

# SUITCASE FUSION 8 GETTING STARTED

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## **GETTING STARTED** System requirements

For complete system requirements, release notes, and other information, see **Suitcase Fusion 8** Support.

NOTE: Some features require an Internet connection.

### Macintosh

- » OS X<sup>®</sup> 10.11 through 10.13
- » Safari® 9 or later or the current release of Firefox® or Chrome™, for viewing Help

### Windows

- » Windows<sup>®</sup> 7 SP1 or Windows 10
- » Microsoft<sup>®</sup> .NET Framework version 4.5.1 (installed automatically if not already present)
- > Internet Explorer<sup>®</sup> 10 or later, Microsoft Edge, or the current release of Firefox or Chrome, for viewing Help

## What's new

View release notes for the current version of Suitcase Fusion at Extensis.com.

### Version 19.1

#### Expandable Family view

- Family view in Suitcase Fusion now displays each font family on a single row in a scrolling list.
- » Expand and collapse single families or all families to see font tiles or other preview types.

#### Enhanced sorting

- » Sort the Font pane by Name, Type, Foundry, Activation status, or Favorite.
- » Sort fonts no matter what view you use.
- » Sort options are saved when you quit Suitcase Fusion.

#### SkyFonts integration

- » Manage all of your synced SkyFonts™ from within Suitcase Fusion.
- » Activate, deactivate, and collect fonts for output.
- » SkyFont downloads appear immediately within Suitcase Fusion.
- » Direct link to MyFonts.com to purchase and install additional fonts.

### Version 19.0

Suitcase Fusion 8 sports a completely redesigned user interface, making it easier than ever to find what you need, then get back to work.

This includes:

- > No more split display between font lists and font previews: one panel displays all the information you need to see.
- » Compact Tile preview showing more fonts at a time.
- » Quicker access to glyph view, with more details presented.
- » Faster, more dedicated QuickMatch, integrated into the main panel.

Other new and improved features include:

- » Display of supported languages for each font.
- » Auto-activation plug-ins for the latest design applications from Adobe and Quark.
- » Support for macOS High Sierra and Windows 10 Fall Creators Update.

## Overview

Here are some steps we recommend when installing Suitcase Fusion 8.

- Back up your system (on the next page)
   This is always a good idea when installing new software; if something goes wrong or you just don't like it, you can get your computer back the way it was.
- Gather your fonts (on page 7)
   If you have third-party fonts that you want to use with Suitcase, get all of the discs and downloaded files together so that you can install them.
- 3. **Update your software** (on page 9) Make sure that your operating system and design software (such as Adobe Creative Cloud and QuarkXPress) are up to date.
- 4. Remove other font managers (on page 10)

If you're using an older version of Suitcase Fusion, you can leave it installed, but we recommend removing it.

If you're using Universal Type Client or if you're replacing another font manager, you'll need to remove or disable it first.

- Disable built-in font activation on macOS (see Font Book on page 12) The automatic activation feature of Font Book on Mac OS X El Capitan 10.11 can conflict with Suitcase Fusion.
- Install Suitcase Fusion 8 (on page 12)
   If you're using a recent version of Suitcase Fusion, you can take your old data with you.
- First-time launch and configuration (on page 14)
   This will help you finish configuring a new installation of Suitcase Fusion.
   If instead you upgraded from an older version, see After you upgrade on page 16.
- Add more fonts (on page 18)
   If you didn't add them the first time you launched Suitcase Fusion 8, or if you have more fonts, add them now.

## Back up your system

Your computer carries a lot of valuable, even irreplaceable, information. A good backup strategy can greatly reduce or even eliminate the possibility of catastrophic data loss in case your computer is damaged or dies.

Even if you don't have a regular backup plan, creating a backup before you install new software is a worthy precaution. What if something goes wrong during the installation? What if you just don't like the software? Having a complete system backup lets you easily restore your system to the way it was before you began the installation.

While we expect that you will like Suitcase Fusion 8 immensely, we still would rather have you be safe than sorry.

### Backup options for Mac

macOS comes with a built-in backup option called Time Machine. Time Machine is primarily geared towards keeping regular backups of your documents; it does not create a bootable backup disk. If your main concern is making sure you have hourly backups of your data, Time Machine is easy to use: just plug in a new hard drive. (For more information on using Time Machine, see the Apple article **Use Time Machine to back up or restore your Mac**.)

The best defense against a system failure is a bootable backup, which usually consists of a complete copy of your hard drive. With this in hand, you can quickly get back up and running if your computer's hard drive fails. A utility like <u>Carbon Copy Cloner</u> or <u>SuperDuper!</u> lets you easily create a bootable backup.

For more information on backing up your Mac, see the MacWorld article **Drive-cloning utilities: The best Mac apps for making a bootable backup**.

### **Backup options for Windows**

A simple way to avoid most installation catastrophes on Windows is to create a restore point before installing new software. The restore point captures the state of your system files; if something goes wrong during installation, you can quickly restore your system to the previous configuration. Search in Windows Help for "restore point" to find out more.

A restore point isn't a catch-all; it can't protect your documents and would be no help in the event of a hard drive failure. For that, you should consider a utility that creates a complete disk image, such as <u>Acronis True Image</u>.

Windows includes the ability to create a system image; open the **Control Panel** and look for **Backup** and **Restore**.

Use Time Machine to back up or restore your Mac: <a href="https://support.apple.com/en-us/HT201250">https://support.apple.com/en-us/HT201250</a> Carbon Copy Cloner: <a href="https://bombich.com/">https://support.apple.com/en-us/HT201250</a>

SuperDuper!: https://www.shirt-pocket.com/SuperDuper/SuperDuperDescription.html
Drive-cloning utilities - The best Mac apps for making a bootable backup:
https://www.macworld.com/article/2461362/

Acronis True Image: https://www.acronis.com/en-us/personal/computer-backup/

## Gather your fonts

In order to let Suitcase Fusion manage your fonts, you need to add them to the Suitcase Fusion Vault. You can do this at any time; the easiest time to add your fonts is after installing Suitcase Fusion and running it for the first time.

To be ready for this, you should gather all your fonts together.

Fonts you have licensed are likely to be in one of three locations: on a CD or DVD, in a downloaded file, or installed on your system.

Locating discs and downloaded files should be relatively simple. In the case of downloads, many websites keep records of your purchases and will let you re-download files if you can't locate the originals.

Identifying third-party fonts that are installed on your system can be time-consuming. We have a few tips to help.

## Using the font lists

Both macOS and Windows have a simple integrated font manager that lets you install and remove fonts. You can use the appropriate application (Font Book on macOS or the Fonts control panel on Windows), along with a list of fonts included with your computer, to identify and remove thirdparty fonts.

See **Font lists** on page 30 for lists of fonts included with each operating system. Each list shows the font names as they are displayed within Font Book (macOS) or the Fonts control panel (Windows); these names may be different from the font file names or the names that appear in an application's **Font** menu.

#### To determine your version of macOS:

- 1. Click the Apple menu and choose **About this Mac**.
- 2. The operating system is listed at the top and the version number immediately below this (such as "Version 10.13.0").

#### To determine your version of Windows:

- 1. Open the Control Panel. (For Windows 7, click the **Start** menu and choose **Control Panel**; for Windows 10, press **WIN+X** and choose **Control Panel**.)
- 2. If your Control Panel is set to **View by Category**, change this to **View by Large icons** or **View by Small icons**. (This setting is accessed from a pop-up menu at the top right of the Control Panel window.)
- 3. Click the **System** control panel.
- 4. The Windows version is listed at the top, under **Windows edition** (for example, "Windows 10 Pro").

Use the list from **Font lists** on page 30 for your operating system version to help you identify which fonts were not installed as part of your operating system. These are the fonts that you need to remove.

### Collecting third-party fonts on your Mac

Armed with the appropriate font list from **Font lists** on page 30, start Font Book, located in the Applications folder.

The first column at the left of the Font Book window shows font collections. The group at the top of the list includes the All Fonts collection, which is all fonts installed on your Mac.

Font Book may also show a Computer collection and a User collection immediately below the All Fonts collection. The User collection consists of fonts that you have installed manually. (Most applications install fonts as part of the System fonts, so they are in the Computer collection.)

#### To quickly gather all fonts in the User collection:

- 1. Click the User collection.
- 2. Choose File > Export Collection.
- 3. Enter a name for the folder (such as "3rd party user fonts") and save it on the Desktop.
- 4. When the User fonts have been exported, select any font in the list of User fonts (the second column in the Font Book window).
- 5. Choose Edit > Select All to select all the User fonts.
- 6. Choose **File > Remove Fonts**. Click **Remove** at the prompt.

#### To locate and remove other third-party fonts:

- 1. Click the All Fonts collection.
- 2. Compare the list in the second column line by line with the appropriate font list from **Font lists** on page 30.
- 3. When you find a font in Font Book that is not on your font list, hold down the **COMMAND** key and click it.
- 4. Continue until you have scanned all the fonts in the All Fonts collection.
- 5. Choose **File > Export Fonts**.
- 6. Enter a name for the exported fonts folder (such as "3rd party other fonts") and save it on the Desktop.
- When the fonts have been exported, choose File > Remove Fonts. Click Remove at the prompt.

If **Remove Fonts** is grayed out, it means you have accidentally selected a font that is a protected System Font. Review your list and **COMMAND**-click to de-select any incorrect fonts, then remove the selected fonts.

### Collecting third-party fonts on Windows

Before moving fonts, make sure to close any applications that you have open.

- Create a folder on the desktop for your third-party fonts. In this example, we call the folder 3rdparty.
- 2. Open the Fonts Control Panel.
- 3. Position the Fonts Control Panel window so that you can see the **3rdparty** folder on the desktop.
- Choose View > Details, then choose View > Choose details.

If the View menu is not visible in Windows 7, click Organize and choose Layout > Menu bar.

