



Guide To Managing Carrier Edit Approvals

CONTENTS

02
02
03
05
09
11
12
16

01. What Are Carrier Edit Approvals?

BigRoad now has the ability to enable and disable driver approval of carrier edits. This ensures that drivers are made aware of changes to their logs and that they can approve any suggested edits. This is consistent with electronic logging device (ELD) mandate regulations and guidance from the Federal Motor Carrier Safety Administration (FMCSA) for expected behaviour of automatic onboard recording device (AOBRD) solutions.

WHAT ARE CARRIER EDIT APPROVALS?

Once DashLink-generated logs are submitted by a driver, carriers can suggest edits to them to make corrections on behalf of the driver. Previously, these corrections were made without notifying the driver or requiring their approval.

When a carrier suggests an edit to a driver, the driver is notified the next time they login to the BigRoad Mobile App. They are prompted to review a pending edit and can either approve or reject it. If the driver rejects the edit, they will be required to include a response indicating why it was rejected.

WHO SHOULD USE CARRIER EDIT APPROVALS?

Every fleet with DashLink-equipped trucks should enable carrier edit approvals to ensure audit compliance. This applies to both fleets using DashLink as an AOBRD-compliant or an ELD-compliant solution.

Guide to Managing Carrier Edit Approvals

02. Enabling **Carrier Edit** Approvals On A Driver-By-Driver Basis

We recommend that you enable carrier edit approvals on a subset of drivers within your fleet before rolling it out to all of your drivers. This will allow you to learn how drivers approve/reject carrier edits and how to send carrier edit approvals to a driver.

As you're rolling this feature out across your fleet, you can disable and re-enable it on a driver-by-driver basis as required.

To enable carrier edit approvals on a driver-by-driver basis, follow these steps:



(3)

Navigate to the desired driver via the **Drivers** tab within the BigRoad Web App and click the **driver name link** for the driver you want to enable



Check the Require approval for carrier edits for this driver checkbox

Click Save



Enabling Carrier Edit Approvals On A Driver-By-Driver Basis

NOTE: If you encounter an issue and want to disable this feature for a specific driver, follow these steps:

Navigate to the desired driver via the Driver page in the BigRoad Web App and click the **driver name link**

Click Edit

1

(2)

(3)

4

5

Uncheck the Require approval for carrier edits for this driver

You will be notified that any open edits to the driver's logs will be left open and they will be able to accept or reject these edits.

Click Save



03. Start An Edit Approval Suggestion For A Driver Log

While reviewing a DashLink daily log that has been signed by a driver, the Safety Manager can suggest edits to the log. Edits can be suggested for DashLink daily logs generated in the past 14 days.

Fri Sep 22, 2017 Eastern Daylight	t Time 🔹 💿
Trip Sheet Daily Log Vehicle Inspect	tion
Driver's Daily Log Canada 70hr/7day	Edit Log Print Logs
Edit Daily Log Paul Greenwood or	n Fri Sep 22, 2017 Back
Driver: Paul Greenwood Co-drivers: Add truck: Choose a truck Add New Trailers:	Rules Canada 70hr/7day Home Time Zone: Canada: Eastern Time Change Carrier Name: ELD Express Carrier Address: 645 Westmount Rd. E., Kitchener, Ontario, N2E 353 Home Terminal: Shipping Docs:

The Safety Manager can suggest multiple edits to a given driver log, which will be captured and sent to the driver as a single group of suggestions. All suggested edits will be identified by orange indicators within the daily log.

Start An Edit Approval Suggestion For A Driver Log

Once the Safety Manager has made suggested edits to a driver log, they have the ability to save the edits as a draft before sending them to the driver.

