



**Date: April 20, 2020**

**Weekly Update from ValueMomentum's COVID-19 Task Force Coordinators**  
***Apr 13 – Apr 19, 2020***

To ValueMomentum Associates, Clients' Task Force Representatives and Partners,

We hope this message finds all of you safe and well. Please see below updates on what we have been focused on during the past week.

The Task Force coordinators conducted a virtual live event with all associates in India and the US to mark one month of Work From Home for all associates. The team summarized what has been achieved so far and also focused on the next set of challenges that the Task Force has to prepare for: **Continue to Stay Safe, Make Work Manageable and Enjoyable**, and **Ensure Wellbeing of all Associates**. While doing this, the Task Force will remain committed to **Rapid Response and Transparent Communications**.

**Continue to Stay Safe**

- We expect all of our Associates to continue to work from home till at least till the end of May, 2020, and possibly after that, as we believe that the situation still warrants an abundance of caution.
- We are working on defining a set of criteria that have to be fulfilled before we can advise the leadership on a gradual return to work plan.

**Make Work Manageable and Enjoyable for all our Associates**

- We are working with team leaders and delivery managers to enable Associates to better manage their schedules and achieve a reasonable work-life balance.
- The results from a work from home survey conducted with all Associates, were collated. Overall, the results indicated that Associates have high levels of satisfaction against the most important parameters such as infrastructure, connectivity and collaboration, amongst others. In addition to analyzing the survey results, comments provided by Associates are also being reviewed for further action.
- We propose to launch a Client survey this week to get their perspectives and identify any opportunities for improvement.

**Ensuring Wellbeing of our Associates**

- We urge you to follow the work from home guidelines provided by the PMO, and ensure that you take regular breaks during your work day, and establish a fitness schedule that works for you.
- We have tied up with external providers to bring health and wellbeing programs to all our Associates. The HR team has launched multiple initiatives to engage the associates as well as their families. Please make use of these to alleviate stress and anxiety in these uncertain times.



### **Additionally...**

- Our Task Force Leaders have been in touch with our Associates and have a good sense of what is on their minds. Some of the important questions they have, are addressed via the FAQ section of our COVID-19 response webpage. We recommend that you read this.

Please be sure to adhere to the guidelines issued by your local governments to keep you, your family and your community safe. Please do not hesitate to contact your Task Force Leader with any questions or concerns you may have. Please keep checking COVID-19 [website](#) and Teams ([US](#) & [India](#)) channels regularly. You can also reach the Task Force at [CTF@valuemomentum.com](mailto:CTF@valuemomentum.com).

Wishing you and your families health and safety,

Gopi Gade (“GK”)  
Task Force Coordinator

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