5. In the **Choose Details** dialog, check the box labeled **Date modified**.

6. Click the **Date modified** text so that it is highlighted, then click **Move up** until **Date modified** is immediately below **Name** in the **Choose Details** dialog, then click **OK**.

Choose Details	×
Select the details you want to display for the items Details:	in this folder.
✓ Name	Move Up
Date modified     Font style	Move Down
Show/hide     Designed for	<u>S</u> how
Cadegory     Designer/foundry     Collection     Collection     Date envelopment     Collection     Date created     Family     Fort file names     Font type     Font version     Size	Hide
Width of selected column (in pixels): 195	
ОК	Cancel

The Fonts control panel should display a list of installed fonts, with the **Name** column first, then the **Date modified** column.

7. Click the heading of the **Date modified** column once.

The list of fonts will now be sorted with the most recently installed fonts at the top. (We are making the assumption that the most recently installed fonts are probably third-party fonts; this will make it easier to identify them.)

8. Compare the font names in the first column line by line with the appropriate list from **Font lists** on page 30.

We have sorted the fonts chronologically, but if you prefer working through them alphabetically, click the **Name** column head to sort the fonts by name.

- 9. When you find a font in the Fonts Control Panel that is not in your font list:
  - a. Drag the font from the Fonts Control Panel window to the **3rdparty** folder on the desktop.

If you get a message about copying files that have the same names, click **Skip these** files (Windows 10) or **Don't copy** (Windows 7).

b. Click **Delete** above the list of fonts, then click **Yes** in the confirmation dialog. If you get a message about deleting a font collection, click **Yes**. If you get a message that a font is in use, click **Skip**.

If you get a message that a font is a protected system font, click **Close**.

10. When you have identified and moved all third-party fonts, close the Fonts Control Panel and restart your computer.

## Update your software

Software vendors regularly provide free updates to the current version of their software.

These updates can include bug fixes, security patches, and new features.

Before you install Suitcase Fusion 8, you should make sure that your applications and operating system are up to date.

You should also make a plan to keep your software up-to-date.

### Updates vs. upgrades

Don't confuse **updates** with **upgrades**: updates are usually frequent (often monthly), small, relatively minor installations that offer improved performance or security or both, and are almost always free of charge. Upgrades are usually infrequent (often yearly), large, major installations with multiple new features, and are often available for a reduced price over the cost of a new purchase.

Updates typically do not cause incompatibilities with existing software, whereas an operating system upgrade may cause older software to stop functioning, and a major application upgrade may render other software—such as plug-ins—incompatible.

Therefore while it is usually safe to install software updates, you may need to consider carefully before upgrading to a new version of an operating system or application.

## Think about major upgrades

Before you decide to install Suitcase Fusion 8, consider its system requirements and supported software. Suitcase Fusion 8 runs on OS X 10.11 and newer, or Windows 7 SP1 or Windows 10. It includes plug-in support for Adobe Creative Cloud 2015 and newer, QuarkXPress 2015 and 2016 for Mac and Windows, and QuarkXPress 2017 for Mac.

If you are using an older operating system or design software (or both), you will probably need to upgrade your older software in order to use Suitcase Fusion 8. This is not a decision to make lightly, as it can involve expense, downtime, and workflow disruption. It may be that such upgrades are not even feasible if you rely on other older applications or plug-ins.

## **Remove other font managers**

Other font managers will conflict with Suitcase Fusion 8; if you have another font manager installed, you will need to disable or remove it before you install Suitcase Fusion.

### Removing an older version of Suitcase Fusion

If you are using Suitcase Fusion 5, 6, or 7, you can leave your older version installed when you install Suitcase Fusion 8. Just make sure it isn't running!

**NOTE:** We recommend that you uninstall these versions so as not to cause confusion.

The uninstall process leaves your Font Vault and other information intact, so it will be available for Suitcase Fusion 8 to use.

### Macintosh

To uninstall a previous version of Suitcase Fusion for Macintosh, download and run the appropriate application:

- » Suitcase Fusion 7 Uninstaller
- » Suitcase Fusion 6 Uninstaller
- » Suitcase Fusion 5 Uninstaller

Suitcase Fusion 7 Uninstaller: <a href="http://bin.extensis.com/Suitcase\_Fusion\_7\_Uninstaller.zip">http://bin.extensis.com/Suitcase\_Fusion\_7\_Uninstaller.zip</a> Suitcase Fusion 6 Uninstaller: <a href="http://bin.extensis.com/Suitcase\_Fusion\_6\_Uninstaller.zip">http://bin.extensis.com/Suitcase\_Fusion\_7\_Uninstaller.zip</a> Suitcase Fusion 5 Uninstaller: <a href="http://bin.extensis.com/SuitcaseFusion5-Uninstaller.zip">http://bin.extensis.com/Suitcase\_Fusion\_7\_Uninstaller.zip</a>

### Windows

To remove an earlier version of Suitcase Fusion from your Windows PC, use the Control Panel:

- 1. Open Windows **Control Panel**.
- 2. Click Programs and Features (Windows 10) or Add/Remove Programs (Windows 7).
- 3. Select Suitcase Fusion.
- 4. Click Uninstall.
- 5. Follow the prompts to uninstall.

### **Disabling or removing Universal Type Client**

Universal Type Client is the Extensis software that retrieves fonts from Universal Type Server. If you are a member of a workgroup that uses Universal Type Server, you can't use both Suitcase Fusion and Universal Type Client on the same system.

Check with your workgroup administrator or IT department to make sure it is okay to disable Universal Type Client.

If you are using the trial version of Suitcase Fusion 8 and don't want to remove Universal Type Client, you can disable it temporarily.

#### To disable Universal Type Client:

- 1. Start Universal Type Client.
- 2. Open the Preferences dialog.
  - On Mac, choose Universal Type Client > Preferences.
  - On Windows, choose Edit > Preferences.
- 3. Click the **Type Core** tab.
- 4. Click **Stop Type Core**, and in the confirmation dialog click **Stop Type Core** again.

The Universal Type Client's Type Core will be stopped, and Universal Type Client will no longer manage fonts on your system.

The Type Core will start the next time that you launch Universal Type Client, so make sure that Universal Type Client is not set to launch when you start your computer or log in.

As long as you don't start Universal Type Client while you are using Suitcase Fusion, there will be no conflict between their Cores.

#### To remove Universal Type Client from your Mac:

- 1. Start Universal Type Client.
- 2. Choose Universal Type Client > Preferences.
- 3. Click the **Type Core** tab.
- 4. Click Stop Type Core, and in the confirmation dialog click Stop Type Core again.
- 5. Drag the Universal Type Client application to the Trash, then empty the Trash.

#### To remove Universal Type Client from Windows:

- 1. Start Universal Type Client.
- 2. Choose Edit > Preferences.
- 3. Click the **Type Core** tab.
- 4. Click Stop Type Core, and in the confirmation dialog click Stop Type Core again.
- 5. Open the Control Panel.
- 6. Choose Programs and Features.
- 7. Select Universal Type Client, then click Uninstall.
- 8. Follow the prompts to finish removing Universal Type Client from your system.

Once you have disabled or removed Universal Type Client, continue to **Install Suitcase Fusion 8** below.

### Disabling or removing another font manager

If you are using a different font manager, you should disable or remove it before installing Suitcase Fusion 8.

You need to stop any background applications that your current font manager uses before installing Suitcase Fusion.

If you choose to disable your current Font Manager while using the trial version of Suitcase Fusion, be sure that it is not set to launch when you start your computer or log in.

See the documentation that came with your font manager for details on how to disable or uninstall it.

Once you have disabled or removed your current font manager, continue to **Install Suitcase Fusion 8** below.

## Font Book

Font Book is the basic font manager included with OS X and macOS. It allows you to install fonts in the system folders and can perform basic validation and activation.

Font Book and Suitcase Fusion can get in each other's way. For example, if you double-click a font file, Font Book will open it and offer to install it. If you install fonts with Font Book, they will not be in the Suitcase Fusion vault and cannot be managed by Suitcase Fusion.

In addition, Font Book on OS X El Capitan 10.11 has basic automatic font activation that can conflict with Suitcase Fusion's plug-ins and other activation mechanisms. You should disable this feature within Font Book.

#### To disable Font Book automatic activation:

- 1. Open Font Book.
- 2. Choose Font Book > Preferences.
- 3. Disable the option labeled **Automatic font activation**.
- 4. Close the Font Book Preferences window, then quit Font Book.

## **Install Suitcase Fusion 8**

If you are already using Suitcase Fusion 5 or newer, you can use your existing font data with Suitcase Fusion 8.

If you are using Universal Type Server or another font manager, you will need to disable or remove it before you install Suitcase Fusion 8. For details, see **Remove other font managers** on page 10.

If you have installed applications since you started using your current version of Suitcase Fusion, consider going through the process outlined under **Gather your fonts** on page 7. This will help you "reclaim" any third-party fonts that have been installed.

## Ready to install

Before you install Suitcase Fusion, be sure to quit any other programs that are running, especially an older version of Suitcase Fusion and any design applications such as Adobe Illustrator or QuarkXPress.

### Macintosh

#### To install Suitcase Fusion 8 on your Mac:

- 1. Confirm that your computer meets the minimum system requirements. See **System** requirements on page 4.
- 2. Download the installer from Suitcase Fusion 8 Support.
- 3. If your browser did not automatically mount the Suitcase Fusion disk image, double-click the downloaded DMG file.
- Drag the Suitcase Fusion 8 application to your Applications folder. If you are upgrading an older version and are prompted about an existing copy, replace the older version.

### Windows

#### To install Suitcase Fusion 8 on your Windows PC:

- 1. Confirm that your computer meets the minimum system requirements. See **System** requirements on page 4.
- 2. Download the installer from Suitcase Fusion 8 Support.
- 3. If your browser did not automatically extract the Suitcase Fusion installer from the ZIP file, double-click the downloaded ZIP file.
- 4. Double-click the Suitcase Fusion 8 installer.
- 5. Follow the on-screen instructions to complete the installation.

