



Date: April 13, 2020

**Weekly Update from ValueMomentum's COVID-19 Task Force Coordinators
Apr 6 – Apr 12, 2020**

To ValueMomentum Associates, Clients' Task Force Representatives and Partners,

We hope this message finds all of you safe and well. Please see below updates on what we have been focused on during the past week:

Safety of our Associates, our Clients & our joint communities

- Great news! Our first Associate, about whom we reported on Mar 25 as likely having contracted COVID-19, is fully recovered and started reporting back to work (from home) on April 9th.
- We expect all of our Associates to continue to work from home at least till the end of May, 2020 as we believe that the situation still warrants an abundance of caution. If our reading of the situation changes, we will keep you informed. Please rest assured that we will give you ample advance notice of any change in plans.
- We are continuing to work with our operations teams and partners to bring health and wellbeing programs to all of our Associates. The Task Force Leaders and our HR teams are engaging Associates to address concerns related to work from home and their health and well being.

Business Continuity

- All our Associates continue to work from home and are meeting project deliverables without any productivity loss.
- The HR team conducted a survey across all our associates on completion of 2 weeks of work from home. The intent was to get a pulse from Associates against a few work from home parameters: infrastructure, productivity, connectivity, collaboration with colleagues and collaboration with managers. The survey results indicate that our Associates remain highly productive while working from home despite having to adapt to newer work routines and some connectivity issues. We are glad to report that they are highly satisfied with the support provided by their peers, managers, Facilities, ICT and HR.
- The Company's Information and Communications Technology (ICT) team is providing support to Associates working from home. Updates to our Support Portal used by our India associates (ISRS) has been rolled out to address remote servicing needs.
- The Task Force will schedule a virtual live event this week to share updates with all Associates.
- The Task Force Team is continuing to work with the Board, the marketing team, Financial Task Force, leaders of the organization, ICT team, HR team as well as our Clients' Task Force contacts.

Please be sure to adhere to the guidelines issued by your local governments to keep you, your family and your community safe. Please do not hesitate to contact your Task Force Leader with any questions



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or concerns you may have. Please keep checking COVID-19 [website](#) and Teams ([US](#) & [India](#)) channels regularly. You can also reach the Task Force at CTF@valuemomentum.com.

Wishing you and your families health and safety,

Gopi Gade ("GK")
Task Force Coordinator

Uma Gogineni
Task Force Coordinator