CLARITYTEL SENDING AND REPLYING TO TEXT

SENDING AND REPLYING TO TEXT MESSAGES VIA EMAIL

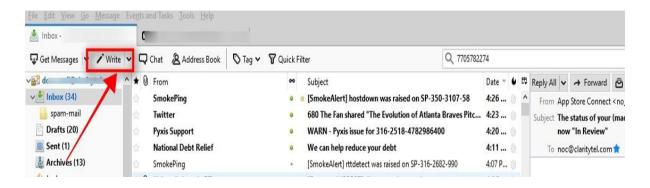
STEP 1: Open your email software i.e., Outlook, Gmail,

Hotmail, etc.

Eile Edit View Go Mess	age Eve <u>n</u> ts and Tasks <u>T</u> ools <u>H</u> elp								
🖵 Get Messages 👻 🖍 W	/rite 👻 🖵 Chat 🛛 & Address Book	🛇 Tag 🗸 🛛 Quick Filter	Q 77057822	Q 7705782274					
∨ <mark>፼2</mark> dc	^ \star 🛛 From	•• Subject		Date 👻	6 8	Reply All 🗸	→ Forward	Ē	
✓ ▲ Inbox (34)	SmokePing	Isome Section (Section 2) (SmokeAlert] hostdown was raised on SP-3	50-3107-58	4:26	0 '	From App	Store Connec	ct <n< td=""></n<>	
📙 spam-mail	🖄 Twitter	 680 The Fan shared "The Evolution of Atlan 	ta Braves Pitc	4:23	0	Subject The	status of you	ur (m	
Drafts (20)	🖄 Pyxis Support	 WARN - Pyxis issue for 316-2518-4782986 	400	4:20		nov	"In Review"	1	
🧱 Sent (1)	National Debt Relief	 We can help reduce your debt 		4:11		To noc	@claritytel.cor	m	
L Archives (13)	업 SmokePing	 [SmokeAlert] rttdetect was raised on SP-316-2 	682-990	4:07 P					

STEP 2: Click on the link to create a new email message in your email software.

NOTE: The icon to create a new email message is different depending upon the email software that you are using. It may appear as Write, Compose, New Email. etc.



www.claritytel.com

STEP 3: Enter the recipient's 10-digit number plus "@sms.claritytel.com" as shown.

Example: 6786786868@sms.claritytel.com

🖳 Write: (n	no subject) - Thunderbird
<u>F</u> ile <u>E</u> dit	View Insert Format Options Tools Help
📣 Send	A Spelling 🗸 🔒 Security 🖌 🖬 Save 🗸
	From: youremailaddress@email.com
~	To: 6786786868@sms.claritytel.com
<u>S</u> Paragraph	Subject: Variable Width ✓ ■ A × A * A * A A A I III 1= 1= 1= 1= 1= 1=
D	

STEP 4: Enter your text message to be sent in the body of your email as shown below.

Note: If you have a signature in your email then you may want to consider deleting it from this message or it will be sent along with your text. Signatures will not always display as they should in the recipients' messaging device.

📣 Send	Ag Sp	elling 🔽 🖨 Security 🔽 🗈 Save 🛩
	F <u>r</u> om:	youremailaddress@email.com
~	To:	6786786868@sms claritytel.com
Paragraph	o V	Variable Width ✓ ➡ A, ✓ A [*] A [*] A A A I IE 1= EE EE
Enter	your mes	isage here to be sent.

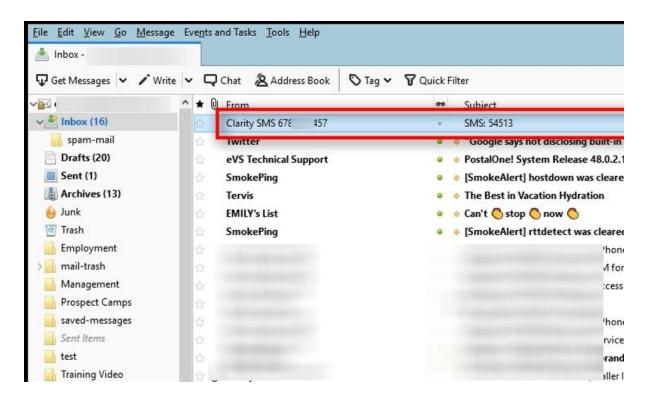
STEP 5: Click the "Send" icon in your email client to send your text.

Note: In order to be able to use the ClarityTel text feature the email address that you will be using to send your text message must be added to ClarityTel's SMS Portal. If you have not already provided ClarityTel with the email address that you will be using for SMS then please contact our support department at 866-399-8647 or email support@claritytel.com.

and the second	ect) - Thunderbird Insert F <u>o</u> rmat O ptions <u>T</u>ools <u>H</u>elp pelling 🔽 🖴 Security 🔽 💽 Save 🔽
From:	youremailaddress@email.com
✓ To:	6786786868@sms.claritytel.com
∫ <u>S</u> ubject: Paragraph ❤	Variable Width \checkmark \blacksquare \land
Enter your me	ssage here to be sent.
Destaural	

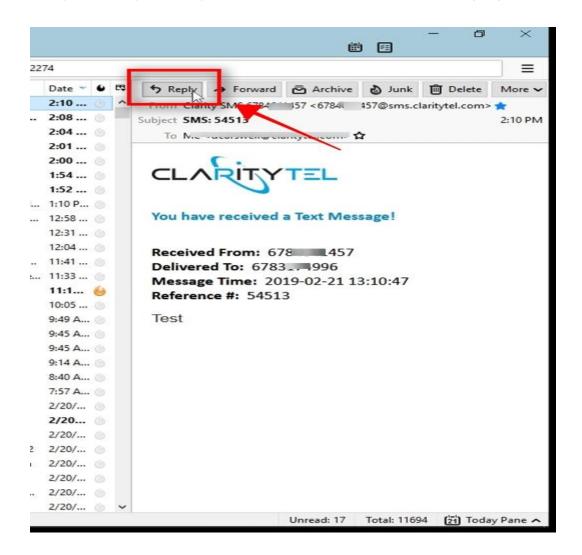
STEP 6: When you receive a text message on your ClarityTel assigned number sender will appear as "Clarity SMS plus Sender's Telephone Number" as shown.

NOTE: The subject of the text message received will include an SMS Reference number.



STEP 7: Click "Reply" in the menu bar of your email client to reply to the text. Then press "Send" to send your text reply.

Note: If you have a signature in your email then you may want to consider deleting it from this message or it will be sent along with your text. Signatures will not always display as they should in the recipients' messaging device.



If you require additional assistance then please contact Clarity Support at 866-399-8647 or email <u>support@claritytel.com</u>.