## Upgrading

If you are currently using Suitcase Fusion 5 or later, you can install Suitcase Fusion 8 and it will use your existing Font Vault, libraries, and sets.

You should uninstall the previous version of Suitcase Fusion before you install Suitcase Fusion 8. This step is optional but highly recommended.

For details on removing older versions of Suitcase Fusion, see **Removing an older version of Suitcase Fusion** on page 10.

## First run

What happens the first time you run Suitcase Fusion 8 depends on whether this is a brand new installation, or if you are upgrading from an older version of Suitcase Fusion.

Suitcase Fusion 8 Support: <u>https://www.extensis.com/support/suitcase-fusion-8/</u>

### New installation of Suitcase Fusion 8

**NOTE:** At this point, you should have the fonts that you want to manage collected into a folder on your desktop (see **Gather your fonts** on page 7). You will also need your Extensis account login information (email and password) in order to complete your Suitcase Fusion 8 configuration.

The first time you run a new installation of Suitcase Fusion 8, you will be presented with the setup wizard that will help you add fonts and complete your setup of Suitcase Fusion 8.

See First-time launch and configuration below for details.

### Upgrade from previous version of Suitcase Fusion

The first time you run Suitcase Fusion 8 after upgrading an older version, it will prompt you to archive your old Font Vault and database, then to upgrade any auto-activation plug-ins.

For details, see After you upgrade on page 16.

## First-time launch and configuration

The first time that you start Suitcase Fusion 8, it will take you through a series of setup steps where you specify application settings and add your fonts.

**NOTE:** If you have upgraded from a previous version of Suitcase Fusion, the process will be different, see **After you upgrade** on page 16.

## Log in

Suitcase Fusion does not require a serial number. Instead, the first time you start Suitcase, you need to log in with your Extensis.com account credentials.

If you don't have an Extensis.com account but want to try Suitcase Fusion, you can create an account and start a 15 day free trial with access to all of the software's features.

## Add Fonts

### Font Vault Options

Choose to store your fonts in Suitcase Fusion's Font Vault, or to leave them where they are.

By storing fonts in the Vault, they will always be available and will be secure. When you add fonts, Suitcase Fusion will copy the fonts from their location into the Font Vault.

If you choose to leave fonts in place, Suitcase Fusion will expect to find them exactly where they were when you added them. Suitcase won't find fonts added from a removable device if the device has been disconnected.

**TIP:** There is almost no reason to add fonts and leave them in place; consider using the Font Vault instead.

You can change this setting in the **Preferences** dialog.

By default, the font vault is stored in a secure location accessible only to the person currently logged in to your computer.

You can change your Vault's location at any time.

### Select Fonts to Add

Suitcase Fusion will automatically add System fonts to its database; click + to add a folder of fonts to the list. (Select a folder in the list and click - if you change your mind.)

You can also drag individual fonts or folders of fonts to the list.

You can easily add fonts to Suitcase Fusion at any time.

### **Google Fonts**

Google has made a large selection of fonts available, free for the asking. To add the Google Font collection to Suitcase Fusion, check the box labeled **Enable Google Fonts**.

You can also enable or disable Google Fonts from within Suitcase Fusion.

**NOTE:** If you enable Google Fonts, Suitcase Fusion will download the current set of available fonts when you complete the configuration wizard.

### **Plug-ins**

Suitcase Fusion includes auto-activation plug-ins for Adobe InDesign, Illustrator, Photoshop, InCopy, After Effects, and QuarkXPress.

If you have any of these applications installed, you can install the plug-ins for them. The plug-in allows the application to automatically activate fonts used in a document when you open the document.

The InDesign, Illustrator, and Photoshop plug-ins also include the Extensis Font Panel, which allows you to manually activate fonts from within your design application without needing to run Suitcase Fusion.

You can install or remove plug-ins at any time from the **Plug-Ins** pane of the Preferences window.

## Updates

Suitcase will check for updates by default; to disable this option, clear the box labeled **Check for updates automatically**.

You can choose to send Extensis information about your computer and how you use the software during an update check. No information that is collected will be able to identify you personally, and will only be used in aggregate form (with data from other users) to help plan future enhancements and features for Suitcase.

You can change these settings at any time in the **Preferences** dialog.

### Finish

You're ready to start using Suitcase Fusion.

There are a couple of cleanup items that you can attend to now if you choose to.

### System Fonts

macOS and Windows include many System fonts that aren't necessary for your computer to function normally. Many of these fonts are extra fonts for specific languages.

To deactivate these fonts now, check the box labeled **Deactivate non-required System Fonts**.

### Font Caches (macOS only)

Many applications, including macOS, store information about frequently-used fonts in order to access those fonts very quickly. Sometimes this data gets out of sync, which might cause fonts to display incorrectly or programs to start performing slowly.

Suitcase Fusion can clean these caches, making sure they get properly refreshed.

If you want to clean your system's font caches now, check the box labeled **Clean font caches**. (This will require you to restart your computer.)

Any time you start having performance or font display issues, you can have Suitcase Fusion clean your font caches.

## After you upgrade

The first time that you run Suitcase Fusion 8 after you have upgraded from a previous version, Suitcase needs to do some updates.

If you have upgraded from Suitcase Fusion 7, you should be automatically logged in to Suitcase Fusion 8.

If you are coming from Suitcase Fusion 5 or 6, then the login will be new to you.

### Logging in to Suitcase Fusion 8

Instead of requiring a serial number, Suitcase Fusion now requires you to log in once every 30 days.

When you are presented with the login screen, enter the email address and password that you used when you set up your Extensis account.

The login system allows you to legally use the software on two computers simultaneously.

In addition, you can install the software on as many of your own personal computer systems as you want, and use it on any two of them at a time.

The login system lets the Extensis server know if you are already using Suitcase; if you attempt to log in on a third computer, you will be informed that two other computers are already logged in on your account, and will be given the option of disconnecting both of them. (You can manually log out of one computer if you need to log in on a different one.)

For your ease of mind, no information about your computer systems, location, or any other personal information is used in this transaction; Extensis just counts your connections and stops you from logging in a third time.

**NOTE:** Remember that the software is for your personal use; you should not share your login information with others.

### Font management for multiple users

If you need to use a font manager in a small workgroup, instead of purchasing multiple copies of Suitcase Fusion you should consider Suitcase TeamSync. TeamSync is licensed per user on an annual basis. It uses the familiar Suitcase Fusion application for font management, with cloudbased libraries that are shared among multiple team members.

If your organization has larger font management needs, consider Universal Type Server, which allows multiple workgroups to access fonts from a served repository, and can also monitor font licensing compliance.

For more information about Suitcase TeamSync, see <u>Suitcase TeamSync</u> on the Extensis website.

For more information about Universal Type Server, see <u>Universal Type Server</u> on the Extensis website.

### Upgrading your Font Vault database

The first time you start Suitcase Fusion 8 after upgrading from a previous version, it will prompt you to upgrade your database. It will also automatically create a backup of your Font Vault.

This is important because Suitcase Fusion 8 uses a different database structure than previous versions, so without a backup you would not be able to revert to the earlier version.

When you are prompted, click **Upgrade**, then choose a location for the Font Vault archive.

### Updating your plug-ins

After upgrading your Font Vault, Suitcase Fusion will prompt you to update your auto-activation plug-ins.

While optional, we strongly recommend doing this; if not, your design applications will give you warnings about incompatible plug-ins and auto-activation will not work.

If you skip this step, you can update the plug-ins later in the **Preferences** dialog.

## Add more fonts

The first time you launch Suitcase Fusion, the configuration wizard will offer to add fonts to your library.

If you did not add fonts at that time, or you have some additional fonts to add, follow these steps:

- Gather your fonts from their original sources. These may be on DVD, from downloads, or on a network server. You will need to extract any fonts that are in archive (.ZIP) files.
- Copy them to a folder on your computer's desktop. It doesn't matter what you name the folder.

**NOTE:** When you add a folder of fonts to Suitcase Fusion, it will automatically create a set with the same name as the folder. If you don't want the set, you can delete it, and all the fonts will remain in your library.

- 3. Start Suitcase Fusion, log in, and position the window so that you can see the folder of fonts on your desktop.
- Drag the folder of fonts onto the desired library in Suitcase Fusion.
   If you haven't created any libraries, the default library is named Font Library.



At the bottom of the **Libraries** panel, Suitcase Fusion displays the progress of adding fonts to your library.

The library is the main repository of your fonts. Suitcase automatically creates several libraries for you, and you can add as many more as you may need (although most users only need one library outside of the custom system, cloud, and third-party libraries maintained by Suitcase Fusion).

When you add a folder of fonts, Suitcase Fusion creates a set with the same name as your folder, indented below the selected library.

A set is a collection of fonts that you may gather together for a specific purpose, such as for a client or for newsletters. Sets do not actually hold any fonts; they act more like a music playlist. If you remove a font from a set, or remove a set from your library, all the fonts are still there.

You can safely delete the set created by adding the folder of fonts.

## **REFERENCE** Type terminology

Here are some terms related to fonts, type, and typography. You may encounter many of these in this documentation or while using Suitcase Fusion.

#### activate

To make a font available for use within applications. Fonts can be activated permanently or temporarily through Suitcase Fusion, and can also be automatically activated using the auto-activation plug-ins for common design applications. See also **auto-activation** and **deactivate**.

#### attribute

An identifying characteristic of a font. Attributes can be inherent to the font, or assigned by users. Styles and keywords are examples of font attributes.

#### auto-activation

Font activation performed automatically by an application plug-in when a document using a font is opened. Extensis provides auto-activation plug-ins for popular design applications.

#### character

A single letter, punctuation mark, number, space, or any other object or symbol that can be assigned to a code point in a font. Compare with **glyph**.

