

12. PRODUCT INFORMATION AND FORMS

The Product Information and Forms screen provides information on BCBSIL Group, Individual, and Medicare Products. In this section, producers have access to plan information, literature, and highlight sheets.

Follow these steps to view Product Information and Forms:

1. Log into BAP.
2. On the BAP Commission homepage, click on **Group** button, **Individual** button or **Medicare** button on the left rail.
3. **Product and Forms** link displays within each button.
4. Navigate to the appropriate Group, Individual or Medicare Product screen using the tabs on the left rail.

Downloadable Forms

BAP provides producers the ability to download forms needed for quick and easy enrollment, account maintenance, and more.

Follow these steps to view Downloadable Forms:

1. Log into BAP.
2. On the BAP homepage, select the business button you wish to view by clicking on **Group**, **Individual** or **Medicare** button.
3. Click on **Product and Forms** in the left-hand rail.
4. To download group or individual forms, click on the Downloadable Forms link in the right-hand menu bar.

Order Forms and Supplies

BAP provides producers the ability to request general forms, enrollment packets, and additional supplies for individual products.

Follow these steps to view Order Forms and Supplies:

1. Log into BAP.
2. On the BAP homepage, select the business you wish to view Group, individual or Medicare..
3. Click on **Product and Forms** link in the left-hand menu bar.
4. Click on the Order and Supplies icon in the right-hand menu bar.

Prescription Drug Information

BAP provides producers the ability to view formulary lists, Pharmacy Finder, program information, and claim forms.

Follow these steps to view Prescription Drug Information:

1. Log into BAP.
2. On the BAP homepage, select **Group** button
3. Click on **Product and Forms** in the left-hand menu bar.
4. Click on the Prescription Drug Information icon in the right-hand menu bar.

Dearborn National

BAP provides producers access to information regarding life and disability insurance products offered through Dearborn National.

Follow these steps to view Dearborn National information:

1. Log into BAP.
2. On the BAP homepage, click on **Group** button
3. Click on **Product and Forms** in the left-hand menu bar. .
4. Click on the Dearborn National icon in the right-hand menu bar.

Plan Selector Tool

BAP provides Medicare certified producers access the Plan Selector Tool. The Plan Selector Tool provides a brief look at the Blue MedicareRx plan choices and gives an estimated monthly and annual cost.

Follow these steps to view the Plan Selector Tool:

1. Log into BAP.
2. On the BAP homepage, click on **Medicare** button
3. **Click on Product and Forms** in the left-hand menu bar.
4. Click on the Plan Selector Tool icon in the right-hand menu bar.