



Date: May 4, 2020

Update from ValueMomentum's COVID-19 Task Force Coordinators

To ValueMomentum Associates, Clients' Task Force Representatives and Partners,

We hope this message finds all of you safe and well.

We are sharing here with you a new incident involving one of our Associates who has been tested positive with COVID-19:

- **Confirmed Case** – On Apr 30, one of our Associates in Maryland, US, tested positive with COVID-19. This Associate is in self-isolation at home. The Associate has not interacted in-person with any Associate or Client since March 16, 2020. Our Task Force Leader (Head of HR, US) is in touch with the Associate.

We urge all of you to follow the work from home guidelines provided by the PMO and ensure that you take regular breaks during your workday and establish a fitness schedule that works for you. Do participate in the activities being organized by your HR teams – these are simple to do and help break monotony.

The Task Force Team is also working closely with multiple functional groups to implement important measures to address Associates' ability to work from home, productively. These measures were put in place upon reviewing the results of a survey conducted with Associates in April.

Finally, please be sure to adhere to the guidelines issued by your local governments to keep you, your family and your community safe. Please do not hesitate to contact your Task Force Leader with any questions or concerns you may have. Please keep checking COVID-19 [website](#) and Teams ([US](#) & [India](#)) channels regularly. You can also reach the Task Force at CTF@valuemomentum.com.

Wishing you and your families health and safety,

Gopi Gade ("GK")
Task Force Coordinator

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Task Force Coordinator