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# Step One - Information you will need

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|  | Organization Name  Employer Identification Number (EIN) 3 3 *Do not report an SSN or IRS ITIN in the EIN field*  Name of Authorized Official for the Organization  Phone Number of Authorized Official for the Organization  Organization Mailing Address  Practice Location Address and Phone Number  Taxonomy (Provider Type) 4   *Provider Taxonomy codes can be obtained from [http://www.wpc-edi.com/codes/taxonomy](https://nppes.cms.hhs.gov/NPPES/ExternalLink.do?URL=10" \t "taxonomy)*  Contact Person Name  Contact Person Phone Number and E-mail |

**NPI Enumerator Contact Information**

|  |  |  |
| --- | --- | --- |
| By phone: | By e-mail at: | By mail at: |
| 1-800-465-3203 (NPI Toll-Free) 1-800-692-2326 (NPI TTY) | customerservice@npienumerator.com | NPI Enumerator PO Box 6059 Fargo, ND 58108-6059 |

# Begin Online Application

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|  | |  | | --- | | **Penalties for Falsifying Information on the NPI Application / Update Form:**  18 U.S.C. 1001 authorizes criminal penalties against an individual who in any matter within the jurisdiction of any department or agency of the United States knowingly or willfully falsifies, conceals, or covers up by any trick, scheme or device a material fact, or makes any false, fictitious or fraudulent statements or representations, or makes any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry. Individual offenders are subject to fines of up to $250,000 and imprisonment for up to five years. Offenders that are organizations are subject to fines of up to $500,000. 18 U.S.C. 3571(d) also authorizes fines of up to twice the gross gain derived by the offender if it is greater than the amount specifically authorized by the sentencing statute. | |

All of this information and more is available to you at the link below:

<https://nppes.cms.hhs.gov/NPPES/StaticForward.do?forward=static.instructions>