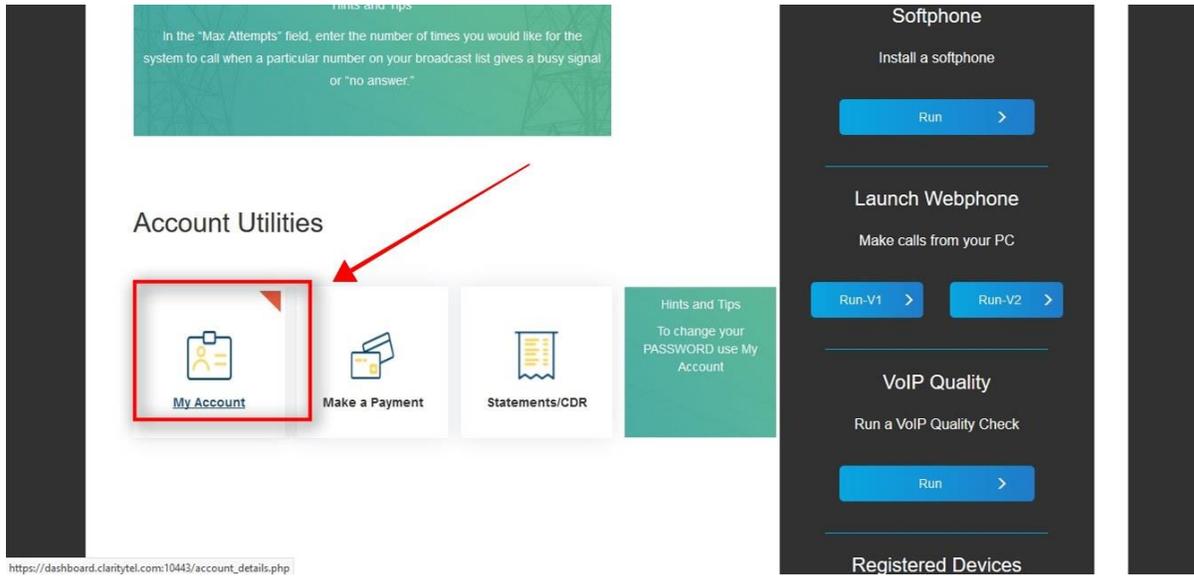




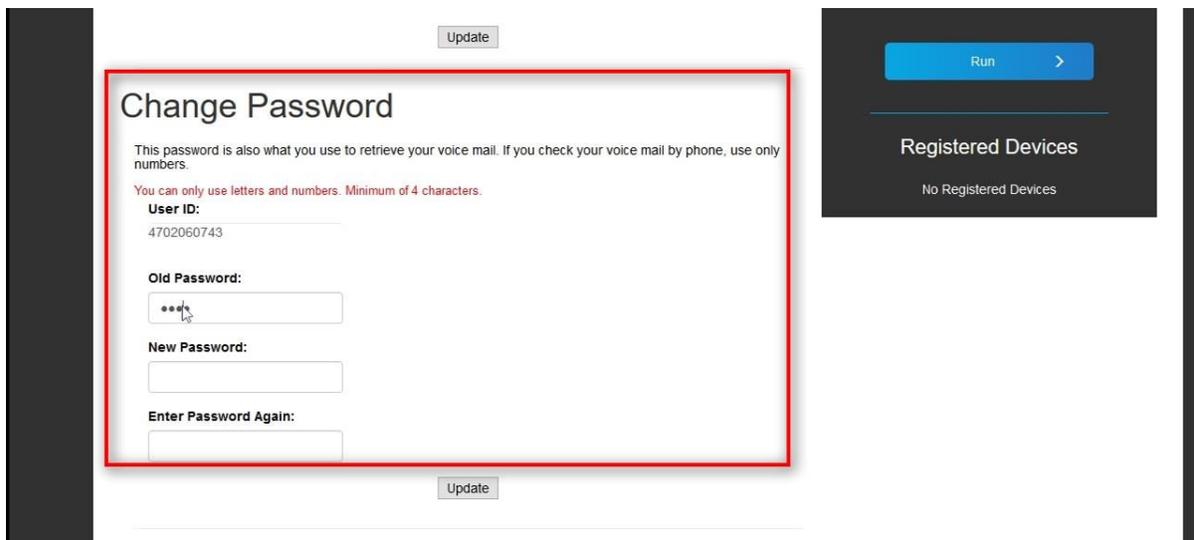
Change Password



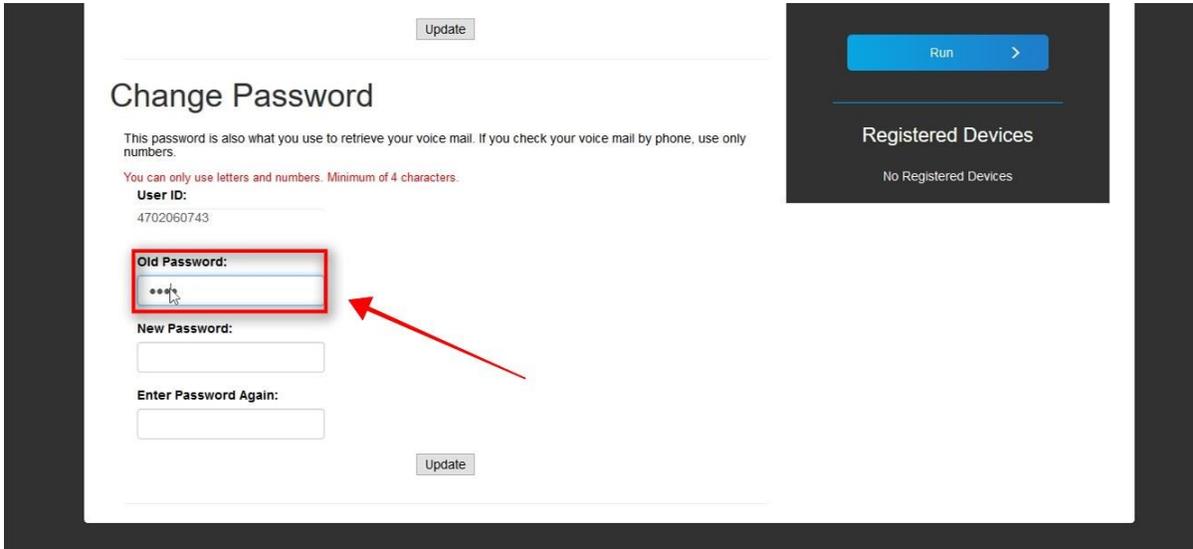
STEP 1: From the main page of the Clarity dashboard scroll down to the bottom of the page and click "My Account".



STEP 2: Scroll down to the bottom of the "My Account" page to the "Change Password" section as shown below.