Edit Daily	Log Mike Davi	les un sat sep 25, 2017			
,	0	•			_
NOTE: Draft suggest	ed changes are indicated w	ith orange			
Driver:			Rules		
Mike Davies			U.S. 70hr/8day		
Co-drivers:			Home Time Zone: Canada: E	astern Time	
			Change		
Truck BMW 13	35i DL 🙁		Carrier News		
License:	BMYB 492		ELD Express		
Start Odometer:	157522	km	Carrier Address:		
End Odometer	157527	km	645 Westmount Rd. E., Kitchen	er, Ontario, N2E 353	
Distance:	5	km	Home Terminal:		
Distance.	-				
Add truck: Choo	ose a truck	- Add New	L		
			Shipping Docs:		
Trailers:			N/A		
			Remarks:		
Recap No recap) Recap summary @	Full recap 0:24 7:21 0:29 10	:30 59:30		
Recap No recap 0:00 0	Recap summary *** bx00 0:00 2:16 p:18 Sep 10 Sep 20 1 2 3 5 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Full recap 10 0:24 7:21 0:29 10 Sep 21 Sep 22 Today Sing 20 Sing 20 6 7 8 9 10 11 N 1 <td< th=""><th>120 59:30 e last Available set tomorrow</th><th>10 11 TOTAL 11 11 17:91 12:91 13:91 14:11 10:96 0:23</th><th></th></td<>	120 59:30 e last Available set tomorrow	10 11 TOTAL 11 11 17:91 12:91 13:91 14:11 10:96 0:23	
Recap No recap 0.00 0.00 0 Sep16 Sep17 Se SEFER T DRIVING L START LE	Recap summary * 0:00 2:16 p:18 Sep 10 Sep 20 1 2 3 4 1 1 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Full recap 0:24 7:21 0:29 10 Sep 21 Sep 22 Today 10 Today 10 Sing 22 Today 10 Today 10 1 N Today 10 1 N Today 11 1 N Today 11 1 N Today 11 1	130 59:30 ctst Available 12 3 5 6 8 9 11 1	10 11 TOTAL 11 11 11 17:01 11 11 11 15:01 10 0:06 11 11 0:06 12 23	
Recap No recap 6.00 cto co sep 16 sep 17 sc sep 16 sc sep 1	Recap summary * 0:00 0:00 2:16 sp 18 Sep 10 Sep 20 1 2 3 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Full recap 10:24 7:21 0:29 10 Sep 21 Sep 22 Today 10 Single 6 7 8 9 10 1 N 111 11 11 11 1 1 1 1 111 11 11 11 11 1 1 1 111 11 11 11 11 1 1 1 1 111 11 11 11 11 1<	130 59:30 clast Available set Senorrow 1 2 3 4 5 6 7 8 9 1	10 11 TOTAL 17 17 17 17.01 17.01 0.06 0.23 LOCATION Kitchener, ON	ed
Recap No recap 0.00	Recap summary ************************************	Full recap 0:24 7:21 0:29 10 Sep 21 Sep 22 Today Sep 23 Sep 24 Sep 24 6 7 8 9 10 1 N 11 11 11 11 11 1 1 1 11 11 11 11 1 1 1 1 1 11 11 11 11 1 <td>130 59:30 Le last Available Set Convortow</td> <td>10 11 TOTAL 17.91 17.91 0.96 0.23 LOCATION Kitchener, ON</td> <td>ed</td>	130 59:30 Le last Available Set Convortow	10 11 TOTAL 17.91 17.91 0.96 0.23 LOCATION Kitchener, ON	ed
Recap No recap 0.000	Recap summary bi00 0:00 2:16 sp 18 Sep 20 Sep 20 1 2 3 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Full recap 0:24 7:21 0:29 500 Sep 21 5ep 22 Today Sep 21 Today Sep 22 Today Sep 21 Today Sep 21 Today Sep 21 Today Sep 21 Today Today Sep 21 Today Today	130 59:30 c last Axolibble std Compress	10 11 TOTAL 17:01 17:01 6:30 0:06 0:23 LOCATION Kitchener, ON Kitchener, ON	ed ed
Recap No recap 0.00	0 Recap summary ************************************	Full recap 0:24 7:21 0:29 10 Sep 21 Sep 22 Today Sep 22 Today Sing Sep 22 Today Sing Sep 22 Today Sing Sep 21 Sep 22 Today Sing Sing Today Sing DUTY SIATUS Dutry SIATUS Driving Driving Driving Driving Driving Driving Driving Driving	130 59:30 e las: Applibility 1 2 3 5 6 7 8 9 1	10 11 TOTAL 17:01 17:01 6:30 0:06 0:11 11 0:06 0:23	ed ed ed