#### classification

A method of categorizing fonts that indicates specific design attributes of the font. Common classes are serif, sans serif, script, and ornamental. Suitcase Fusion automatically assigns a classification to known font families, but you can change the assigned class and add classification information to unrecognized fonts.

#### code point

Any of the numerical values that exist in a character set. For the 7-bit ASCII set, the possible code points are in the range 0–127. In Unicode, there are 1,114,112 code points (in the range 0–10FFFF hex), although Unicode 10, released in June 2017, identifies 136,690 separate characters.

#### collect for output

Gather all fonts used in a document or project. This is how Suitcase Fusion allows you to export fonts so that, for example, they can be delivered with a document to a service bureau for output.

core

See Type Core.

#### deactivate

To make a font unavailable to applications. Fonts can be manually deactivated in Suitcase Fusion, or automatically deactivated by a plug-in. Temporarily activated fonts get deactivated when a user logs off the computer.

#### design document

A design document is a document created with advanced design software. More specifically, we refer to design documents as documents created with design applications supported by an auto-activation plug-in.

#### face

A **font**. Before digital type, there was little differentiation between the terms **font**, **face**, and **family**. The term "font" has come to be used generically, while some would say "face" is more correct most of the time.

#### family

A font family.

#### font

A complete set of characters from a font family, in one weight, width, and style. Times New Roman Italic is a font, as is Myriad Pro Condensed Bold Italic. Also called **face** or **typeface**.

#### font cache

A storage location where an application or the operating system holds copies of frequently-used fonts so they can be loaded quickly. Because font caches can become corrupted and cause problems, Suitcase Fusion can clean the font caches on your Macintosh.

#### font family

A collection of related fonts that were designed and intended to be used together. Fonts in a family will vary in weight, style, or width, but not in overall design. For ease of navigation and organization, Suitcase Fusion can display fonts in family groups.

Aktiv Grotesk Cd Hairline	Aktiv Grotesk Hairline	Aktiv Grotesk Ex Hairline
<i>Aktiv Grotesk Cd Hairline Italic</i>	<i>Aktiv Grotesk Hairline Italic</i>	<i>Aktiv Grotesk Ex Hairline Italic</i>
Aktiv Grotesk Cd Thin	Aktiv Grotesk Thin	Aktiv Grotesk Ex Thin
<i>Aktiv Grotesk Cd Thin Italic</i>	<i>Aktiv Grotesk Thin Italic</i>	<i>Aktiv Grotesk Ex Thin Itali</i> c
Aktiv Grotesk Cd Light	Aktiv Grotesk Light	Aktiv Grotesk Ex Light
Aktiv Grotesk Cd Light Italic	Aktiv Grotesk Light Italic	Aktiv Grotesk Ex Light Italic
Aktiv Grotesk Cd Regular	Aktiv Grotesk Regular	Aktiv Grotesk Ex Regular
<i>Aktiv Grotesk Cd Italic</i>	Aktiv Grotesk Italic	Aktiv Grotesk Ex Italic
Aktiv Grotesk Cd Medium	Aktiv Grotesk Medium	Aktiv Grotesk Ex Medium
<i>Aktiv Grotesk Cd Medium Italic</i>	Aktiv Grotesk Medium Italic	Aktiv Grotesk Ex Medium Italic
Aktiv Grotesk Cd Bold	Aktiv Grotesk Medidin Italic	Aktiv Grotesk Ex Medidin Italie
Aktiv Grotesk Cd Bold	Aktiv Grotesk Bold	Aktiv Grotesk Ex Bold
Aktiv Grotesk Cd Bold Italic	Aktiv Grotesk Bold Italic	Aktiv Grotesk Ex Bold Italic
Aktiv Grotesk Cd XBold Aktiv Grotesk Cd XBold Aktiv Grotesk Cd XBold Italic	Aktiv Grotesk ZBold Aktiv Grotesk XBold Aktiv Grotesk XBold Italic	Aktiv Grotesk Ex XBold Aktiv Grotesk Ex XBold Italic
Aktiv Grotesk Od Abold Italie	Aktiv Grotesk Abola Italic	Aktiv Grotesk Ex Abold Italic
Aktiv Grotesk Cd Black	Aktiv Grotesk Black	Aktiv Grotesk Ex Black
Aktiv Grotesk Cd Black Italic	Aktiv Grotesk Black Italic	Aktiv Grotesk Ex Black Italic

The Aktiv Grotesk family

#### Font Panel

Part of the Extensis Suitcase Fusion plug-in for Adobe Photoshop, Illustrator, and InDesign. The Font Panel allows you to view, activate, and deactivate fonts within a document even though Suitcase Fusion is not running.

#### Font Sense

The patented font identification technology from Extensis. The auto-activation plug-ins included with Suitcase Fusion use Font Sense to ensure that exactly the correct font is activated when it is required by a document.

#### Font Vault

The location where Suitcase Fusion stores physical font files on your computer. Only complete and non-corrupt fonts are allowed in this secure location.

#### foundry

A company that designs or distributes fonts. In Suitcase Fusion, the foundry is a font attribute indicating the company listed in the font copyright notice or vendor ID field (not necessarily the font designer). For example, if you license fonts from Adobe, the foundry is listed as Adobe, even though many fonts in the Adobe library were created by other design houses.

#### glyph

The visual presentation of a character. A single character, such as the capital letter A, is represented by different glyphs in different fonts. Glyphs do not need to represent characters used for text (as seen in the multitude of dingbat fonts available), and in some non-Latin writing systems, a single character can be represented by multiple glyphs within a single font. Western fonts with OpenType features can include multiple glyphs for a single character, such as capital A, capital A with a swash, and a "small cap" capital A.



Same character, different glyphs

**keyword** See **tag**.

#### library

The main collection of fonts in Suitcase Fusion. You can use multiple libraries to organize your fonts as you need to, and further sub-divide your libraries using sets.

#### permanent activation

To make a font available to all applications, even through computer restarts, until it is purposefully deactivated.

#### plug-in

A piece of software that can be added to an application or system to give additional functionality. Suitcase Fusion provides plug-ins for popular design applications that automatically activate the fonts used in a specific document when you open the document. See also **Font Sense, XTension**.

#### preview

A display of sample text in a given font. The **Fonts** panel in Suitcase Fusion displays sample text for all fonts.

#### QuickFind

A tool in Suitcase Fusion that quickly searches through font names and attributes for a string of text.

#### QuickMatch

A tool in Suitcase Fusion that finds similar fonts based on visual characteristics.

#### QuickType

A preview mode in Suitcase Fusion that allows you to enter a short string of text that is used to preview fonts. Typically, this text will be a sentence that uses all the letters in the alphabet, or a phrase that uses the characters to be used for a specific purpose.

#### set

A collection of fonts within a library in Suitcase Fusion.

#### style

A difference in appearance (such as bold or italic) that differentiates one face from another within a font family. Taken narrowly (as in web design), **style** refers to a difference in appearance such as roman or italic. More generally, **style** includes differences in weight as well. Suitcase Fusion utilizes styles as font attributes. You can search for fonts with specific styles, create Smart Searches based on styles, and even assign alternate styles to fonts. (Note that changing the style attribute for a font in Suitcase Fusion does not affect the appearance of the font nor how it is identified in application font menus.)

#### system font

A font installed in one of the locations designated by your operating system. Suitcase Fusion allows management of system fonts to a much lesser degree than fonts stored in the Font Vault. Typically, system fonts will include all those that may potentially be used by the operating system.

#### tag

A word or phrase assigned to a font to describe it, link it to other fonts, and make it easier to locate using search tools. You can add tags to fonts that denote a project name, client, owner, or even a description that you feel more accurately describes the font. You can add as many tags as you want to a font. Also called a **keyword**.

#### temporary activation

To make a font available to all applications until it is purposefully deactivated, or until the user logs off the system.

#### Type Core

A background application installed with Suitcase Fusion that activates and deactivates fonts even when your font manager is not running.

typeface A font.

typeface family A font family. vault See Font Vault.

#### waterfall

A type of font preview available in Suitcase Fusion. The waterfall preview shows a sample of text in four different sizes.

🔵 🛨 🧯 Garamond Italic 48 The quick brown fox jumps over the lazy dog. 36 The quick brown fox jumps over the lazy dog. 24 The quick brown fox jumps over the lazy dog. 14 The quick brown fox jumps over the lazy dog.

#### weight

The relative darkness of characters in the typefaces within a font family, as seen in the width of the strokes used in the characters. Weight is usually indicated by relative terms such as light, bold, black, and heavy. Compare with **width**.

#### width

An indication of the relative width of characters between typefaces in a font family. Width is indicated by terms such as condensed or extended. Width refers to the width of characters in a typeface, while weight refers to the width of the strokes making up the characters in a typeface.



Width vs. weight

#### XTension

A plug-in for QuarkXPress. Suitcase Fusion provides an XTension that automatically activates fonts in a QuarkXPress document when you open the document.

## Suitcase Fusion concepts

Suitcase Fusion uses four main concepts to help you seamlessly manage your fonts in just about any production environment. These concepts are activation, the Type Core, the Font Vault, and Font Sense.

## Activation

Activation deals with making your fonts available to applications. Without a font manager, all of your fonts are active—and available to your applications—all the time.

A font manager can activate and deactivate fonts, basically turning them on or off.

There are typically two types of font activation: manual and automatic. Manual activation means that you (through the Suitcase Fusion interface) activate and deactivate fonts. Automatic activation means that Suitcase Fusion (or more accurately, one of its components) decides when fonts need to be activated or deactivated—and takes care of it for you.

## Type Core

Font activation is made much easier by the Type Core. The Type Core is a background application that starts running when you start your computer. Its main purpose is to wait for a request to activate or deactivate a font, then do it.

This means that auto-activation can be accomplished by any piece of software that knows how to send a request to the Type Core (not just the Suitcase Fusion application).

