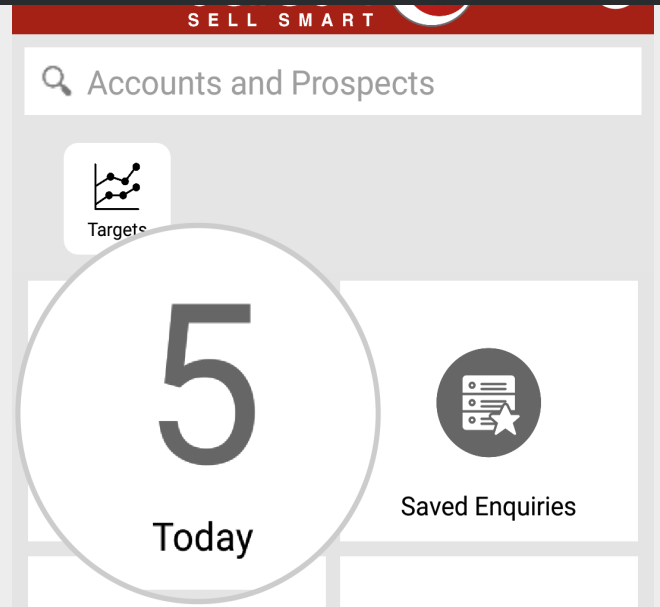


# HOW TO... SEE AND EDIT YOUR TEAM MEMBERS' MYCALLS ON YOUR ANDROID DEVICE

Power Users are able to access and edit their team members' MyCalls on their Android devices, helping them manage and keep visibility whilst out on the road.

**01** From the Home page tap **Today** to access your calls for the day and the rest of your diary.



**Cermak Seymour**  
582 E St, Boston, MA, 02210  
**14:20**  
Monday  
16/07/2018

**A06145**  
Shawnee Service

**Bill London**  
722 E Osborn Rd, Phoenix, AZ, 85014  
**14:30**  
Monday  
16/07/2018

sales-i Admin  
noreply@sales-i.com



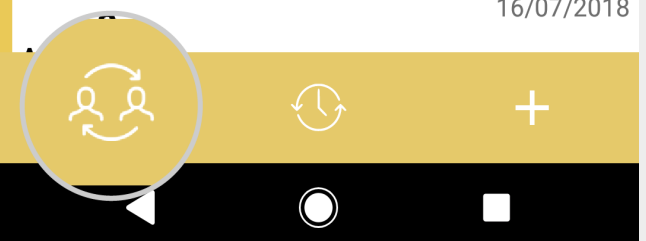
**02** To see one of your team members' calls for the day, tap on the **three lines icon** next to your name at the bottom of the screen.

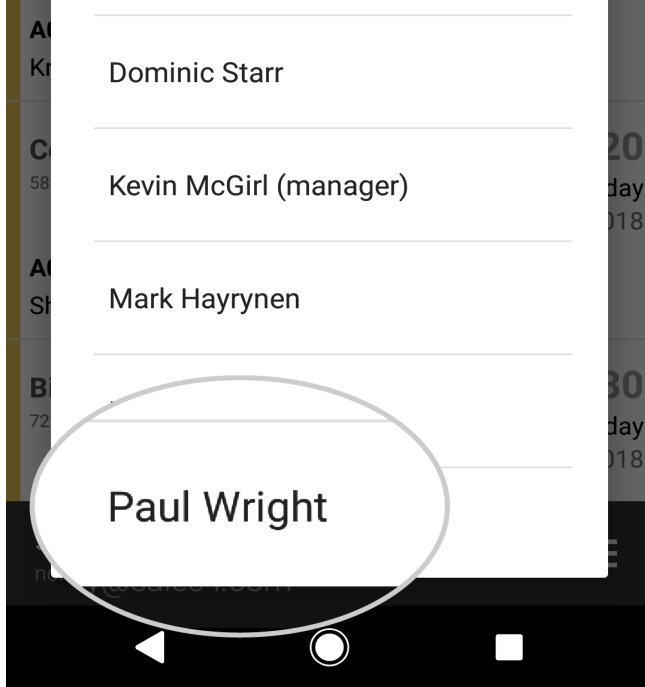
**03** Next, tap on the **switch person icon**.

**Cermak Seymour**  
582 E St, Boston, MA, 02210  
**14:20**  
Monday  
16/07/2018

**A06145**  
Shawnee Service

**Bill London**  
722 E Osborn Rd, Phoenix, AZ, 85014  
**14:30**  
Monday  
16/07/2018





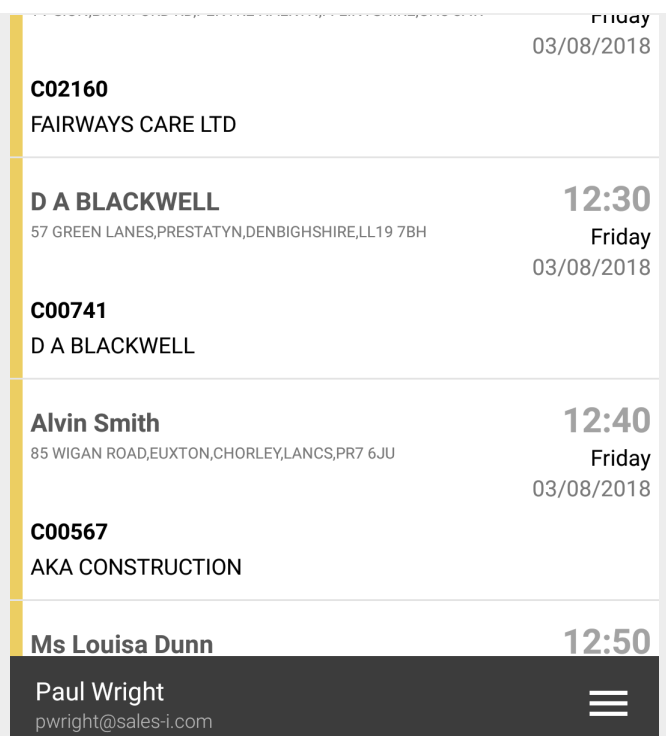
**04** Next, tap on the name of the user whose MyCalls you would like to view.

**05** Once loaded, you will see your requested team members' MyCalls.

You can tap on one to view, edit, rearrange and archive these calls just as you would if they were your own calls.

Please note: You will continue to see your team members' calls until you select to see your own once more.

To return to your call list for the day, follow steps 2 to 4 once more but select your own name at step 3.



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<https://support.sales-i.com>