Recap 0.00 recap 0.00 c.00 c.00 c.00 c.00 c.00 c.00 c.00	0 Recap summary * 0:00 2:16 p:18 Sep 10 Sep 20 1 2 3 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 <td>Full recap 10:24 7:21 0:29 10:50 50:50</td> <td>130 59:30 stat Anilable set Anilable 1 2 3 6 7 8 9 1 2 3 6 7 8 9 1<!--</td--><td>10 11 TOTAL 17:01 3:0 3:0 3:0 3:0 3:0 3:0 3:0 3:0</td><td>ed ed ed ed</td></td>	Full recap 10:24 7:21 0:29 10:50 50:50	130 59:30 stat Anilable set Anilable 1 2 3 6 7 8 9 1 2 3 6 7 8 9 1 </td <td>10 11 TOTAL 17:01 3:0 3:0 3:0 3:0 3:0 3:0 3:0 3:0</td> <td>ed ed ed ed</td>	10 11 TOTAL 17:01 3:0 3:0 3:0 3:0 3:0 3:0 3:0 3:0	ed ed ed ed
Recap 0.00 0:00 0 0.00 0:00 0 0.90 0:00 0:00 0 0.00 0:00 0 0.00 0:00 0 0.95 0:00 0:00 0:00 0 0.00 0:00 0 0.00 0:00 0 0.95 0:00 0:00 0:00 0:00 0:00 0:00 0:00 0:	Recap summary ************************************	Full recap 0:24 7:21 0:29 10 Single 2 Sep 21 Sep 22 Today 1 Single 2 Single 2 Single 2 T T T T T T T Single 2 T T T T T T T T T T <t< td=""><td>130 59:30 c tax Available 12 2 12 3 13 1 14 1 14 1 15 1 16 1 17 1 18 1 19 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 12 1 13 1 14 1 15 1 16 1 17 1 18 1 19 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 12 1 <!--</td--><td>10 11 TOTAL 17.01 17.01 5.30 0.06 2.23 ECCATION Kitchener, ON Kitchener, ON Kitchener, ON Kitchener, ON Kitchener, ON Kitchener, ON Kitchener, ON</td><td>ed ed ed ed ed ed ed</td></td></t<>	130 59:30 c tax Available 12 2 12 3 13 1 14 1 14 1 15 1 16 1 17 1 18 1 19 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 12 1 13 1 14 1 15 1 16 1 17 1 18 1 19 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 11 1 12 1 </td <td>10 11 TOTAL 17.01 17.01 5.30 0.06 2.23 ECCATION Kitchener, ON Kitchener, ON Kitchener, ON Kitchener, ON Kitchener, ON Kitchener, ON Kitchener, ON</td> <td>ed ed ed ed ed ed ed</td>	10 11 TOTAL 17.01 17.01 5.30 0.06 2.23 ECCATION Kitchener, ON Kitchener, ON Kitchener, ON Kitchener, ON Kitchener, ON Kitchener, ON Kitchener, ON	ed ed ed ed ed ed ed
Recap No recap 0.00	Recap summary ************************************	Full recap 0:24 7:21 0:29 10 Sep 21 5ep 22 Today Since Image: Sep 22 Today 10 Image: Sep 23 Today 10 Image: Sep 23 Today 10 Image: Sep 24 10 11 11 11 11 11 11 11 11 11 11 11 11 11 11 11 11 <td< td=""><td>x30 59:30 e last Available t 1 1 1</td><td>10 11 TOTAL 17:91 17:91 11 11 6:30 0:06 0:23 UCCATION Kitchener, ON Kitchener, ON</td><td>ed ed ed ed</td></td<>	x30 59:30 e last Available t 1 1 1	10 11 TOTAL 17:91 17:91 11 11 6:30 0:06 0:23 UCCATION Kitchener, ON Kitchener, ON	ed ed ed ed
Recap 0.00 0.00 55916 5ep17 SSEPER T DRVING T SSOOpm 3 SS12pm 7 S12pm 7 S12pm 7 S12pm 7 S12pm 0	Recap summary ************************************	Full recap 0:24 7:21 0:29 500 Sep 21 5ep 22 Today 7 Sep 22 Today 7 Today 10 1 Today 10 1 Today 10 1 Today 10 1 Today 10 1 1 Today 10 1<	130 59:30 c last Available 111 11	10 11 TOTAL 17:01 17:01 10 11:01 10 0:06 0:23 0:23 LOCATION Kitchener, ON Kitchener, ON	ed ed ed ed ed