Extensis includes plug-ins for common design software: Adobe InDesign, Adobe Photoshop, Adobe Illustrator, Adobe After Effects, Adobe InCopy, and QuarkXPress. Each plug-in provides a connection between the design application and the Type Core, so the application can activate and deactivate fonts as it needs them, and Suitcase Fusion doesn't even have to be running!

## Font Vault

Normally your computer will keep fonts in very specific locations, where the operating system can find them. However, this would usually mean that you will only be able to maintain one version of any given font. It also means that font files might be a little more susceptible to being damaged.

Suitcase Fusion uses a custom, private location for fonts, called the Font Vault. Any font not required by your computer's operating system can be moved to the Font Vault, which allows Suitcase Fusion and its plug-ins to quickly activate and deactivate fonts.

The Font Vault also makes it possible for Suitcase Fusion to offer many features for organizing your fonts that aren't possible if the fonts are left in your computer's default font folders.

## Font Sense

The way that your design application knows what fonts it needs to ask the Type Core to activate is through Font Sense. Font Sense provides a unique ID for every font that you use. When you save a document in your design application, the Extensis plug-in adds the Font Sense ID for each font used in the document to the document's metadata. The next time that you open the document, the Extensis plug-in "reads" the Font Sense information and tells the Font Core to activate those fonts.

The Font Sense ID is unique for every font. This means that you can have multiple versions of a font, and Suitcase Fusion and the auto-activation plug-ins can differentiate between them, and will activate the correct one.

**TIP:** Multiple font versions can be important for a variety of reasons. You may have documents of varying ages or from different clients that were created with different versions of a font. You should have each version available for these documents, to avoid issues raised by changes in the font's metrics (character spacing, line spacing, and even character shape). Having the original font available for each document means that you won't have to spend valuable time reformatting the document every time that you open it.

When you open a document that requires a specific font, activating just any font with the same name is not an option. In the font world, Helvetica is not Helvetica is not Helvetica. Even fonts with the same name from the same foundry, such as Adobe Garamond, exist in multiple versions. Using the wrong font can result in text reflow, which can alter line and page breaks, cut text off, and have a bad effect on the overall design.

Most applications record the names and sometimes the types (OpenType, PostScript, etc.) of fonts used in documents. But with the various types of fonts, vendors, and versions that exist, font names are not unique identifiers. Most users have multiple versions of many fonts on their computers—particularly common fonts such as Helvetica and Times—and the applications that you use cannot identify which versions are used in your documents. Font Sense technology is designed to overcome the limitations of font names by saving complete font metadata into documents.

The font metadata generated by Font Sense starts with the name, type, foundry, and version number of the fonts. Then, for truly unique font identification, the metadata includes additional items such as checksum values. The final result is the Font Sense identification number, which you can view in Suitcase Fusion, in the font's **Info** panel.

Each time you save a document in a supported application, the plug-in records updated Font Sense metadata with the document. The documents no longer rely solely on names to identify the fonts used in them.

When you open documents containing Font Sense specifications, the plug-ins use the Font Sense data to determine and activate precisely the right fonts. Since the font metadata is saved within the document, detailed font information travels with it. No matter where the document is opened, Font Sense knows precisely which fonts to activate.

## Mac keyboard shortcuts by function

Function	Keystroke	Notes
Activate (temporary)	<b>ℋ+O</b>	Works with any selection: one or more fonts, sets, or libraries
Activate Permanently	\₩+OPTION+O	
Add Fonts to Library/Set	<b>ដ+L</b>	Key action depends on the selection focus Adding a font to a set also adds it to the parent library
Collect Fonts for Output	\₩+D	
Сору	\₩+C	
Cut	\#+X	
Deactivate	Ж+ <b>К</b>	
Delete from Library	DELETE or 🗈	Key action depends on the selection focus
Edit Attributes	<b>೫+</b> т	Modify attributes applied to selected fonts, and create new attributes
Find Fonts	፝፝፝	Opens the <b>Advanced Find</b> panel to search for fonts using multiple criteria
Group Fonts by Family	₩+E	Toggles family grouping on or off
Hide Info	¥+I	Toggles info display on or off; changes menu item accordingly Displays the info panel for the first font in a selection
Hide Toolbar	<b>೫+OPTION+T</b>	
Main Window	光+ <b>0</b> (the digit zero)	
Minimize	₩+M	
New Library	<b>ℋ+B</b>	
New Set	<b>光+N</b>	The new set is created inside whatever is selected in the Libraries panel
New Smart Search	光+OPTION+N	Creates a new untitled Smart Search and opens the Advanced Find pane
Paste	<b>₩+V</b>	
Preferences	<b>₩</b> +,	
Quit	₩+ <b>Q</b>	
Redo	₩+SHIFT+Z	
Remove All Temporary Fonts	₩+;	
Remove from Set	DELETE or 🗈	Key action depends on the selection focus
Reveal in Finder	発+R	Shows the selected fonts in the Finder. (Only available for System fonts and fonts added in place.)
Select All	₩+ <b>A</b>	Key action depends on the selection focus
Show Info	¥+I	Toggles info display on or off; changes menu item accordingly
Show Toolbar	策+OPTION+T	
Undo	₩+Z	

## Mac keyboard shortcuts by keystroke

Keystroke	Function	Notes
₩+ <b>,</b>	Preferences	
₩+;	Remove All Temporary Fonts	
₩+ <b>0</b> (the digit zero)	Main Window	
<b>೫+A</b>	Select All	Key action depends on the selection focus
₩+ <b>B</b>	New Library	
₩+ <b>C</b>	Сору	
₩+D	Collect Fonts for Output	
DELETE or IS>	Delete from Library/Remove from Set	Key action depends on the selection focus
₩+ <b>E</b>	Group Fonts by Family	Toggles family grouping on or off
₩+F	Find Fonts	Opens the <b>Advanced Find</b> panel to search for fonts using multiple criteria
ૠ+I	Show/Hide Info	Toggles info display on or off; changes menu item accordingly
<b>ж+к</b>	Deactivate	
₩+L	Add Fonts to Library/Set	Key action depends on the selection focus Adding a font to a set also adds it to the parent library
<b>Ж</b> + <b>М</b>	Minimize	
₩+N	New Set	The new set is created inside whatever is selected in the <b>Libraries</b> panel
╬+OPTION+N	New Smart Search	Creates a new untitled Smart Search and opens the Advanced Find pane
<b>ℋ+O</b>	Activate (temporary)	Works with any selection: one or more fonts, sets, or libraries
₭+OPTION+O	Activate Permanently	
₩+ <b>Q</b>	Quit	
₩+ <b>R</b>	Reveal in Finder	Shows the selected fonts in the Finder. (Only available for System fonts and fonts added in place.)
ℋ+T	Edit Attributes	Modify attributes applied to selected fonts, and create new attributes
₭+OPTION+T	Show/Hide Toolbar	
₩+ <b>V</b>	Paste	
₩+ <b>X</b>	Cut	
₩+ <b>Z</b>	Undo	
<b>ℋ+SHIFT</b> +Ζ	Redo	

## Windows keyboard shortcuts by function

Function	Keystroke	Notes
Activate (permanent)	CTRL-click any Activation button or CTRL+ALT+O	
Activate (temporary)	CTRL+O	Works with any selection: one or more fonts, sets, or libraries
Add Fonts to Library/Set	CTRL+L	Key action depends on the selection focus Adding a font to a set also adds it to the parent library
Collect Fonts for Output	CTRL+D	
Сору	CTRL+C	
Cut	CTRL+X	
Deactivate	CTRL+K	
Delete from Library	DEL or ₪	Key action depends on the selection focus
Edit Attributes	CTRL+T	Modify attributes applied to selected fonts, and create new attributes
Exit	ALT+F4	
Find Fonts	CTRL+F	Opens the <b>Advanced Find</b> panel to search for fonts using multiple criteria
Group Fonts by Family	CTRL+E	Toggles family grouping on or off
Help	F1	Opens the online Help system
Hide Info	CTRL+I	Toggles info display on or off; changes menu item accordingly Displays the info panel for the first font in a selection
New Library	CTRL+B	
New Set	CTRL+N	The new set is created inside whatever is selected in the Libraries panel
New Smart Search	ALT+N	Creates a new untitled Smart Search and opens the Advanced Find pane
Paste	CTRL+V	
Remove from Set	DEL or ⊠	Key action depends on the selection focus
Select All	CTRL+A	Key action depends on the selection focus
Show Info	CTRL+I	Toggles info display on or off; changes menu item accordingly
Undo	CTRL+Z	

## Windows keyboard shortcuts by keystroke

Keystroke	Function	Notes
CTRL+A	Select All	Key action depends on the selection focus
CTRL+B	New Library	
CTRL+C	Сору	
<b>CTRL</b> -click any Activation button	Activate (permanent)	
CTRL+D	Collect Fonts for Output	
DEL or ⊯	Delete from Library/Remove from Set	Key action depends on the selection focus
CTRL+E	Group Fonts by Family	Toggles family grouping on or off
CTRL+F	Find Fonts	Opens the <b>Advanced Find</b> panel to search for fonts using multiple criteria
F1	Help	Opens the online Help system
ALT+F4	Exit	
CTRL+I	Show/Hide Info	Toggles info display on or off; changes menu item accordingly
CTRL+K	Deactivate	
CTRL+L	Add Fonts to Library/Set	Key action depends on the selection focus Adding a font to a set also adds it to the parent library
ALT+N	New Smart Search	The new set is created inside whatever is selected in the <b>Libraries</b> panel
CTRL+N	New Set	Creates a new untitled Smart Search and opens the Advanced Find pane
CTRL+O	Activate (temporary)	Works with any selection: one or more fonts, sets, or libraries
CTRL+ALT+O	Activate (permanent)	
CTRL+T	Edit Attributes	Modify attributes applied to selected fonts, and create new attributes
CTRL+V	Paste	
CTRL+X	Cut	
CTRL+Z	Undo	

## Font lists

The following lists of fonts attempt to identify the fonts included with operating systems supported by Suitcase Fusion.

