



## Sponsored Project Reporting Packages

Research professionals face an endless need for succinct, easy to read summary reports on major activities in order to better run research organizations. Timely and accurate reports help researchers quickly gain insights into improving efficiencies, while more easily satisfying reporting requirements.

Evisions Sponsored Projects Reporting Packages offer a variety of options for Cayuse SP users to organize and display real-time data for analysis and reporting. Three different packages with tiered pricing ensure Evisions customers of all sizes can benefit from a select set of standard reports or an extensive array of custom reports. With Evisions Sponsored Project Reporting Packages, the reports you need are a single click away.

### Standard Reports

Evisions Standard Summary Reports are pre-configured to deliver comprehensive information, while saving you time and money. Reports cover five important research areas: Proposals, Awards, Projects, Personal Effort and Subcontractors. Captured data reflects industry best practices for each report, so you always get the data you need, when you need it.

#### Proposal Summary Report – Details on every proposal

##### Data Fields

Proposal Number	Title of Project	Lead PI
Lead PI Unit	Admin Unit	Sponsor
Sponsor Type	Prime Sponsor	F&A Rate
Sponsor Direct Costs	Indirect Cost Amounts	Total Sponsored Proposed Costs
Internal Cost Sharing	Third-Party Cost Sharing	Total Project Costs
Project Start Date	Project End Date	Date Submitted to Sponsor
Activity Code	Proposal Type	Proposal Status

#### Award Summary Report – Details on every award and associated proposal

##### Data Fields

Project Number	Project Title	Project Instrument Type
Project Lead PI	Award Lead PI	Admin Unit
Award Number	Award Begin Date	Award End Date
Sponsor	Sponsor Type	Prime Sponsor
Total Direct Costs	Total Indirect Costs	Total Award Amount
Proposal Number	Proposal Title	Proposal Admin Unit
Award Notice Date	Award Status	

### Key Benefits

- Put real-time data at your fingertips, quickly and easily
- Save time and money with pre-built reports that deliver the data you need without IT involvement
- No report analyst? No problem! Build custom reports and queries for specific user needs and business requirements
- Collaborative approach with dedicated Professional Services Engineer helps you institute best practices and deliver the right information cost-effectively



**Project Summary Report – Status on projects,  
including anticipated and obligated funds**

**Data Fields**

Project Number	Project Title	Admin Unit
Lead PI	Lead PI Unit	Instrument Type
Project Being Date	Project End Date	F&A Activity Type
Sponsor	Sponsor Type	Prime Sponsor
Total Direct Costs	Total Indirect Costs	Total Costs
Total Anticipated	Total Obligated	Award Number(s)
Proposal Number(s)	Proposal Title	Date Submitted to Sponsor
Project Status		

**Person Effort Report – Details needed for reporting current  
and pending support to your sponsors**

**Proposal Data Fields\***

Person ID (PID)	Person Name	Project Title
Proposal Number	Lead PI	Sponsor Record Number <sup>†</sup>
Sponsor	Start Date	End Date
Total Direct Costs	Total Indirect Costs	Total Costs
Sponsored Effort %	Cost Shared Effort %	Total Effort %
Person Months	Role	Abstract
Status	Project Number	

**Award Data Fields<sup>‡</sup>**

Person ID (PID)	Person Name	Project Title
Award Number	Lead PI	Sponsor Record Number <sup>†</sup>
Sponsor	Start Date	End Date
Total Direct Costs	Total Indirect Costs	Total Costs
Sponsored Effort %	Cost Shared Effort %	Total Effort %
Person Months	Role	Status
Proposal Number	Project Number	

\*Every proposal is listed in the report with the data from the proposal included in that row

<sup>†</sup> Sponsor\_Record\_No is the sponsor-assigned number for the proposal

<sup>‡</sup>When a proposal is awarded, the award data appears in a separate row from the proposal row

<sup>‡</sup>SP Proposal number(s) appear(s) for the proposal(s) linked to each award

<sup>‡</sup>If a person's effort is edited in the People tab in an SP Award, the most recent edited effort appears in the award row



### Subcontractors Report – Details on subcontractors, including FFATA requirements

#### Data Fields

Subcontract Number	Organization (Subcontractor)	FFATA Required
Sponsor	Sponsor Type	Prime Sponsor
Start Date	End Date	Sent Date
Execution Date	Amount	Account Number
Project Number	Project Title	Lead PI
Admin Unit	Status	Subcontract Contact Email

### Standard Reports Plus

Personalizing Standard Reports are easy and affordable with Evisions Standard Reports Plus. Add, subtract and modify data fields, so the reports you generate meet the expectations of your research professionals and the requirements of your institution.

### Custom Reports

Custom Reports let you design internal reports to satisfy Directors, Presidents, Deans, Chancellors, and more. Dedicated Professional Service Engineers work directly with you to create everything you need for your institution's exacting requirements.

### The Evisions Way

Evisions Sponsored Project Reporting Packages deliver the right information quickly and cost-effectively, leveraging best practices and applied domain knowledge. Each Sponsored Project Reporting Package includes dedicated engineering time to ensure maximum value from your Evisions Professional Services engagement. Having the information you need at your fingertips promotes better data-driven decision making and improves your overall success. You Support Others. We Support You.

For pricing and details on pre-configured and custom reporting, contact research sales at (888) 533-5993.