



Request for Transient Student Status

Official request for enrolled, degree-seeking student in good standing at PHC who plans to study elsewhere during any term with the intention of applying this credit toward degree requirements at PHC.

Full Legal Name: _____
Contact Phone: _____
Catalog Year: _____
PHC Box # or Address: _____

PHC ID: _____
Current Class Level: Fr. So. Jr. Sr.
Current Term: FA SP SU 20 _____
Email Address: _____

I request consideration for transient student status in accordance with the following specifications:

PHC Degree Requirement: _____	Credits: _____
College/University Name & State: _____	
Transient Course Name & ID: _____	
Number of Credits for Course: _____	Credit Type: <input type="radio"/> Semester <input type="radio"/> Quarter (if known)
Expected Month/Year of Enrollment: _____	Expected Month/Year of Completion: _____
Explanation for Request: _____	

Please submit all available supporting course information including catalog description, syllabus, etc.

Statement of Understanding

I understand that this approval is contingent upon successful completion of the course as verified by the submission of the official academic transcript. Furthermore, I understand that this agreement is void if changes occur to the course prefix, course name, course credit, catalog description or supporting documentation **between** the date of submission of this document to the Registrar and the first day of the course. Upon verification, Patrick Henry College agrees to apply the completed course to the degree requirements as expressly approved by the Registrar (this may differ from the request above). This agreement is subject to all of the policies in the College Catalog at the time of approval, specifically courses graded on a pass/fail basis or where the grade earned is below a "C" will not transfer. This agreement is valid for six months from the date signed by the Registrar. I understand that if after six months, the course is not in progress, this approval is void. Future catalog or major updates may alter the application of credit on the degree program.

Student Signature: _____ Date: _____

Approval of Transient Student Status

Approved Denied

Advisor Signature: _____ Date: _____

Course Equivalency Determination

This request is denied. Comments: _____

This request is approved without amendment.

This request is approved as specified: _____

Registrar Signature: _____ Date: _____