



**Date: May 26, 2020**

### **Update from ValueMomentum's COVID-19 Task Force Coordinators**

To ValueMomentum Associates, Clients' Task Force Representatives and Partners,

We hope this message finds all of you safe and well.

ValueMomentum's COVID-19 Task Force is continuing to coordinate activities and discussions with various teams (internal teams as well as Client teams) fulfilling its goals of Safety, Rapid response & Communications, and Service Continuity to Clients.

The occurrence of incidents remains extremely low and there have been no new reported incidents. Also, we have conducted Client surveys and Associate surveys to gauge Service Continuity and Workforce Engagement. The results of those surveys are showing that Service Continuity is at par with pre-COVID levels and the Workforce Engagement with internal and external teams, is impressively high.

Considering the above and taking into account the continued prevalence and spread of the virus in the geographies we operate in, it has been decided that our workforce will continue to work from home at least until October 1<sup>st</sup> 2020.

The Task Force will continue to discuss with our Clients' Task Force colleagues about our plans. We will also continue monitoring the guidance from various local governments and recommendations from various authorities and advisory firms to help improve our Safety, Communications and Service Continuity plans for the near term as well as for the long term.

Here are few updates on the COVID-19 incidents we are tracking for our Associates:

- Update on Confirmed Case reported on Apr 30 – Our Associate has recovered and is commencing work this week. The spouse is also recovering well.
- One of our Associates in India has been quarantined after their immediate family member tested COVID-19 positive. The Associate has tested negative for COVID-19 and is healthy. The Associate has not been in touch with any of our other Associates or Clients since March 2020.

We urge all of you to follow the work from home guidelines provided by the PMO, ensure that you take regular breaks during your workday, and establish a fitness schedule that works for you. Do participate in the activities being organized by your HR teams – these are simple to do and help break monotony.



Finally, do adhere to the guidelines issued by your local governments to keep you, your family and your community safe. Please do not hesitate to contact your Task Force Leader with any questions or concerns you may have. Please keep checking COVID-19 [website](#) and Teams ([US](#) & [India](#)) channels regularly. You can also reach the Task Force at [CTF@valuemomentum.com](mailto:CTF@valuemomentum.com).

Wishing you and your families health and safety,

Gopi Gade ("GK")  
Task Force Coordinator

Uma Gogineni  
Task Force Coordinator