Start An Edit Approval Suggestion For A Driver Log

When sending these edits to the driver, the Safety Manager will be required to enter a reason for these edits.

Once the edits have been sent to the driver, a note will appear in the daily log indicating that it has been sent to the driver. The Safety Manager will also have the opportunity to make changes to the edit set if needed.

BigRoad	Dashboard	Drivers	Trucks	Reports	Fleet	۹	Paul	Green	wood -			Messages	•
Mike Dav	ies Admi	n, Dispato	her, Driv	er, Safety	Manage	r							Edit
Email Address: Phone Number: Last Truck: Last Contact: Last Location:	mike.davies@ None BMW 135i DL 6 minutes ago Laurel Trail, W Stopped	bigroad.cor D)) aterloo, ON	n I N2L 0A7,	Canada		Home Duty C Duty S Availal Shift R Cycle F	Time Cycle: Itatus: bility: esset: Reset:	Zone:	Canada U.S. 70 Off dut Drive 6:20 Today, Tomor	a: Easter hr/8day y Shift 6:20 10:32 P row, 10:	Cyc 66: M ED 32 PM	ne le 24 T, 10:32 PM EDT M EDT, 10:32 PM	EDT
Sat Sep 2 Trip Sheet	3, 2017 Daily Log	Eastern I	Daylight T Inspectio	rime n									0 🗰 0
Driver's Da U.S. 70hr/8da	ily Log				This log	has sugge	ested d	hanges a	waiting o	lriver revi	ew.	Edit Suggestion	s Print Logs
Date: AOBRD Truck:	Sep 23, 2 BMW 135	017 i DL (Lic. B!	MYB 492)	D1))		Driver: Odom	eter:		Mike 1575	Davies 22 to 15	7527	km	
Trailer Number Carrier Name: Carrier Addres	rs: None ELD Expr s: 645 West	ess mount Rd.	E., Kitchen	er, Ontario,	N2E	Shippi Home Signat	ng Do Termi ure:	cs: inal:	N/A None				
On Duty Recap	353 : 0:00 0 Sep 16 Se	:00 0:00 p 17 Sep 18	0:00 Sep 19	2:16 Sep 20 S	0:24 7:2 ep 21 Sep 2	1 0:29	9 y S	10:30 lince last	Mike 59 Avai	Davies of 30	on Se	p 25, 2017	
OFF DUTY SLEEPER DRIVING ON DUTY				(reset) 10 11	N 1 2					9 10		TOTAL 23:31 0:00 0:06 0:23	
START	LENGTH	-	-	DUTY STAT	US				NOT	TES		LOCATION	_
5:00pm	9 mins	_		On duty; n	ot driving	_	_	_				Kitchener, ON	_
5:09pm	3 mins			Driving	-							Kitchener, ON	
5:12pm	7 mins			On duty; n	ot driving							Kitchener, ON	
5:19pm	0 mins			Driving								Kitchener, ON	
5:19pm	7 mins			On duty; n	ot driving							Kitchener, ON	
5:26pm	3 mins			Driving								Kitchener, ON	
5:29pm	0 mins			On duty; n	ot driving							Kitchener, ON	
5:29pm	6 hrs, 31 n	nins		Off duty								Kitchener, ON	

Start An Edit Approval Suggestion For A Driver Log

The driver has the ability to accept or reject the entire set of changes for a given log. Individual changes cannot be accepted or rejected by the driver. If a driver rejects a set of edits, the Safety Manager can modify and resend them or discard them and revert back to the previous version of the daily log.