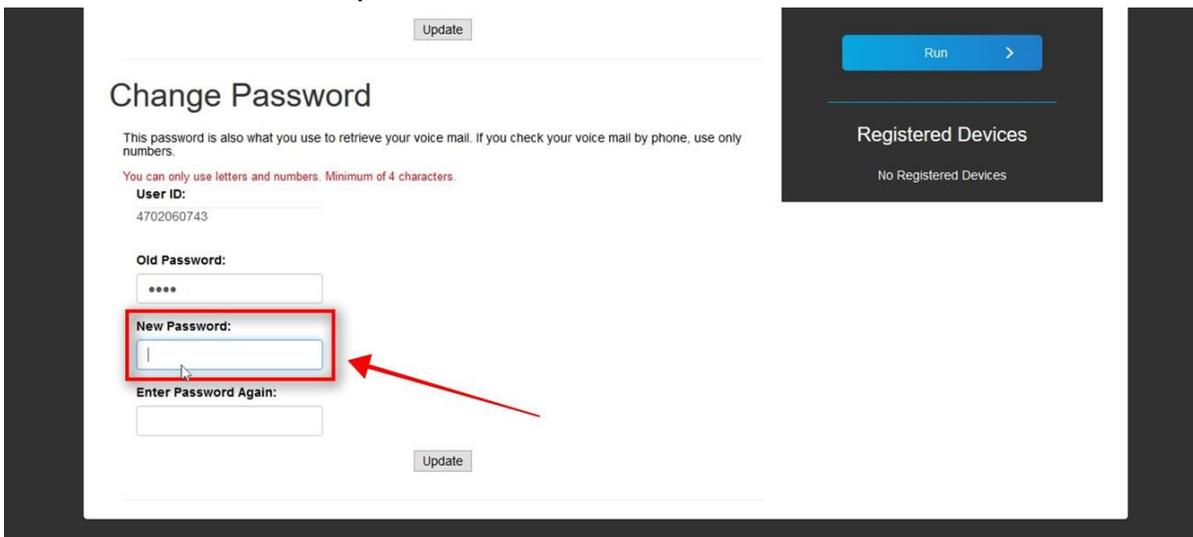
STEP 3: Click in the "Old Password" field and type in your current password.



The screenshot shows a web interface for changing a password. The main heading is "Change Password". Below it, there is a note: "This password is also what you use to retrieve your voice mail. If you check your voice mail by phone, use only numbers." and a warning: "You can only use letters and numbers. Minimum of 4 characters." The "User ID:" field contains the value "4702060743". The "Old Password:" field is highlighted with a red box and a red arrow pointing to it. The "New Password:" and "Enter Password Again:" fields are empty. There are "Update" buttons at the top and bottom of the form. To the right, there is a "Registered Devices" section with a "Run" button and the text "No Registered Devices".

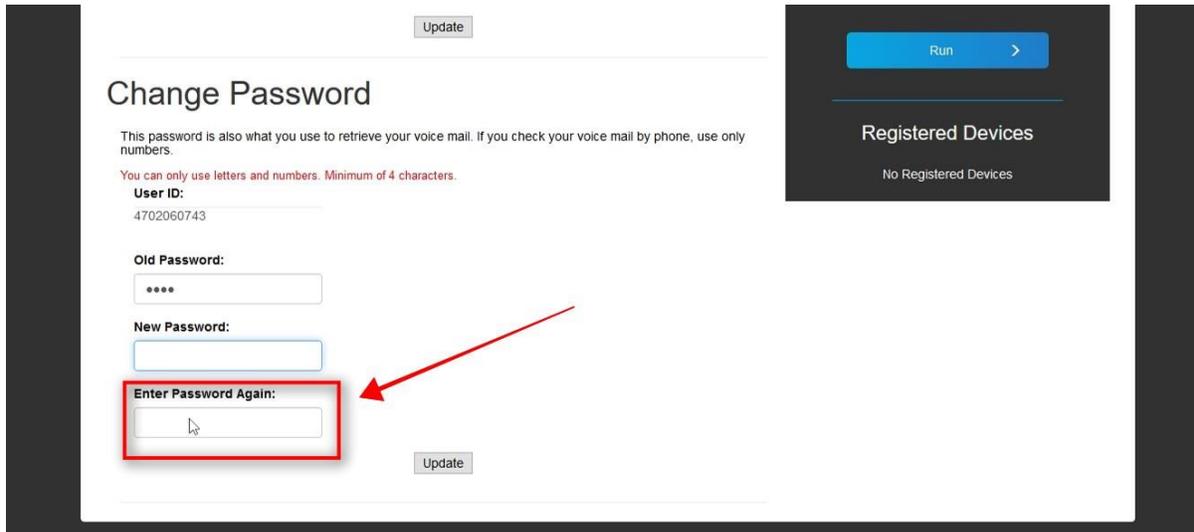
STEP 4: Click in the "New Password" field and type in your new password.

NOTE: Your password is used for logging into your voicemail via the phone and logging into the Clarity dashboard so please ensure that your password is numeric. If your password is alphanumeric then you will not be able to log into voicemail via the phone.



