

STAY ON TRACK WITH YOUR PHC Application



STEP 1: CREATE AN ACCOUNT

Create a username and password, and write down in a safe place!



STEP 2: COMPLETE APPLICANT PROFILE

Fill out contact information, education background information, and affirm the statement of faith.



STEP 3: MAIL TRANSCRIPTS

Submit a high school transcript that includes student information, all high school courses, grades for completed courses, and signature of a school administrator. Must be mailed. If you have taken college courses send all official transcripts!

Note: Final, Official Transcripts will be required for enrollment.



STEP 4: ORDER TEST SCORES

Sent directly to PHC from the CollegeBoard and/or the ACT.
SAT Code 2804 (www.collegeboard.org) | ACT Code 4383 (www.act.org)



STEP 5: UPLOAD ESSAYS

- Academic: Submit a paper you wrote in high school, 5-7 pages double-spaced.
- Faith: Write 1-2 double-spaced pages on your testimony of faith in Christ – How did you come to know the Lord? How has He transformed your life? How does faith inform the way you think?



OPTIONAL: PROVIDE ADDITIONAL MATERIAL

- Activities List
- Academic Reference
- Pastoral Reference
- Resumé
- Reading List



STEP 6: SUBMIT APPLICATION

The last step to submit your application is paying the application fee of \$40. The fee is waived for submissions prior to December 1.



ADMISSION INTERVIEW

Congratulations, your application is complete! Your admissions counselor will contact you to set up an interview. Check your email for detailed instructions.