04. Summary Of Edits

On the Roadside Inspection Risk dashboard, the Safety Manager is provided with the option to view a **Suggestion Summary**. This allows them to review a summary of edits that are pending review, rejected by the driver, and in draft.

BigRoad	ashboard	Drivers	Trucks	Reports	Fleet Q	Paul Greenwo	od v	Messages	
Roadside I	nspectio	n Risl	¢						
Find out how this dash	oard determines	risk						Show Group	All
Trucks	Dr	ivers		Dail	y Logs	Driver	s With Viol	ations	
2 unassign View 15 safe	ed driving	2 at	risk afe		9 at risk 81 safe	1 driving 1 with for 2 with m	without availab	le drive time errors	1
Some driver	s are miss	ing.							
Some driver Drivers without d There are 2 driver Brian Sweet Install Linktest	s are miss aily logs are no s not yet using	ing. It included the BigR	d on this d oad mobil	ashboard. e app for da	ily logs: DRIVER DET	AILS			
Some driver Drivers without d There are 2 driver Brian Sweet Install Linktest	s are miss	ting. tincluded the BigR	d on this d oad mobil	ashboard. e app for da	ily logs: DRIVER DET	AILS	DAILY LOGS	WITH VIOLAT	TIONS
Some driver Drivers without di There are 2 driver Brian Sweet Install Linktest	s are miss aily logs are no s not yet using DUTY	t included t the BigRi the BigRi	d on this d oad mobil D	ashboard. e app for da AILY LOGS A	ily logs: DRIVER DET T RISK	ATLS DRIVING WITH AVAILABLE DR TIME	DAILY LOGS HOUT IVE FORM 8	WITH VIOLAT	TIONS MISSING SIGNATUR
Some driver Drivers without d There are 2 driver Brian Sweet Install Linktest	s are miss aily logs are no s not yet using DUT	ing. t included t the BigR t status	d on this d pad mobil D 5	ashboard. e app for da AILY LOGS A	ily logs: DRIVER DET. T RISK	AILS DRIVING WITH AVAILABLE DR TIME	DAILY LOGS HOUT IVE FORM &	WITH VIOLAT	TIONS MESSING SIGNATURI
Some driver Drivers without d There are 2 driver Brian Sweet Install Linktest NAME Mike Davies Paul Greenwood	s are miss aily logs are no s not yet using DUTN Off d Off d	ing. t included t the BigRi stATUS uty uty	d on this d poad mobil D 5 4	ashboard. e app for da AILY LOGS A	ily logs: DRIVER DET T RISK	AILS DRIVING WITH AVAILABLE DR TIME	DAILY LOGS HOUT IVE FORM 8	WITH VIOLAT	TIONS MISSING SIGNATUR
