



# AML Compliance Officer

Victoria , British Columbia. Canada

## ABOUT ASCENDANTFX

A successful fintech company, AscendantFX combines the world of technology and international payments. We build long term business relationships by offering high quality customer service and follow up to ensure we continue to offer the best payment solution strategies for our customers. Our easy to use online payment management platform, AFXOnline, drives our growth and helps our customers bring efficiencies to their international AP and AR processes.

## POSITION OVERVIEW

Reporting to the Director, AML Compliance the primary purpose of this position is to support the AML Compliance group, and more specifically completing AML Compliance operational procedures.

The successful candidate must have strong analytical and problem solving skills, the ability to manage and prioritize work flow while balancing other projects. They also must be an excellent communicator and collaborator, self starter with a hands-on approach, and very adept at multi-tasking while demonstrating a high level of initiative and diligence at all times.

## TASKS AND RESPONSIBILITIES

- Provides support to the Chief Compliance Officer and Director, AML Compliance.
- Supports, educates and advises internal clients to ensure AML policies and procedures are being followed.
- Reviews and ensures completion of client facing account applications during the onboarding process; conducts due diligence (KYC) and enhanced due diligence (EDD) investigations on all new and existing clients while utilizing a number of tools and information sources to assist with the process; for example Corporate Records, D&B reports, and open source information.
- Reviews alerts generated from the AML monitoring system and analyze questionable activity detected, as well as determine if an inquiry and/or investigation is warranted.
- Investigates reviews and resolves AML related and economic sanction related alerts.
- Ensures timely, efficient reporting of prescribed transaction reports to regulatory authorities.
- Administers AML Compliance training.
- Conducts in-depth research into customer accounts, properly document findings to ascertain if activity is reasonable with the purpose of account.
- Conducts data and analysis and prepares reports in a manner that is clear and comprehensible to Compliance supervisors/managers, internal auditors and regulatory examiners.
- Actively assists in special projects that are both system related or involve special investigations.
- Exercises discretion in setting priorities, identifying accounts that require further investigation and taking action to obtain the information required.
- Any other related duties as required.

## QUALIFICATIONS AND REQUIREMENTS

- Bachelor's degree or equivalent experience in Financial Services.
- Minimum 3 years financial service.
- Association of Certified Anti Money Laundering Specialist designation is an asset..
- Excellent written and verbal communication skills.
- Collaborative approach with managing client/branch relationships.
- Strong organizational and analytical skills.
- Ability to provide efficient, timely, reliable and courteous service to customers.
- Ability to effectively present information. Requires advanced knowledge of financial terms and principles.
- Ability to comprehend, analyzes, and interprets documents.
- Ability to solve problems involving several options in situations.
- Advanced skills with Microsoft Office Suite.
- Decisions made with understanding of procedures and company policies to achieve set results and deadlines.

To apply for this exciting opportunity please send your resume, cover letter and salary expectations to:  
sarah@sjemploymentsolutions.com attention: Sarah Elliot, Recruiter.

We would like to thank all applicants for their interest; please note only those selected for an interview will be contacted.