Use these lists to assist you in culling fonts that are unnecessary to your workflow, or that were installed by other applications.

- **» Fonts included with macOS High Sierra 10.13** on page 31
- » Fonts included with macOS Sierra 10.12 on page 32
- » Fonts included with OS X El Capitan 10.11 on page 33
- » Extra fonts in macOS on page 34
- **» Fonts included with Windows 10** on page 36
- » Fonts included with Windows 7 on page 37

For assistance identifying third-party fonts, see **Gather your fonts** on page 7.

### Fonts included with macOS High Sierra 10.13

	ed with mack			
Al Bayan	Euphemia UCAS	Kohinoor Bangla	PilGi *	Telugu Sangam MN
Al Nile	Farah	Kohinoor Devanagari	PingFang HK	Thonburi
Al Tarikh	Farisi	Kohinoor Telugu	PingFang SC	Times
American Typewriter	Futura	Kokonor	PingFang TC	Times New Roman
Andale Mono	GB18030 Bitmap	Krungthep	Plantagenet Cherokee	Toppan Bunkyu Gothic *
Arial	Geeza Pro	KufiStandardGK	PT Mono	Toppan Bunkyu Midashi Gothic *
Arial Black	Geneva	Lantinghei SC *	PT Sans	Toppan Bunkyu Midashi Mincho *
Arial Hebrew	Georgia	Lantinghei TC *	PT Sans Caption	Toppan Bunkyu Mincho *
Arial Hebrew Scholar	Gill Sans	Lao MN	PT Sans Narrow	Trattatello
Arial Narrow	Gujarati MT	Lao Sangam MN	PT Serif	Trebuchet MS
Arial Rounded MT Bold	Gujarati Sangam MN	Libian SC *	PT Serif Caption	Tsukushi A Round Gothic *
Arial Unicode MS	GungSeo *	Libian TC *	Raanana	Tsukushi B Round Gothic *
Avenir	Gurmukhi MN	LiHei Pro *	Sana	Verdana
Avenir Next	Gurmukhi MT	LingWai SC *	Sathu	Waseem
Avenir Next Condensed	Gurmukhi Sangam MN	LingWai TC *	Savoye LET	Wawati SC *
Ayuthaya	Hannotate SC *	LiSong Pro *	Shree Devanagari 714	Wawati TC *
Baghdad	Hannotate TC *	Lucida Grande	SignPainter	Webdings
Bangla MN	HanziPen SC *	Luminari	Silom	Weibei SC *
Bangla Sangam MN	HanziPen TC *	Malayalam MN	Sinhala MN	Weibei TC *
Baoli SC *	HeadLineA *	Malayalam Sangam MN	Sinhala Sangam MN	Wingdings
Baoli TC *	Hei *	Marker Felt	Skia	Wingdings 2
Baskerville	Heiti SC	Menlo	Snell Roundhand	Wingdings 3
Beirut	Heiti TC	Microsoft Sans Serif	Songti SC	Xingkai SC *
BiauKai *	Helvetica	Mishafi	Songti TC	Xingkai TC *
Big Caslon	Helvetica Neue	Mishafi Gold	STFangsong *	Yuanti SC *
Bodoni 72	Herculanum	Monaco	STHeiti *	Yuanti TC *
Bodoni 72 Oldstyle	Hiragino Kaku Gothic StdN	Mshtakan	STIXGeneral	YuGothic *
Bodoni 72 Smallcaps	Hiragino Maru Gothic ProN	Muna	STIXIntegralsD	YuKyokasho *
Bodoni Ornaments	Hiragino Mincho ProN	Myanmar MN	STIXIntegralsSm	YuKyokasho Yoko *
Bradley Hand	Hiragino Sans	Myanmar Sangam MN	STIXIntegralsUp	YuMincho *
Brush Script MT	Hiragino Sans CNS *	Myriad Arabic *	STIXIntegralsUpD	YuMincho +36p Kana *
Chalkboard	Hiragino Sans GB	Nadeem	STIXIntegralsUpSm	Yuppy SC *
Chalkboard SE	Hoefler Text	Nanum Brush Script *	STIXNonUnicode	Yuppy TC *
Chalkduster		Nanum Gothic *	STIXSizeFiveSym	Zapf Dingbats
Cochin	Impact InaiMathi	Nanum Myeongjo *	STIXSizeFourSym	Zapfino
Comic Sans MS	ITF Devanagari	Nanum Pen Script *	STIXSizeOneSym	Apple Braille
	ITF Devanagari Marathi	New Peninim MT	STIXSizeThreeSym	
Copperplate Corsiva Hebrew	Kai *	Noteworthy	STIXSizeTwoSym	Apple Chancery
Courier	Kailasa	Noto Nastaliq Urdu	STIXVariants	Apple Color Emoji Apple LiGothic *
	Kaiti SC *	•	STKaiti *	
Courier New		Optima Oning MNI		Apple LiSung *
Damascus Daeatura Naalu	Kaiti TC *	Oriya MN	STSong	Apple SD Gothic Neo
DecoType Naskh	Kannada MN	Oriya Sangam MN	Sukhumvit Set	Apple Symbols
Devanagari MT	Kannada Sangam MN	Osaka *	Symbol	AppleGothic
Devanagari Sangam MN	Kefa	Palatino	Tahoma	AppleMyungjo
Didot	Khmer MN	Papyrus	Tamil MN	
Diwan Kufi	Khmer Sangam MN	PCMyungjo *	Tamil Sangam MN	
Diwan Thuluth	Klee *	Phosphate	Telugu MN	

Fonts marked with \* are not included but are available for download; see **Downloadable fonts** on page 34.

macOS High Sierra also includes a set of legacy fonts for compatibility with older documents; see Legacy fonts and language support on page 34.

### Fonts included with macOS Sierra 10.12

	ied with mac			
Al Bayan	DIN Condensed Bold **	Khmer MN	PCMyungjo *	Tamil MN
Al Nile	Diwan Kufi	Khmer Sangam MN	Phosphate	Tamil Sangam MN
Al Tarikh	Diwan Thuluth	Klee *	PilGi *	Telugu MN
American Typewriter	Euphemia UCAS	Kohinoor Bangla	PingFang HK	Telugu Sangam MN
Andale Mono	Farah	Kohinoor Devanagari	PingFang SC	Thonburi
Arial	Farisi	Kohinoor Telugu	PingFang TC	Times
Arial Black	Futura	Kokonor	Plantagenet Cherokee	Times New Roman
Arial Hebrew	GB18030 Bitmap	Krungthep	PT Mono	Toppan Bunkyu Gothic *
Arial Hebrew Scholar	Geeza Pro	KufiStandardGK	PT Sans	Toppan Bunkyu Midashi Gothic *
Arial Narrow	Geneva	Lantinghei SC *	PT Sans Caption	Toppan Bunkyu Midashi Mincho *
Arial Rounded MT Bold	Georgia	Lantinghei TC *	PT Sans Narrow	Toppan Bunkyu Mincho *
Arial Unicode MS	Gill Sans	Lao MN	PT Serif	Trattatello
Athelas **	Gujarati MT	Lao Sangam MN	PT Serif Caption	Trebuchet MS
Avenir	Gujarati Sangam MN	Libian SC *	Raanana	Tsukushi A Round Gothic *
Avenir Next	GungSeo *	Libian TC *	Sana	Tsukushi B Round Gothic *
Avenir Next Condensed	Gurmukhi MN	LiHei Pro *	Sathu	Verdana
Ayuthaya	Gurmukhi MT	LingWai SC *	Savoye LET	Waseem
Baghdad	Gurmukhi Sangam MN	LingWai TC *	Seravek **	Wawati SC *
Bangla MN	Hannotate SC *	LiSong Pro *	Shree Devanagari 714	Wawati TC *
Bangla Sangam MN	Hannotate TC *	Lucida Grande	SignPainter	Webdings
Baoli SC *	HanziPen SC *	Luminari	Silom	Weibei SC *
Baoli TC *	HanziPen TC *	Malayalam MN	Sinhala MN	Weibei TC *
Baskerville	HeadLineA *	Malayalam Sangam MN	Sinhala Sangam MN	Wingdings
Beirut	Hei *	Marion **	Skia	Wingdings 2
BiauKai *	Heiti SC	Marker Felt	Snell Roundhand	Wingdings 3
Big Caslon	Heiti TC	Menlo	Songti SC	Xingkai SC *
Bodoni 72	Helvetica	Microsoft Sans Serif	Songti TC	Xingkai TC *
Bodoni 72 Oldstyle	Helvetica Neue	Mishafi	STFangsong *	Yuanti SC *
Bodoni 72 Smallcaps	Herculanum	Mishafi Gold	STHeiti *	Yuanti TC *
Bodoni Ornaments	Hiragino Kaku Gothic StdN	Monaco	STIXGeneral	YuGothic *
Bradley Hand	Hiragino Maru Gothic ProN	Mshtakan	STIXIntegralsD	YuKyokasho *
Brush Script MT	Hiragino Mincho ProN	Muna	STIXIntegralsSm	YuKyokasho Yoko *
Chalkboard	Hiragino Sans	Myanmar MN	STIXIntegralsUp	YuMincho *
Chalkboard SE	Hiragino Sans CNS *	Myanmar Sangam MN	STIXIntegralsUpD	YuMincho +36p Kana *
Chalkduster	Hiragino Sans GB	Myriad Arabic *	STIXIntegralsUpSm	Yuppy SC *
Charter **	Hoefler Text	Nadeem	STIXNonUnicode	Yuppy TC *
Cochin	Impact	Nanum Brush Script *	STIXSizeFiveSym	Zapf Dingbats
Comic Sans MS	InaiMathi	Nanum Gothic *	STIXSizeFourSym	Zapfino
Copperplate	Iowan Old Style **	Nanum Myeongjo *	STIXSizeOneSym	Apple Braille
Corsiva Hebrew	ITF Devanagari	Nanum Pen Script *	STIXSizeThreeSym	Apple Chancery
Courier	ITF Devanagari Marathi	New Peninim MT	STIXSizeTwoSym	Apple Color Emoji
Courier New	Kai *	Noteworthy	STIXVariants	Apple LiGothic *
Damascus	Kailasa	Optima	STKaiti *	Apple LiSung *
DecoType Naskh	Kaiti SC *	Oriya MN	STSong	Apple SD Gothic Neo
Devanagari MT	Kaiti TC *	Oriya Sangam MN	Sukhumvit Set	Apple Symbols
Devanagari Sangam MN	Kannada MN	Osaka *	SuperClarendon **	AppleGothic
Didot	Kannada MN Kannada Sangam MN	Palatino		
μιαθι	Natitiaua Satigatti Min	raialiiu	Symbol	AppleMyungjo

Fonts marked with \* are not included but are available for download; see **Downloadable fonts** on page 34.

macOS Sierra also includes a set of legacy fonts for compatibility with older documents; see Legacy fonts and language support on page 34.

