

Park Ranger I (Park Interpreter - Inks Lake State Park)

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|------------------------|----------------------------|-----------------|--------------|
| Salary | \$3,075.00 Monthly | Location | Burnet, TX |
| Job Type | Regular Full Time | Division | State Parks |
| TPWD Job Number | 17-00657 | Branch | INKS LAKE SP |
| Closing | 8/28/2017 11:59 PM Central | | |

Work Address: Inks Lake State Park, 3630 Park Road 4 West, Burnet, TX 78611

Hiring Contact: Cory Evans, (512) 793-2223

GENERAL DESCRIPTION:

Under the direction of the Assistant Park Superintendent, this position is responsible for the interpretation and resource management of Inks Lake State Park. Provides demonstrations to the public by using a variety of both natural and cultural items, artifacts and/or replicas and conducts interpretive tours as needed. Plans and carries out various assignments of both natural and cultural resource management. Performs routine facility grounds and equipment maintenance on historic structures and equipment. Plans and implements outreach and educational programs for all ages. Conducts site promotion and marketing, volunteer recruitment and training. Prepares reports and assists with visitor registration, license sales and revenue collection. Works under moderate supervision, with limited latitude for the use of initiative and independent judgment. Performs additional duties as assigned. Complies with all Agency, Division and Branch rules, regulations and procedures.

MINIMUM QUALIFICATIONS:

Education:

Graduation from an accredited college or university with a Bachelor's degree.

Experience:

No experience required.

Licensure:

If driving is required, applicant must possess a valid State driver's license;
Must possess or be able to obtain, within one year of employment, an Interpretative Guide Certification issued by the National Association for Interpretation.

NOTE: Retention of position contingent upon obtaining and maintaining required certification.

ACCEPTABLE SUBSTITUTIONS:

Education:

One year of experience in interpretation or conducting educational programs may substitute for 30 hours of the required education, with a maximum substitution of 120 semester hours.

PREFERRED QUALIFICATIONS:

Education:

Graduation from an accredited college or university with a Bachelor's degree in Park Administration, Recreation & Parks, Wildlife/Fisheries Science, Natural and/or Cultural Resource Conservation, Range Management, Forestry, Biology, Anthropology/Archeology, History or closely related field.

Experience:

Experience in customer service;
Experience in park operations;
Experience in interpretation or conducting educational programs;
Experience in natural and cultural resource management;
Experience in facility, grounds or equipment maintenance.

KNOWLEDGE, SKILLS and ABILITIES:

Knowledge of interpretive techniques and principles;
Knowledge of developing, implementing, managing, publicizing and evaluating related interpretive programs;
Knowledge of both natural and cultural resources;
Knowledge of cultural traditions, historic practices and experiences;
Knowledge of properly maintaining artifacts and historic property;
Knowledge of invasive plant species management in relation to plant community and habitat restoration;
Knowledge of native plant communities and natural landscapes;
Knowledge of general facility, equipment and ground maintenance repairs and techniques;
Skill in effective verbal and written communication;
Skill in providing quality customer service in a courteous and professional manner;
Skill in conducting interpretive activities;
Skill in using hand and power tools, mowers, trimmers, chain saws, tractors, vehicles, generators and other mechanical equipment;
Skill in identifying, researching and compiling information;
Skill in preparing reports;
Skill in using MS Word, Excel and Outlook;
Skill in using ARCVIEW and other mapping software;
Ability to work as a member of a team;
Ability to work independently with little or no supervision;
Ability to plan and conduct natural resource surveys and inventories;
Ability to develop a sound management program for the park's natural and cultural resources;
Ability to effectively and properly demonstrate various historic activities to the public using a variety of artifacts, replicas and related techniques;
Ability to use a GPS unit and interface with computers;
Ability to perform manual labor, including lifting supplies and materials up to 50 lbs.;
Ability to conduct work activities in accordance with TPWD safety program.

WORKING CONDITIONS:

Required to work hours other than 8:00 a.m. to 5:00 p.m. and days off other than Saturdays, Sundays and holidays;
Required to perform work outdoors, occasionally in adverse weather conditions;
Must conform to TPWD dress and grooming standards, work rules and safety procedures;
Required to perform manual labor including lifting supplies and materials up to 50 lbs.;
Required to travel 15% with possible overnight stays;
May be required to operate a State vehicle;
Non-smoking environment in State buildings and vehicles.

ADDITIONAL REQUIREMENTS:

In order to be considered for this position, the following information is required:

Submission of a completed online application;
Work history experience MUST be completed in the online application;
A scanned copy of official college transcript(s) issued from the registrar must be attached to the online application (if applicable);
Applicants must attach a DD214 or other supporting documentation to the online application to claim Veterans Preference.

NOTE: Resume and professional references may be attached to the online application, but not in place of the completed application. A skills test may be conducted at time of interview.

Army 11

Navy MA, SH, SN, YN

Coast Guard MST, 790

Marine Corps 03, 58

Air Force 3P, 31

http://www.hr.sao.state.tx.us/Compensation/MilitaryCrosswalk/MOSC_NaturalResources.pdf