



Foreign Language Proficiency Certification

Full Legal Name: _____

PHC ID: _____

Contact Phone: _____

Current: FA SP SU 20 _____

Catalog Year: _____

I. Foreign Language: _____

I am petitioning to take a proficiency exam to demonstrate intermediate level proficiency in the foreign language listed above. I understand that this petition is subject to the agreement of the professor and the Registrar. If granted to demonstrate intermediate level proficiency, I may be responsible, if necessary, for identifying an acceptable proctor for this exam. Furthermore, I understand that a \$110 proficiency test fee will be added to my student account regardless of the outcome of the exam. If this exam is passed, I understand that no credit will be awarded; instead, proficiency will be achieved allowing for satisfaction of the foreign language proficiency required for degree completion.

II. Student Signature: _____ Date: _____

1. Complete Part I and submit to faculty member administering exam.
2. Complete assessment as arranged by faculty.
3. Faculty member will complete Part II and submit form and exam to Office of the Registrar, regardless of scored outcome.
4. Registrar will adjust student record, as applicable.

Proficiency Test Results – To be Completed by Professor

Upon reviewing the results of the College-administered proficiency exam, I hereby certify that the student above
 has **has not** (select one) demonstrated intermediate-level proficiency equivalent to the standards and objectives expected from the fourth semester of language learning at PHC.

Faculty Signature: _____ Date: _____

Please attach copies of written assessments to this form (graded exams, oral interview notes, etc.)

III. Registrar Signature: _____ Date: _____