Fonts marked with \*\* are installed but are not visible in Font Book. These fonts can be activated and deactivated by Suitcase Fusion, but may not be available in some applications, especially Apple applications such as TextEdit. It is unclear why these fonts are different; for one explanation, see Kurt Lang's ever-growing article, Font Management in macOS and OS X (search the page for "Athelas" to find the relevant portion).

## Fonts included with OS X El Capitan 10.11

	<u>ea with US X E</u>	<u>i Capitan IV.</u>		
Al Bayan	Diwan Kufi	Kefa	Papyrus	STSong
Al Nile	Diwan Thuluth	Khmer MN	PCMyungjo	Sukhumvit Set
Al Tarikh	Euphemia UCAS	Khmer Sangam MN	Phosphate	Symbol
American Typewriter	Farah	Klee	PilGi	Tahoma
Andale Mono	Farisi	Kohinoor Bangla	PingFang HK	Tamil MN
Arial	Futura	Kohinoor Devanagari	PingFang SC	Tamil Sangam MN
Arial Black	GB18030 Bitmap	Kohinoor Telugu	PingFang TC	Telugu MN
Arial Hebrew	Geeza Pro	Kokonor	Plantagenet Cherokee	Telugu Sangam MN
Arial Hebrew Scholar	Geneva	Krungthep	PT Mono	Thonburi
Arial Narrow	Georgia	KufiStandardGK	PT Sans	Times
Arial Rounded MT Bold	Gill Sans	Lantinghei SC	PT Sans Caption	Times New Roman
Arial Unicode MS	Gujarati MT	Lantinghei TC	PT Sans Narrow	Trattatello
Avenir	Gujarati Sangam MN	Lao MN	PT Serif	Trebuchet MS
Avenir Next	GungSeo	Lao Sangam MN	PT Serif Caption	Tsukushi A Round Gothic
Avenir Next Condensed	Gurmukhi MN	Libian SC	Raanana	Tsukushi B Round Gothic
Ayuthaya	Gurmukhi MT	LiHei Pro	Sana	Verdana
Baghdad	Gurmukhi Sangam MN	LiSong Pro	Sathu	Waseem
Bangla MN	Hannotate SC	Lucida Grande	Savoye LET	Wawati SC
Bangla Sangam MN	Hannotate TC	Luminari	Shree Devanagari 714	Wawati TC
Baoli SC	HanziPen SC	Malayalam MN	SignPainter	Webdings
Baskerville	HanziPen TC	Malayalam Sangam MN	Silom	Weibei SC
Beirut	HeadLineA	Marker Felt	Sinhala MN	Weibei TC
Big Caslon	Heiti SC	Menlo	Sinhala Sangam MN	Wingdings
Bodoni 72	Heiti TC	Microsoft Sans Serif	Skia	Wingdings 2
Bodoni 72 Oldstyle	Helvetica	Mishafi	Snell Roundhand	Wingdings 3
Bodoni 72 Smallcaps	Helvetica Neue	Mishafi Gold	Songti SC	Xingkai SC
Bodoni Ornaments	Herculanum	Monaco	Songti TC	Yuanti SC
Bradley Hand	Hiragino Kaku Gothic StdN	Mshtakan	STFangsong	Yuanti TC
Brush Script MT	Hiragino Maru Gothic ProN	Muna	STHeiti	YuGothic
Chalkboard	Hiragino Mincho ProN	Myanmar MN	STIXGeneral	YuMincho
Chalkboard SE	Hiragino Sans	Myanmar Sangam MN	STIXIntegralsD	YuMincho +36p Kana
Chalkduster	Hiragino Sans GB	Nadeem	STIXIntegralsSm	Yuppy SC
Cochin	Hoefler Text	Nanum Brush Script	STIXIntegralsUp	Yuppy TC
Comic Sans MS	Impact	Nanum Gothic	STIXIntegralsUpD	Zapf Dingbats
Copperplate	InaiMathi	Nanum Myeongjo	STIXIntegralsUpSm	Zapfino
Corsiva Hebrew	Iowan Old Style	Nanum Pen Script	STIXNonUnicode	Apple Braille
Courier	ITF Devanagari	New Peninim MT	STIXSizeFiveSym	Apple Chancery
Courier New	ITF Devanagari Marathi	Noteworthy	STIXSizeFourSym	Apple Color Emoji
Damascus	Kailasa	Optima	STIXSizeOneSym	Apple SD Gothic Neo
DecoType Naskh	Kaiti SC	Oriya MN	STIXSizeThreeSym	Apple Symbols
Devanagari MT	Kaiti TC	Oriya Sangam MN	STIXSizeTwoSym	AppleGothic
Devanagari Sangam MN	Kannada MN	Osaka	STIXVariants	AppleMyungjo
Didot	Kannada Sangam MN	Palatino	STKaiti	

OS X El Capitan also includes a set of legacy fonts for compatibility with older documents; see Legacy fonts and language support on page 34.

## Extra fonts in macOS

OS X El Capitan, macOS Sierra, and macOS High Sierra include more fonts than are installed in the system folders.

#### FONT LICENSE

Remember that these fonts are licensed to you by Apple as part of your operating system; while it should be generally okay to use them in this context (on your Mac, in Mac-created documents), the license may not allow sharing them with a Windows PC or even another Mac that doesn't include them by default.

### Legacy fonts and language support

Your Mac includes fonts that used to be included as part of the iLife and iWork packages, as well as a large group of fonts that provide basic support for many languages.

These fonts are located in multiple folders inside /Library/Application Support/Apple/Fonts/.

None of these fonts are necessary for your system. Apple includes the iLife and iWork fonts because templates that used to be included with older versions of these application suites used some of these fonts, so you could conceivably have documents that rely on them. (If so, the OS will find the correct fonts and activate them in place.)

**NOTE:** Some of these fonts have been replaced by similar fonts (such as Bodoni SvtyTwo ITC TT, replaced by Bodoni 72); there may be significant differences in glyph coverage, kerning, and other features between the original font and its replacement.

Apple also includes a large set of Noto Sans fonts. Noto is an effort by Google to provide a family of fonts that will render all Unicode characters. Apple includes the Noto Sans fonts for documents that already use them or ask for them by name.

Read more about Google's effort here: <a href="https://www.google.com/get/noto/">https://www.google.com/get/noto/</a>

#### Using the legacy fonts

You can add any or all of the legacy Apple fonts to your Font Vault. You may want to review them for character set support and styles; most are aimed at the casual home user but some could be indispensable (we're looking at you, **\*** Noto Sans Egyptian Hieroglyphs!)

We suggest that you add any desirable fonts to your Font Vault, then remove those fonts from the Application Support location to avoid conflicts. (Be sure to back up the original fonts just in case.)

### Downloadable fonts

Apple makes a selection of fonts available for download on macOS Sierra and High Sierra. Some of these fonts were included in older versions of the Mac OS, and some are new. These are primarily Asian fonts that are not required by macOS and may be infrequently used in Western countries.

Ordinarily, if you download these fonts through Font Book, Suitcase Fusion will not see them and cannot manage them. Follow these steps to download any of the fonts you want and add them to your Font Vault.

#### Identifying the downloadable fonts

You can find, view, and download these extra fonts using Font Book. In order to avoid conflicts with Suitcase Fusion during this process, you should stop the Type Core before you continue.

To stop the Type Core, open Suitcase Fusion Preferences and click Stop Suitcase Fusion Type Core. In the confirmation dialog, click Stop Type Core. Suitcase will quit. (The Type Core will start automatically the next time you start Suitcase Fusion.)

- Start Font Book. Make sure that the Sidebar and Preview panels are visible, and that the Preview type is Sample (choose View > Show Sidebar, View > Show Preview, and View > Sample).
- Create a new collection for the fonts. Choose File > New Collection and name it "Downloadable fonts" or something similar.
- Scan down the list of fonts, looking for fonts whose name appears grayed out.
   You can also use the list of fonts at the end of this article to confirm the downloadable fonts.
- 4. Select the grayed out font. If a **Download** button appears at the top of the **Preview** panel, drag the font family to your new collection. Do not download the font at this time!
- 5. Once you have located all the downloadable fonts, review them to determine which if any you would like to download. To review the fonts, click them one at a time to view the available preview. If you decide that you don't want to download that font, just press the **DELETE** key to remove it from your collection.
- 6. When your collection contains only the fonts that you want to download, click the collection, select all the fonts in the collection, then click **Download** at the top of the **Preview** window.
- 7. Once the fonts have downloaded, select all the fonts in the collection and choose File > Export Fonts. Type a name for the export folder (such as "Downloaded fonts"), make sure that the destination is the Desktop, then click Save.
- 8. Once the fonts have been exported, make sure that all of the fonts in the collection are selected and choose File > Remove Fonts. In the confirmation dialog, click Remove. After you remove the fonts from Font Book, they will be displayed again as grayed out fonts that have a download link. Be careful not to download the fonts again so there is no confusion between Font Book and Suitcase Fusion.

