

## How to Order Medicare Materials on CustomPoint

(July 1, 2019)

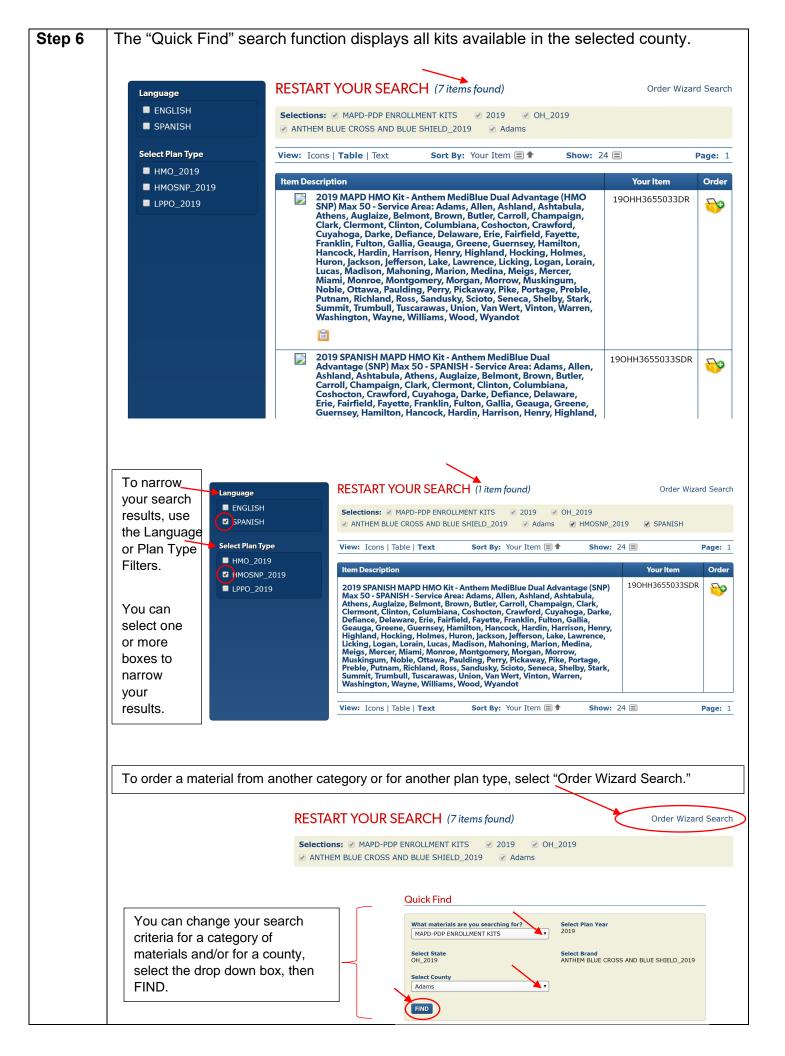
After you have completed the Medicare Advantage and Part D certification, along with the specific Product Training, you are eligible to order applicable Medicare Advantage and Part D supplies on-line through CustomPoint. In addition, you can view and track your orders with a direct link to UPS.

To access the CustomPoint Portal, please visit the following website: https://custompoint.rrd.com/xs2/prelogin?CMPID=1064&&qwerty=18072109

Custom <b>Point</b> ®	Please Log In
Integrated Communications	
Management	User ID:         0012345           Password:         •••••••
	Account: wpss
rd	Forgot Your Password?

Step 1	Login to CustomPoint with your User ID, Password, and Account: wpss			
Step 2	There are two paths for ordering materials through the Medicare Sales Agent and Broker			
	Collateral Catalog.			
	a. To order customized sales support materials, select "Sales Toolkit" and follow the prompts.	Anthem. Medicare Sales Agent and Broker Collateral Catalog		
	Note: This User Guide provides steps for ordering through path b (below). There is a separate User Guide for the Sales Toolkit			
	b. To order plan materials like Enrollment Kits, Directories, Formularies and OTC Catalogs, follow the brief steps through "Quick Find". The "Quick Find" steps will identify all non-customized materials available for you to order.			
	Anthem. Medicare Sales Agent and Broker Collateral Catalog			
	HOME ORDERS SALES TOOLKIT			
Quick Find		CATEGORY OF MATERIALS – select from drop down arrow		
	What category of materials are you searching for? Please make a selection	MAPD-PDP ENROLLMENT KITS DIRECTORIES AND HOSPTIAL FLYERS MEDICARE SUPPLEMENT ENROLLMENT MATERIALS ANTHEM EXTRAS SALES MATERIALS 2019 PLAN STAR RATINGS MISC-POINT OF SALE MATERIALS		

Select "State" from the drop down arrow.
Quick Find
What materials are you searching for?     Select Plan Year       MAPD-PDP ENROLLMENT KITS     2019
Select State OH_2019 ANTHEM BLUE CROSS AND BLU In most cases, the State and Brand will pre-populate
Select County         Please make a selection
Quick Find
What materials are you searching for?     Select Plan Year       MAPD-PDP ENROLLMENT KITS     2019
Select Brand OH_2019 ANTHEM BLUE CROSS AND BLUE SHIELD_2019 Select County
Please make a selection •
Select "County" from the drop down arrow. The Select County list will always be led with an ALL option that allows you to view all kits within the state.
Quick Find
What materials are you searching for?     Select Plan Year       MADD DDD ENDOL MENT KITS     2019
Select State Select Brand
OH_2019 ANTHEM BLUE CROSS AND BLUE SHIELD_2019 Select County
Please make a selection
Select "FIND"
Quick Find
What materials are you searching for?     Select Plan Year       MAPD-PDP ENROLLMENT KITS     2019
Select State         Select Brand           OH_2019         ANTHEM BLUE CROSS AND BLUE SHIELD_2019
Select County Adams
FIND



Step 7	To order a material, click the icon (add to cart) in the "Order" column for the "Item Description" you want to order.				
	Item Description	Your Item Order			
	2019 MAPD HMO Kit - Anthem MediBlue Prime Select (HMO) Max 200 - Service Area: Cuyahoga, Geauga, Lake, Lorain, Medina, Portage, Summit	190HH3655038BR			
	A pop-up window will appear to confirm your selection. Click on VIEW CART to check out or click on the STAY HERE button to continue adding items to your cart.				
	Item Added to Cart				
	The Item "2018 MAPD Kit - Anthem MediBlue Coordination Plus (HMO) Max 50 - Chinese - Los Angeles, Orange				
	<i>NOTE: 2018 Medicare cost-sharing amounts included."</i> has been added to your shopping cart and is now part of your order.				
	Save Choice as Preference				
Step 8	VIEW CART: You will be prompted to enter the quantity desired for each item or kit. Once completed, click "Check Out." This will prompt you to enter in a shipping address and delivery options. Once the information is filled-in, click "Next."				
	Shopping Cart Contents (1 Item)				
	Vour Item: 190HH3655038BR	ice Not Found vailability TBD			
	Notes: Price subject to change, not to exceed price shown. Freight charges are additional. Taxes are additional.				
	SAVE ORDER More Cart Options T	CHECKOUT			
Step 9	Fill in all required fields in the Delivery Options screen, click "Next."				
Step 10	Fill in all required fields in the Order Details screen, click "Next."				
Step 11	Review your order, select "Submit." You will see a confirmation screen and an email				
	notification will be sent to you.				

If you need assistance with the website, contact Medicare Programs Sales Support.

California: (888) 209-7839 - All other States: (800) 633-4368