Some driver Drivers without di There are 2 driver Brian Sweet Install Linktest NAME Mike Davies Paul Greenwood Adam Rogers	s are miss aily logs are no s not yet using Dum Off d Off d	ting. tincluded the BigRi status status uty uty uty uty	d on this d poad mobil D 5 4 0	ashboard. e app for da AILY LOGS A	ily logs: DRIVER DET. T RISK	AILS DRIVING WITH AVAILABLE DR TIME	DAILY LOGS HOUT IVE FORM 8	WITH VIOLAT	TIONS MISSING SIGNATUR
Some driver Drivers without di There are 2 driver Brian Sweet Install Linktest NAME Mike Davies Paul Greenwood Adam Rogers Brian Young	s are miss aily logs are no s not yet using סול לעריק סול לערים לי לי לי לי לי לי לי ל ל ל ל ל ל ל ל	status status uty uty uty uty uty	d on this d pad mobil D, 5 4 0 0	ashboard. e app for da AILY LOGS A	ily logs: DRIVER DET. T RISK	AILS DRIVING WITH AVAILABLE DR TIME	DAILY LOGS HOUT TWE FORM 8	WITH VIOLA	TIONS MISSING SIGNATURI
Some driver Drivers without di There are 2 driver Brian Sweet Install Linktest NAME Mike Davies Paul Greenwood Adam Rogers Brian Young David Hung	s are miss ally logs are no s not yet using burn off d off d off d off d off d	status status uty uty uty uty uty uty uty	d on this d pad mobil D 5 4 0 0 0 0	ashboard. e app for da AILY LOGS A	ily logs: DRIVER DET. T RISK	AILS DRIVING WITH AVAILABLE DR TIME	DAILY LOGS KOUT TVE FORM &	WITH VIOLA	
Some driver Drivers without d There are 2 driver Brian Sweet Install Linktest NAME Mike Davies Paul Greenwood Adam Rogers Brian Young David Hung John Koolstra	s are miss aily logs are no s not yet using DUTY Off d Off d Off d Off d Off d	ing. t includer t the BigR status uty uty uty uty uty uty uty uty	d on this d pad mobili D D S S 4 4 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	ashboard. e app for da	IIY logs: DRIVER DET: T RISK	AILS DRIVING WITH AVAILABLE DR TIME	DAILY LOGS HOUT FORM 8	WITH VIOLA	TIONS MISSING SIGNATUR
Some driver Drivers without d. There are 2 driver Brian Sweet Install Linktest NAME Mike Davies Paul Greenwood Adam Rogers Brian Young David Hung John Kooista MDDriver CE1	s are miss sily logs are no s not yet using burn Off d Off d Off d Off d Off d Off d	sting. t includer t the BigR status uty uty uty uty uty uty uty uty	d on this d oad mobil D 5 4 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	ashboard. e app for da	DRIVER DET.	AILS DRIVING WITH AVAILABLE DR TIME	DAILY LOGS HOUT TVE FORM 8	WITH VIOLAT	TIONS MISSING SIGNATURI

