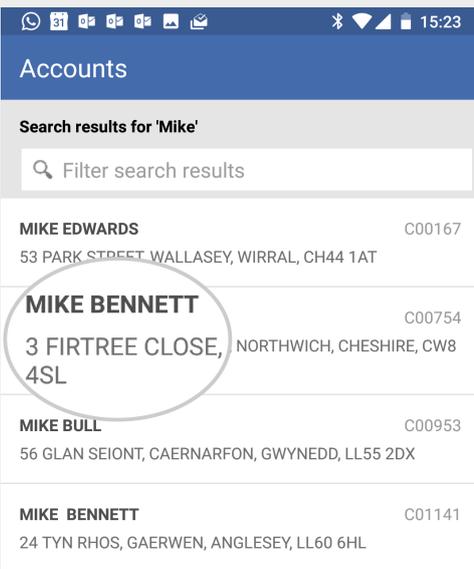
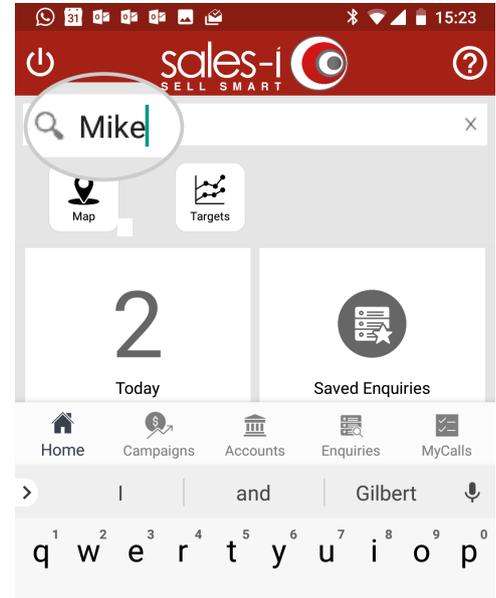


HOW TO CHANGE YOUR CONTACTS MARKETING COMMUNICATION PREFERENCES - ANDROID

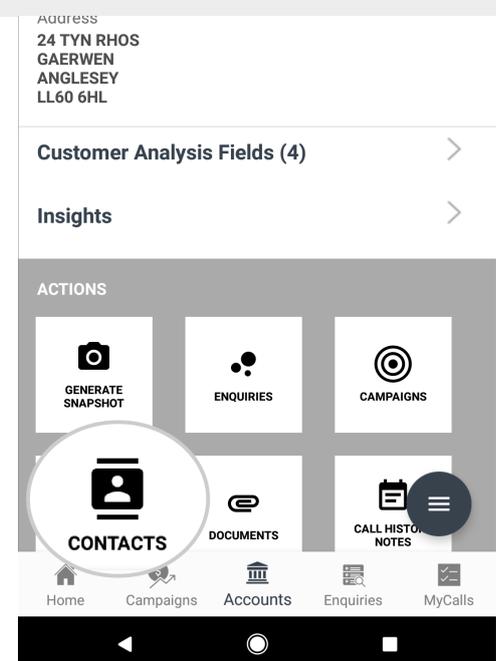
Does your contact want to opt out of receiving certain marketing communications? This guide will show you how to use your Android device to opt a contact in or out of receiving email, sms, telephone calls or mail.

01 Tap the **Accounts and Prospects** search bar on the home page and type the name of the account that your contact is associated with.

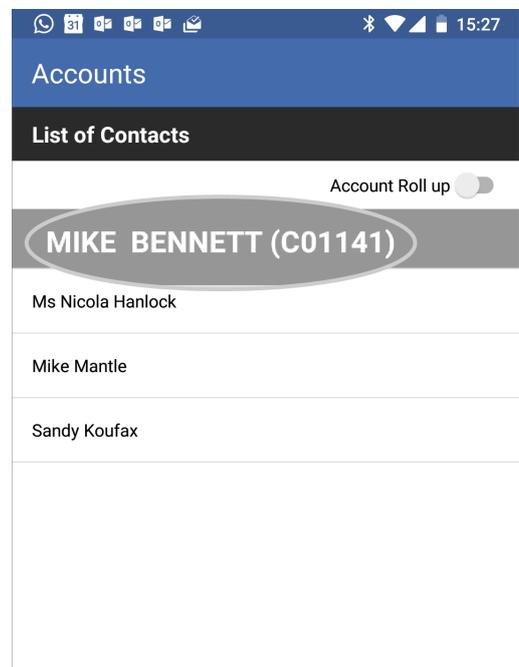


02 Select the account that your contact belongs to.

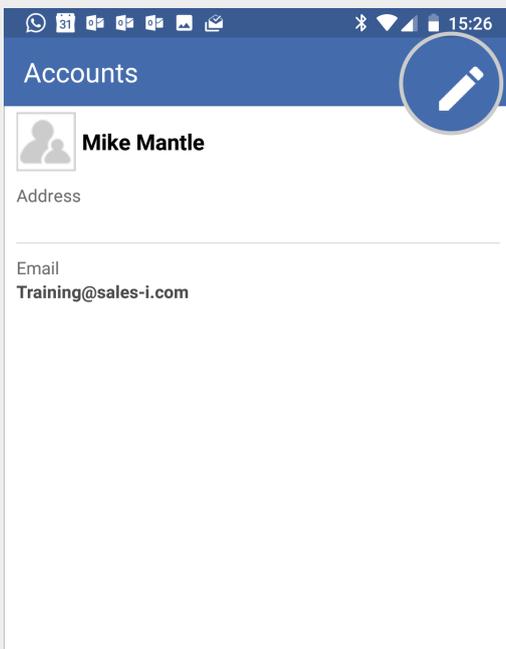
03 Tap **Contacts**, from the **Actions** section.



04 Tap the contact who you would like to change the preferences for.



05 Next, tap the **pencil icon** to take you to the contact edit screen.



06 Finally, scroll to **Mail Preferences** and tap an option e.g. Email Preferences, to select whether to opt them in or out of this communication.

Once you have updated their preferences tap **Save**, in the top right hand corner.

