

## ICT BUILD CONSULTANT

### Introduction

Novatia is an independent consultancy for ICT and Education. We are looking for a full-time employee to join our team in the north of England.

<b>Job Title</b>	ICT Consultant
<b>Location</b>	Projects throughout England
<b>Hours</b>	37.5 hours per week
<b>Start date</b>	April 2019
<b>Salary</b>	To be discussed

### Job Description

#### Role Summary

With at least three years' experience of designing ICT infrastructure solutions for new build and refurbished schools, you will have an excellent understanding of specifying ICT solutions and integrating them into the built environment. You will also have the ability to work to tight timescales, whilst drawing on your client engagement, technical, project management and consulting skills.

#### Key Duties and Responsibilities

You'll be responsible for:

- Supporting the Main Contractor's bid team to win significant opportunities - including single school and multi-school new build and refurbishment schemes.
- Working with the design team to create an integrated coordinated solution with the architect, M&E and FEE teams.
- Taking a consultative approach with the DfE and School stakeholders, establishing their ICT requirements and developing solutions to meet each school's specific requirements.
- Developing high quality bid and delivery documentation for each solution.
- Overseeing solution implementations to ensure they meet Novatia's stringent quality expectations.

### Person Specification

#### Experience Desired

- At least three years' experience of designing ICT Infrastructure solutions for new build and refurbished schools.
- Experience of designing teaching wall audio visual solutions in a variety of settings.
- Experience in the development of bid material for DfE school projects
- Experience in working in partnership with Main Build Contractors.

#### Qualifications and Technical Skills Required

- A degree (ideally).
- A CSCS Card (desirable.)
- A current DBS Enhanced Level - or willingness to undergo a DBS check.
- Prince 2 (desirable).
- Strategic view of active infrastructure solutions available in the market, including Cisco, HP, Meraki

- Detailed understanding of designing teacher walls.
- Detailed understanding of how ICT is used in a variety of settings, including primary, secondary and SEN.
- Competent use of MS Word, MS Excel, MS PowerPoint, MS Visio and MS Project for proposals, report writing and schematics.
- Project Management within a consultancy/service environment (desirable).

## **Personal Qualities**

- Excellent communication skills
- Organised with a positive attitude to work
- Ability to prioritise workload and work under pressure
- Ability to take ownership of tasks
- Ability to meet deadlines
- Attention to detail