Summary Of Edits

NOTE: This view will only be visible after you have enabled carrier edits for at least one driver in your fleet.

BigRoad Dashboard Dr	rivers Trucks Report	s Fleet Q Marcia Herteis	•
Suggestions Summa	ry	Last 7 Days Wed Sep 20, 2017 – Tue Sep 26, 2017	▼
Search: Enter name of driver			
DRIVER	DATE	▼ STATE	
Paul Greenwood	Sep 26, 2017	Awaiting Review	
Mike Davies	Sep 23, 2017	Rejected	
Mike Davies	Sep 22, 2017	Awaiting Review	
Mike Davies	Sep 21, 2017	Draft	

05. Reviewing A Rejected Carrier Edit

If a driver rejects a suggested edit, they must enter the reason why they rejected the edit. The Safety Manager can review the reason for rejecting suggested edits by clicking **See Reason**.

BigRoad	Dashboard Drive	ers Trucks F	Reports Fleet	Q Paul Greer	nwood v
Mike Dav	ies Admin, Disp	atcher, Driver,	, Safety Manager	ti.	Edit
Email Address: Phone Number: Last Truck: Last Contact: Last Location:	mike.davies@bigroad None BMW 135i DL [0] less than a minute ag Conestoga Pkwy & Kir Waterloo Regional Rd ON N2K, Canada Heading W at 80 km/f	.com o ng St N & 15, Waterloo, n	Home Time Zone: Duty Cycle: Duty Status: Availability: Until rest break: Minimum break: Shift Reset: Cycle Reset:	Canada: Eastern U.S. 70hr/8day Driving Drive Shift (10:45 13:45 5 7:45 0:30 Today, 6:59 PM E Tomorrow, 6:59 F EDT	Time Cycle 55:38 DT, 6:59 PM EDT PM EDT, 6:59 PM
Sat Sep 2	3, 2017 Easter	rn Daylight Tin	ne		• 🗰 •
Trip Sheet	Daily Log Vehi	cle Inspection			
Driver's Da U.S. 70hr/8da	ily Log Suggested of	hanges to this log we	re rejected. See Reason	Edit Suggestion	15 Print Logs
Date: AOBRD Truck:	Sep 23, 2017 BMW 135i DL (Lie D))	c. BMYB 492)	Driver: Odometer: Distance:	Mike Davies 157522 to 1575 5 km	27 km
Trailer Number Carrier Name:	rs: None ELD Express	Rd F	Shipping Docs: Home Terminal:	N/A None	
On Duty Recap	Construction of the second of the secon	Rejection Co I did actually 7	mments make it back to terr	ninal with enough	Close TAL
START I	LENGTH	DUTY STATUS	N	OTES LOCATI	ON
5:00pm	9 mins	On duty; not dri	ving	Kitcher	ner, ON

06. How A Driver Can Review Carrier Edits

If a driver has carrier edits to review, there will be a green flag indicator on the Daily Logs button on the BigRoad Mobile App main screen.

To review these edits:

- From the main screen of the BigRoad Mobile App, the driver will click the **Daily Logs** button
- The app will indicate that there are 1 or more days with carrier edits that have not yet been reviewed by a driver
- The driver will click the **Carrier** edits text at the bottom of the screen which will take them to the list of days with carrier edits that they have not yet approved or rejected



D) 🗂 🖬		🍟 🖬 1:16
▲ P. Greenwood ■ ELD Express	Paul's Truck	D)) :
Off Duty		-
Cycle : Canada 70	nr/7day	RULES
Time Zone: EDT		
Availability		
Drive: 9:00 Shift: 9	0:00 Cycle: 61:10	
Shift Reset: Com Cycle Reset: Tom	plete orrow, 5:00 PM	
M 1 2 3 4 5 6 7 8	9 10 11 N 1 2 3 4 5 6 7	7 8 9 10 11 TOT
OF SL		8:16
DR	المراجعة ال المراجعة المراجعة الم	0:00
No vehicle inspect day to add a vehic	tions today. Go to a le inspection.	specific log
🔔 Warnings: 4		
Carrier edits:	1	
INSPECT LOGS		VIEW LOGS
\bigtriangledown	0	

How A Driver Can Review Carrier Edits

The driver will select a day they wish to review the carrier edits for	b) and a set of the set of
	Sunday September 24 C
	D) 6 6
In the daily log, the driver will then select the green banner outlining the changes to review them	Sun Sep 24 EDT CAN 70hr/7d 201 DF 201 SL 00 DR 34 DR 34
The driver will see all suggested edits in green text as well as a note from the Safety Manager explaining why the changes were made	You have edit suggestions from Paul Greenwood for this day. Events Driver: Paul Greenwood AOBRD Truck: Paul's Truck D) Characters (D to (D to (C)
In the list of events, any newly created or edited events will appear in white with a green flag icon	Distance: 0 km Total distance: 0 km Trailers: Really Big Trailer Carrier: ELD Express 645 Westmount Rd. E., Kitchener, Ontario, N2E
In the list of events, any deleted events will be hidden by default but can be expanded for review by the driver	Shipping doc: None There is 1 sensor failure on this log day. Cycle restarted after being off-duty from Sep 21 at 9:06am until Sep 22 at 9:06pm. On Duty Recap
	The driver will select a day they wish to review the carrier edits for In the daily log, the driver will then select the green banner outlining the changes to review them The driver will see all suggested edits in green text as well as a note from the Safety Manager explaining why the changes were made In the list of events, any newly created or edited events will appear in white with a green flag icon In the list of events, any deleted events will be hidden by default but can be expanded for review by the driver

