Self-Assessment Survey for Selecting Technology

Answer the following questions before attending a software demo.

1. What are at least 3 problems that I'm trying to solve with this new technology?

2. Why do I need to solve them right now?

3. What are the consequences if we do not make a change?

4. One a scale of 1-10, how would you rank this project compared to other must-dos in 2016?

   Priority for the firm.

   ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10
   Low Priority   *High Priority*

   Priority for my department.

   ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10
   Low Priority   *High Priority*

   Priority for my role.

   ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10
   Low Priority   *High Priority*

5. On a scale of 1-10, how likely are we to actually purchase this type of software this year? Check one.

   ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10
   We are just researching.   *We should purchase in next 12 months.*

6. On a scale of 1-10, how capable are we of implementing this software without outside help? Check one.

   ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10
   We need an implementation partner.   *We can do this on our own.*