The screenshot shows the same "Change Password" form as in Step 3. The "Old Password:" field now contains four dots. The "New Password:" field is highlighted with a red box and a red arrow pointing to it. The "Enter Password Again:" field is empty. There are "Update" buttons at the top and bottom of the form. To the right, there is a "Registered Devices" section with a "Run" button and the text "No Registered Devices".

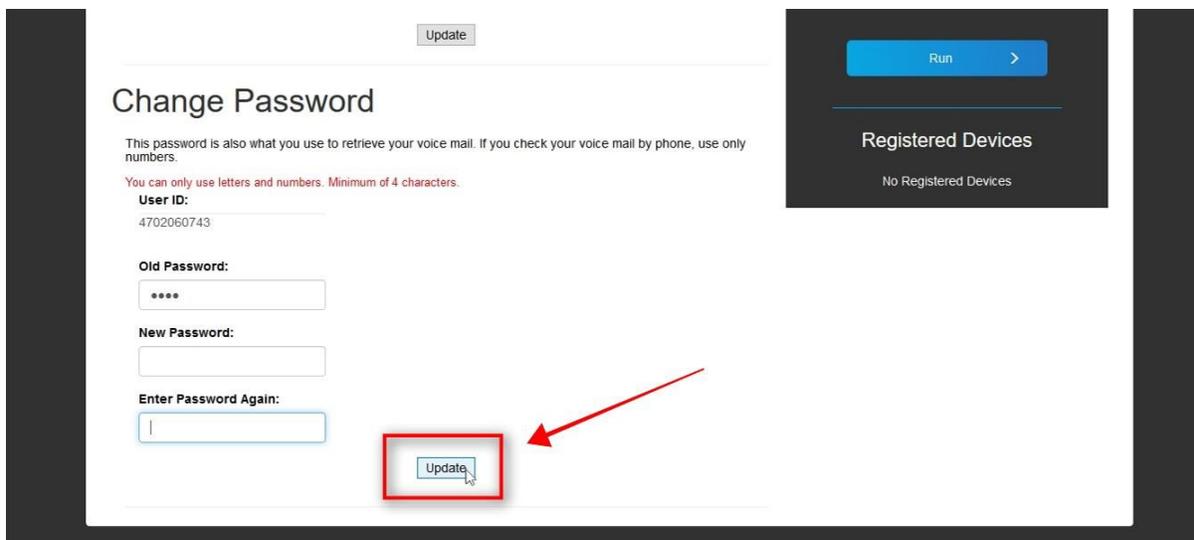
STEP 5: Click in the "Enter Password Again:" field and re-type the password that you entered in the previous step.



The screenshot shows a web interface for changing a password. At the top, there is an 'Update' button. Below it, the heading 'Change Password' is followed by a note: 'This password is also what you use to retrieve your voice mail. If you check your voice mail by phone, use only numbers.' A red warning message states: 'You can only use letters and numbers. Minimum of 4 characters.' The 'User ID:' field contains '4702060743'. There are three password input fields: 'Old Password:' (masked with dots), 'New Password:', and 'Enter Password Again:'. The 'Enter Password Again:' field is highlighted with a red box, and a red arrow points to it from the right. A second 'Update' button is located below the 'Enter Password Again:' field. To the right of the main form is a dark sidebar with a 'Run' button and a 'Registered Devices' section showing 'No Registered Devices'.

STEP 6: Click the "Update" button to save your changes.

NOTE: Your password is now set. Please test your password by logging out and logging back into the Clarity dashboard.



This screenshot is identical to the previous one, showing the 'Change Password' form. In this step, the 'Update' button located below the 'Enter Password Again:' field is highlighted with a red box, and a red arrow points to it from the right. The 'Enter Password Again:' field is now empty, indicating that the password has been re-entered.

For additional assistance please call Clarity Support at 866-399-8647 or email support@claritytel.com.