 4: The Secretary of the Board shall be responsible for taking the minutes as well as recording members present each meeting and for such other duties as provided by the Bylaws.

Section 5: The Treasurer of the Board shall be responsible for maintaining all files, records and documents, and any other duties stipulated in the Bylaws.

Section 6: The Historian shall be responsible for collecting and organizing memorabilia relevant to Association activities in a manner suitable for long-term retention by the college.

Section 7: The remaining Board members, Members-at-large, will assist the officers in serving and directing the Association including such other duties as detailed in the Bylaws.

Article VIII: Removal of Board Members

Members of the Board of Directors may be removed from office during a regular meeting of the Board by a two-thirds vote for cause, according to procedure set forth in the By-Laws.

Article IX: Committees

The Association President shall have the sole authority to appoint Association committee chairmen and committee members in accordance with the By-Laws. The Board shall confirm or reject the appointments by majority vote.

Article X: Bylaws

The Bylaws governing the conduct of Association or Board meetings shall be drafted and adopted by two-thirds vote of the inaugural board. The Bylaws and other matters not regulated by this Charter, may be adopted, repealed or amended by a two-thirds affirmative vote of Board members present at any regular or called Board meeting.

Article XI: Amendments

This Charter may be amended at any Association meeting by a two-thirds affirmative vote of those present. In order for said amendments to be placed on the meeting agenda, they must be submitted to the Secretary of the Board ten (10) days prior to the Association meeting.

Article XII: Ratification

This Charter shall become effective immediately upon its adoption by a two-thirds affirmative vote of the members present at the first annual meeting of the Association.