You can now add the folder of fonts from your desktop to Suitcase Fusion and manage the new fonts there.

	-			
Baoli SC	Kaiti SC	Nanum Brush Script	Toppan Bunkyu Midashi Mincho	YuGothic
Baoli TC	Kaiti TC	Nanum Gothic	Toppan Bunkyu Mincho	YuKyokasho
BiauKai	Klee	Nanum Myeongjo	Tsukushi A Round Gothic	YuKyokasho Yoko
GungSeo	Lantinghei SC	Nanum Pen Script	Tsukushi B Round Gothic	YuMincho
Hannotate SC	Lantinghei TC	Osaka	Wawati SC	YuMincho +36p Kana
Hannotate TC	Libian SC	PCMyungjo	Wawati TC	Yuppy SC
HanziPen SC	Libian TC	PilGi	Weibei SC	Yuppy TC
HanziPen TC	LiHei Pro	STFangsong	Weibei TC	Apple LiGothic
HeadLineA	LingWai SC	STHeiti	Xingkai SC	Apple LiSung
Hei	LingWai TC	STKaiti	Xingkai TC	
Hiragino Sans CNS	LiSong Pro	Toppan Bunkyu Gothic	Yuanti SC	
Kai	Myriad Arabic	Toppan Bunkyu Midashi Gothic	Yuanti TC	

Here are the font families available for download in macOS Sierra and macOS High Sierra at the time of this writing:

### Fonts included with Windows 10

ronts include	ea with windows i	U	
Arial	Lucida Console Regular	MS Sans Serif Regular	Sitka Banner
Calibri	Lucida Sans Unicode Regular	MS Serif Regular	Sitka Display
Cambria	Malgun Gothic	MS UI Gothic Regular	Sitka Heading
Cambria Math Regular	Marlett Regular	MV Boli Regular	Sitka Small
Candara	Microsoft Himalaya Regular	Myanmar Text Regular	Sitka Subheading
Comic Sans MS	Microsoft JhengHei	Nirmala UI	Sitka Text
Consolas	Microsoft JhengHei UI	NSimSun Regular	Small Fonts Regular
Constantia	Microsoft New Tai Lue	Palatino Linotype	Sylfaen Regular
Corbel	Microsoft PhagsPa	PMingLiU-ExtB Regular	Symbol Regular
Courier New	Microsoft Sans Serif Regular	Roman Regular	System Bold
Courier Regular	Microsoft Tai Le	Script Regular	Tahoma
Ebrima	Microsoft YaHei	Segoe MDL2 Assets Regular	Terminal
FixedSys Regular	Microsoft YaHei UI	Segoe Print	Times New Roman
Franklin Gothic	Microsoft Yi Baiti Regular	Segoe Script	Trebuchet MS
Gabriola Regular	MingLiU_HKSCS-ExtB Regular	Segoe UI	Verdana
Gadugi	MingLiU-ExtB Regular	Segoe UI Emoji Regular	Webdings Regular
Georgia	Modern Regular	Segoe UI Historic Regular	Wingdings Regular
Impact Regular	Mongolian Baiti Regular	Segoe UI Symbol Regular	Yu Gothic
Javanese Text Regular	MS Gothic Regular	SimSun Regular	Yu Gothic UI
Leelawadee UI	MS PGothic Regular	SimSun-ExtB Regular	

**NOTE:** While all versions of Windows include the font Marlett Regular, it is usually not displayed in the Fonts Control Panel. We have included Marlett Regular in these lists so that, on the off chance that you see it, you don't try to remove it.

### Fonts included with Windows 7

<u>Fonts include</u>	<u>a with windows</u>		
Aharoni Bold	FangSong Regular	Meiryo UI	Raavi
Andalus Regular	FixedSys Regular	Microsoft Himalaya Regular	Rod Regular
Angsana New	Franklin Gothic	Microsoft JhengHei	Roman Regular
AngsanaUPC	FrankRuehl Regular	Microsoft New Tai Lue	Sakkal Majalla
Aparajita	FreesiaUPC	Microsoft PhagsPa	Script Regular
Arabic Typesetting Regular	Gabriola Regular	Microsoft Sans Serif Regular	Segoe Print
Arial	Gautami	Microsoft Tai Le	Segoe Script
Batang Regular	Georgia	Microsoft Uighur Regular	Segoe UI
BatangChe Regular	Gisha	Microsoft YaHei	Segoe UI Symbol Regular
Browallia New	Gulim Regular	Microsoft Yi Baiti Regular	Shonar Bangla
BrowalliaUPC	GulimChe Regular	MingLiU Regular	Shruti
Calibri	Gungsuh Regular	MingLiU_HKSCS Regular	SimHei Regular
Cambria	GungsuhChe Regular	MingLiU_HKSCS-ExtB Regular	Simplified Arabic
Cambria Math Regular	Impact Regular	MingLiU-ExtB Regular	Simplified Arabic Fixed Regular
Candara	IrisUPC	Miriam Fixed Regular	SimSun Regular
Comic Sans MS	Iskoola Pota	Miriam Regular	SimSun-ExtB Regular
Consolas	JasmineUPC	Modern Regular	Small Fonts Regular
Constantia	KaiTi Regular	Mongolian Baiti Regular	Sylfaen Regular
Corbel	Kalinga	MoolBoran Regular	Symbol Regular
Cordia New	Kartika	MS Gothic Regular	System Bold
CordiaUPC	Khmer UI	MS Mincho Regular	Tahoma
Courier New	KodchingUPC	MS PGothic Regular	Terminal
Courier Regular	Kokila	MS PMincho Regular	Times New Roman
DaunPenh Regular	Lao UI	MS Sans Serif Regular	Traditional Arabic
David	Latha	MS Serif Regular	Trebuchet MS
DFKai-SB Regular	Leelawadee	MS UI Gothic Regular	Tunga
DilleniaUPC	Levenim MT	MV Boli Regular	Utsaah
DokChampa Regular	LilyUPC	Narkisim Regular	Vani
Dotum Regular	Lucida Console Regular	NSimSum Regular	Verdana
DotumChe Regular	Lucida Sans Unicode Regular	Nyala Regular	Vijaya
Ebrima	Malgun Gothic	Palatino Linotype	Vrinda
Estrangelo Edessa Regular	Mangal	Plantagenet Cherokee Regular	Webdings Regular
EucrosiaUPC	Marlett Regular	PMingLiU Regular	Wingdings Regular
Euphemia Regular	Meiryo	PMingLiU-ExtB Regular	

**NOTE:** While all versions of Windows include the font Marlett Regular, it is usually not displayed in the Fonts Control Panel. We have included Marlett Regular in these lists so that, on the off chance that you see it, you don't try to remove it.

# **CONTACTING EXTENSIS**

### Extensis

1800 SW First Avenue, Suite 500 Portland, OR 97201 Phone: (503) 274-2020 (not for support) Fax: (503) 274-0530 Web: <u>https://www.extensis.com</u>

### **Extensis Europe**

Suite 18, Newton House Kings Park Road, Moulton Park Northampton NN3 6LG, United Kingdom **Phone:** +44 (0)1604 654 270 **Fax:** +44 (0)1604 654 268

### **Customer Service**

Web: <u>https://www.extensis.com/contact/</u> Support Request: <u>https://help.extensis.com/hc/en-us/requests/new</u>

## Sales

Phone: (503) 274-4492 (North America)
Email: <u>NA\_sales@extensis.com</u> (North America)
Web: <u>https://www.extensis.com/contact-us-form/</u> (all regions)
We also work with distributors around the world; <u>find one near you</u>.

## Celartem, Inc.

Phone: +81 3 5574 7236 Email: <u>sales ap@celartem.com</u> Web: <u>http://www.celartem.com/en/</u>

Extensis: https://www.extensis.com Customer Service: https://www.extensis.com/contact/ Support Request: https://help.extensis.com/hc/en-us/requests/new Sales: https://www.extensis.com/contact-us-form/ Resellers: https://www.extensis.com/resellers/ Celartem: http://www.celartem.com/en/

# **TECHNICAL SUPPORT**

Technical support for current products is available through the Extensis website.

Answers to frequently asked questions, troubleshooting tips, and more can be found at <u>Support</u>.

Extensis also maintains a searchable <u>Knowledge Base</u> of in-depth articles on various technical topics.

## Creating a tech support case

If you are experiencing a problem with a current product, you can submit a tech support case using this **<u>Support Request</u>**.

Provide as much of the following information as you can:

- » Product name and version number;
- » Serial number, if you have it available;
- » Computer operating system version;
- >> Other details about your computer system, including RAM, hard drive size and free space, and processor type and speed;
- » A description of the problem, including any error message that might be displayed;
- » Your contact information.

## **Support Policy**

Extensis provides full support for the current version of all shipping products. In addition, Extensis provides limited support for older products up to one year after the product version is no longer offered for sale. For complete details see the <u>Support Policy</u>.

For details on currently supported products, see:

- » Portfolio Support Guide
- » <u>Universal Type Server Support Guide</u>
- » Universal Type Client Support Guide
- » Suitcase Fusion Support Guide

Support: https://www.extensis.com/support/

Knowledge Base: <a href="https://help.extensis.com/hc/en-us/">https://help.extensis.com/hc/en-us/</a>

Support Request: https://help.extensis.com/hc/en-us/requests/new

Support Policy: https://www.extensis.com/support/support-policy/

Portfolio Support Guide: <u>https://www.extensis.com/support/portfolio-support-guide/</u>

Universal Type Server Support Guide: <u>https://www.extensis.com/support/universal-type-server-</u> support-guide/

Universal Type Client Support Guide: <u>https://www.extensis.com/support/universal-type-client-</u> support-guide/

Suitcase Fusion Support Guide: https://www.extensis.com/support/suitcase-fusion-support-guide/