D) 🗂 🐱

How A Driver Can Review Carrier Edits

The driver will see all suggested edits in green text as well as a note from the Safety Manager explaining why the changes were made

Sun Sep 24 EDT CAN 70hr/7d	
M 1 2 3 4 5 6 7 8 9 10 11 N 1 2 3 4 5 6 OF SL DR ON	7 8 9 10 11 TOT 20:10 3:50 0:00
Header	
Truck logs updated:	
Truck: Paul's Truck	
License: 123-459	
Start odometer: 69 km	
End odometer: 69 km	
Distance: 0 km	
Home Terminal changed to Kitchene	er
Shipping Docs changed to 129740	
Remarks changed to Please make the	hese changes
Log	
11:00 AM 9 hrs 10 mins	Off Duty
Kitchener	
I think you were off duty at this time	
This is a newly created event.	
8:10 PM 3 hrs 50 mins	Driving
Waterloo	
Driving home	
This event was edited.	
1 event removed	•
Notes from Carrier	
This accurately reflects your driving	this day
ACCEPT	REJECT

ut 🗗 🗗 1:27

- In the list of events, any newly created or edited events will appear in white with a green flag icon
- In the list of events, any deleted events will be hidden by default but can be expanded for review by the driver
- The driver will have the ability to accept or reject these edits

How A Driver Can Review Carrier Edits

- If the driver accepts these edits, they will be added to the driver's log and the driver will be prompted to re-certify the log
- If the driver rejects these edit, they will be required to provide a reason and the driver's log will remain unchanged

D)) (***	ŏ						UE	1:29				
P R	Reject Carrier Edit on Sun Sep 24											
You ha	ive cho	sen to	reject	carrie	r edit r	eques	ts on yo	ur				
10g. Pi	ease g	ve a re	eason	to cont	irm yo	ur reje	ction.					
This	was n	ot me	ġ					15/00				
🔺 A 1	/alid r	easo	n is r	equir	ed.			15/60				
							DO	NE				
								Ŷ				
	2 N 6	3	4	5 t \	6	7	i [®]	9 0				
9 1	• •	· '		.)				γ Ρ				
а	S	d	f	g	h	j	k	1				
	Ζ	Х	С	V	b	n	m	×				
?123	,											
	∇			0								

07. Enabling Carrier Edit Approvals Across Your Entire Fleet

Once you are comfortable with how you can suggest edits to drivers, how drivers can accept or reject edits, and how fleet managers can review unclaimed driving events, you should enable this feature for your entire fleet.

To enable carrier edit approvals for all drivers submitting DashLink logs in your fleet, follow these steps:



On the **Fleet** tab in the BigRoad Web App, in the settings area, click **Edit**

2 Under the **Carrier edit** driver approval section, click the **Require** driver approval for all carrier edits checkbox

3 Once you are ready to enable this feature for for all drivers, click the **Update Fleet** button at the bottom of the page

NOTE: Once enabled for your <u>entire</u> fleet, this feature <u>cannot be disabled</u>. All edits made to logs generated on DashLink-equipped vehicles will require driver approval across your fleet.

Enabling **Carrier Edit Approvals Across Your Entire Fleet**

Settings

Data Retention:

Changes made here are permanent and will be applied retroactively.

Keep historical location information

• Forever For 30 days

Personal Conveyance:

Driving may be logged as off duty for personal conveyance

Fleet Messaging: Drivers can always start chats with admins and dispatchers.

Allow drivers to start chats with other drivers

Yard Move:

Driving short distances does not record a Driving duty status

The FMCSA does not officially allow for any special handling of yard moves by an automatic on-board recording device (AOBRD) like DashLink. By enabling yard moves for your drivers, you are configuring the amount of detected motion required before a Driving duty status is recorded. If using this feature, you are obligated to ensure your drivers maintain compliance.

Unidentified Driving:

Track unidentified drive time for all trucks

Carrier Edit Driver Approval:

Require driver approval for all carrier edits

Cancel

Update Fleet