

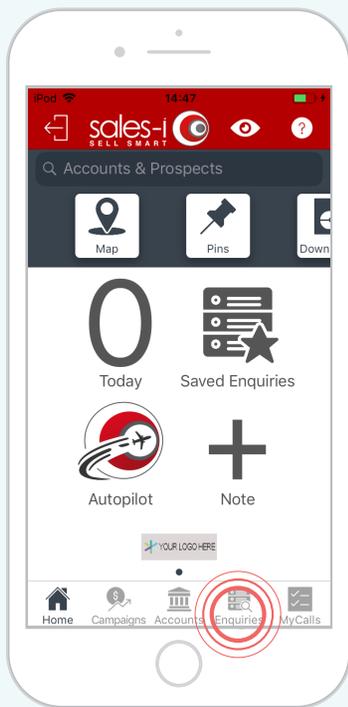
# How To Use Dynamic Sub-Totalling

Apple / iOS

A new feature that has been added to sales-i enquiries is 'Dynamic Sub-totalling'. You can now gather totals of the data you choose. For example, we will show you how to find the total for your top 5 biggest spending accounts and then the product group they purchase from.

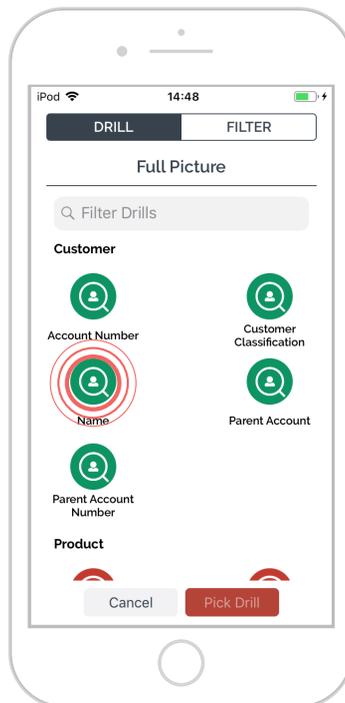
## 01 ENQUIRIES

From the main navigation at the bottom of the page, select the Enquiries tab



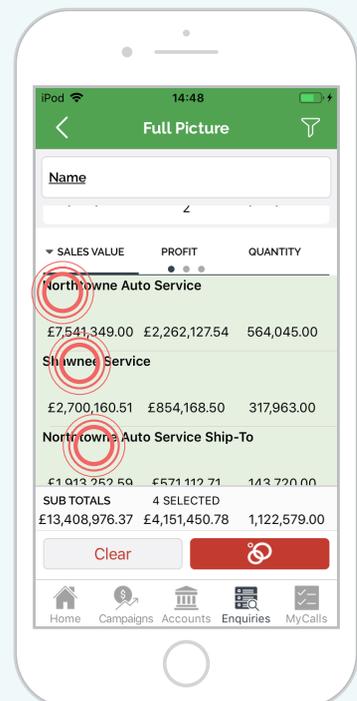
## 02 GATHER DATA

Starting a New Enquiry, we are using the Full Picture Enquiry and selecting the Name bubble using the YTD default date range for this example



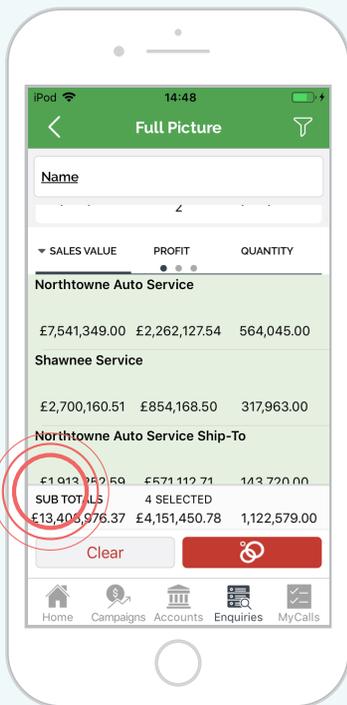
## 03 SELECT ROWS

Tap on each of the top 5 customers in the list or any of your choosing



## 04 VIEW TOTALS

As you select the rows of data you will see the Sub Total appear at the bottom of the page



## 05 DRILL FURTHER

Now you have the customers selected, choose the Drill option at the bottom of the page and select Product Group Level 1 bubble to drill into and see data against the customers selected.

