

Park Ranger I (Park Interpreter - Lake Casa Blanca Int'l. State Park)

Salary	\$3,075.00 Monthly Regular	Location	Laredo, TX
Job Type	Full Time	Division	State Parks
TPWD Job Number	17-00622	Branch	LAKE CASA BLANCA SP
Closing	8/29/2017 11:59 PM Central		

Work Address: Lake Casa Blanca International State Park, 5102 Bob Bullock Loop, TX 78041

Hiring Contact: Jorge Martinez Jr., (956) 725-3826

GENERAL DESCRIPTION:

Under the direction of the Assistant Park Manager, this position is responsible for coordinating with the assigned regional resource specialists for developing and implementing programs for Lake Casa Blanca International State Park. Researches, develops, implements and evaluates interpretive programs, including but not limited to: exhibits, tours, school programs, guided walks, special events, training workshops and seminars. Prepares reports and maintains administrative and interpretive files. Performs revenue collection, entrance fees and periodic grounds and facility maintenance. Assists with the park volunteer program. Coordinates efforts and works with area communities. Works under moderate supervision, with limited latitude for the use of initiative and independent judgment. Performs additional duties as assigned. Complies with all Agency, Division and Branch rules, regulations and procedures.

MINIMUM QUALIFICATIONS:

Education:

- Graduation from an accredited college or university with a Bachelor's degree.

Experience:

- No experience required.

Licensure:

- If driving is required, applicant must possess a valid State driver's license.

ACCEPTABLE SUBSTITUTIONS:

Education:

- One year of experience in interpretation or conducting educational programs may substitute for 30 hours of the required education, with a maximum substitution of 120 semester hours.

PREFERRED QUALIFICATIONS:

Education:

- Graduation from an accredited college or university with a Bachelor's degree in Park Administration, Recreation & Parks, Wildlife/Fisheries Science, Natural and/or Cultural Resource Conservation, Range Management, Forestry, Biology, Anthropology/Archeology, History or closely related field.

Experience:

- Experience in customer service;
- Experience in park operations;
- Experience in interpretation or conducting educational programs;
- Bilingual in English and Spanish.

KNOWLEDGE, SKILLS and ABILITIES:

Knowledge of natural and cultural resources management;
Knowledge of special event planning and implementation;
Knowledge of facility, equipment and ground maintenance;
Skill in effective interpretive techniques, program preparation and presentations;
Skill in effective verbal and written communication;
Skill in providing quality customer service in a courteous and professional manner;
Skill in planning, organizing and implementing public presentations and guided tours for various age groups;
Skill in using MS Word, Excel, PowerPoint and Outlook;
Skill in preparing reports;
Ability to train and serve as a team leader for volunteers;
Ability to work as a member of a team;
Ability to collect revenue and issue permits;
Ability to work independently with little or no supervision;
Ability to perform manual labor including, lifting supplies and materials up to 50 lbs.;
Ability to conduct work activities in accordance with TPWD safety program.

WORKING CONDITIONS:

- Required to work 40 hours per week, includes various schedules with hours other than 8:00 a.m. to 5:00 p.m. and days off other than Saturdays, Sundays and holidays;
- Required to perform work outdoors, occasionally in adverse weather conditions;
- Must conform to TPWD dress and grooming standards, work rules and safety standards;
- Required to perform manual labor including lifting supplies and materials up to 50 lbs.;
- Required to travel 5% with possible overnight stays;
- May be required to operate a State vehicle;
- Non-smoking environment in State buildings and vehicles.

ADDITIONAL REQUIREMENTS:

In order to be considered for this position, the following information is required:

- Submission of a completed online application;
- Work history experience MUST be completed in the online application;
- A scanned copy of official college transcript(s) issued from the registrar must be attached to the online application (if applicable);
- Applicants must attach a DD214 or other supporting documentation to the online application to claim Veterans Preference.

NOTE: Resume and professional references may be attached to the online application, but not in place of the completed application.
A skills test may be conducted at time of interview.

Army 11

Navy MA, SH, SN, YN

Coast Guard MST, 790

Marine Corps 03, 58

Air Force 3P, 31

http://www.hr.sao.state.tx.us/Compensation/MilitaryCrosswalk/MOSC_NaturalResources.pdf
